

SH Policies & Procedures



SAM HOUSTON STATE UNIVERSITY



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Contacts

- [Kathy Gilcrease](#)
- [Dorothy Roberson](#)
- [Jacque Gilliam](#)
- [Ted Michael](#)
- [Mark Adams](#)
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- [John Hitzeman](#)
- [Jacque Gilliam](#)
- [Frank Parker](#)
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- [Frank Holmes](#)

For additions or changes, prepare the desired text of the policy in Word format. You may forward the document and a request to the President's Office, Box 2026, with a request to add, change, or delete the policy. Approval by the President's Cabinet is required prior to any further action. ([Policy Template](#))

When approval is given by the President's Cabinet, you may directly notify the Contact for your section for further information on updating the file online.

If the policy has been reviewed, and no changes are needed, please e-mail that information to each section's liaison for the review date to the updated.

If you have any comments or questions regarding the Administrative Policies and Procedures, you may e-mail the Contact for that section.