SACS COMPLIANCE COMMITTEE

Lowman Student Center, Room 315
Meetings of June 2, 2006, 1:00 p.m.

Members Present: Muehsam (Chair), Ashorn, Cushman, Holder, May, Morris, Plugge, Pruitt, Stevens, and Truax

1.   Dr. Muehsam welcomed and thanked the committee members for their attendance.

2.   Minutes of May 5, 2006 meeting
      Action: Motion for unofficial approval (no quorum) by Holder, second by Stevens; passed

3.   Dr. Muehsam informed the committee of the templates being created on Blackboard to be used in the submission of SACS assessment documentation/reports.   Dr. Muehsam further explained that the Blackboard course had been designed around the University's organizational chart, with a hierarchical breakdown within both the Academic and Administrative units. Committee members were asked to visit the Blackboard course and review the organizational structure of the submission folders for accuracy and completeness.

4.   The committee visited the SACS web pages of University of Alabama, Georgia Southern University, Texas A&M University – Kingsville, Texas Tech University, and The University of Memphis. As the sites were displayed and navigated, committee members discussed what features they liked and disliked, with Jacob Spradlin taking notes for SHSU's SACS website creation. Jacob felt as though he had a great starting point from which to develop a template for the committee's review.

5.   The committee discussed possible times for the next meeting. It was determined that a meeting should be held in approximately three weeks. It was suggested that for the summer months, meetings be held on a day other than Friday. Tuesday, June 27 was selected.

The next meeting will be held Tuesday, June 27, 2006 at 2:30 pm in LSC 315.

Meeting adjourned at 2:45 pm.

                                                                                                Somer Smith