

SACS COMPLIANCE COMMITTEE

Lowman Student Center, Room 304
Meetings of March 22, 2007, 3:30 p.m.

Members Present: Muehsam (Chair), Adams, Ashorn, Burleson, Caso, Constance, Cushman, Eglsaer, Gilcrease, Gilliam, Hebert, Holder, Ilfrey, Mabry, May, Morris, Mullings, Plugge, Ringo, Tayebi, and Smith

1. Dr. Muehsam welcomed and thanked the committee members for their attendance.
2. Minutes of March 1, 2007 meeting
Action: Motion for approval by Ashorn, second by Morris; passed.
3. Dr. Muehsam reminded the committee that the draft compliance report should be completed by May 31, 2007.
4. It was requested that Somer upload the style sheet and the matrix of related standards on Blackboard. The documents will be placed on the "Group Discussion Board."
5. The committee reviewed the drafts of standards 2.2 and 2.7.1 making suggestions and presenting questions.

A question was raised relating to the handling, display, and uploading of links within the report. After a lengthy discussion, it was determined that Mark Adams should speak with his department to determine what is feasible with regards to the links. He will report back to the committee at the April 3, 2007, meeting. In the interim, members should document the specific points (pages, paragraphs, sentences) within each document that are relevant to each standard.

It was suggested that each standard's text begin with a brief summary paragraph as to allow the reviewer to stop reading as soon as possible. The author can then elaborate on each item in the latter paragraphs.

6. Next Meeting: April 3, 2007, 3:30 pm.

At this meeting the committee will:

- (1) review drafts of standards 3.4.7 and 3.4.12,
- (2) review the outlines for standards identified in blue text on the Standards Assignment document,
- (3) continue working on the matrix of related standards,
- (4) select standards for which drafts will be reviewed at the April 23, 2007, meeting, and
- (5) select the editorial sub-committee.

Meeting adjourned at 4:30 pm.

Somer Smith