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ACADEMIC AFFAIRS COUNCIL

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	63
Faculty	56
Staff	7

Purpose. Serves in an advisory capacity to the Provost and Vice President for Academic Affairs; provides a forum for the discussion of academic matters; serves as an initial academic policy development and review body as requested by the Vice President for Academic Affairs; and provides a forum for communicating more effectively on all academic concerns.

Appointments. Appointments made by Provost and Vice President for Academic Affairs.

Chair

[David E. Payne](#) Provost and Vice President for Academic Affairs

College of Arts and Sciences

[Jaimie Hebert](#) Dean
[Dana Nicolay](#) Associate Dean
[Tamara Cook](#) Associate Dean
[Keri Rogers](#) Associate Dean
[Stanley Kelley](#) Acting Chair, Department of Agricultural and Industrial Sciences
[Tony Shipp](#) Chair, Department of Art
[Matthew P. Rowe](#) Chair, Department of Biological Sciences
[Richard Norman](#) Chair, Department of Chemistry
[Peter Cooper](#) Chair, Department of Computer Science
[Chris Baldwin](#) Chair, Department of Geography and Geology
[Ken Smith](#) Chair, Department of Mathematics and Statistics
[James Bankhead](#) Chair, School of Music
[Rex Isham](#) Chair, Department of Physics
[Penelope Hasekoester](#) Chair, Department of Theatre and Dance
[Jennifer Pontius](#) Coordinator, Dance
[Brian Cooper](#) Coordinator, Geology
[Doug Ullrich](#) Coordinator, Technology

College of Business Administration

[R. Dean Lewis](#) Dean
[Leroy Ashorn](#) Associate Dean
[Valerie Muehsam](#) Assistant Dean
[Phillip Morris](#) Chair, Department of Accounting
[Don Freeman](#) Chair, Department of Economics and International Business
[Joe James](#) Chair, Department of General Business and Finance
[Roger Abshire](#) Chair, Department of Management and Marketing

College of Criminal Justice

[Vincent J. Webb](#) Dean
[Janet Mullings](#) Associate Dean
[Holly Miller](#) Assistant Dean
[Victoria Titterington](#) Assistant Dean

College of Education

[Genevieve Brown](#) Dean
[Karen Smith](#) Associate Dean
[Charlene Crocker](#) Chair, Department of Curriculum and Instruction
[Beverly Irby](#) Chair, Department of Educational Leadership and Counseling
[Alice Fisher](#) Chair, Department of Health and Kinesiology
[Mary Robbins](#) Chair, Department of Language, Literacy and Special Populations
[Mary Berry](#) Chair, Department of Library Science

College of Humanities and Social Sciences

[John M. de Castro](#) Dean
[Kandi Tayebi](#) Associate Dean
[Terry Thibodeaux](#) Associate Dean
[William Bridges](#) Chair, Department of English
[Debra Andrist](#) Chair, Department of Foreign Language
[Terry Bilhartz](#) Chair, Department of History
[Christopher White](#) Acting Chair, Department of Mass Communication
[John Holcombe](#) Acting Chair, Department of Political Science
[J. D. Ragsdale](#) Chair, Department of Communication Studies
[Alessandro Bonanno](#) Chair, Department of Sociology
[Janis White](#) Chair, Department of Family and Consumer Sciences
[Donna Desforges](#) Chair, Department of Psychology and Philosophy
[Frank Fair](#) Coordinator, Philosophy

Other Members

[Trevor Thorn](#) Director, Undergraduate Admissions
[Rita Caso](#) Director, Institutional Research
[Richard F. Eglsaer](#) Associate Vice President for Academic Affairs
[William Fleming](#) Executive Director, Student Advising and Mentoring Center
[Ann Holder](#) Director, Newton Gresham Library
[LTC Rick King](#) Chair, Department of Military Science
[Mitchell Muehsam](#) Dean of Graduate Studies/Associate Vice President for Academic Affairs
[Keith Jenkins](#) Associate Vice President for Facilities and Operations
[Gordon Plishker](#) Associate Vice President for Science and Technology
[Richard Ward](#) Associate Vice President for Research and Special Programs
[Teresa Ringo](#) Registrar
[Eugene Young](#) Director, Honors Program
[Mark Adams](#) Associate Vice President for Information Resources
[Debra Price](#) Chair, University Faculty Senate
 Christopher Whitaker Chair, Student Government Association

Correct as of November 2007

ACADEMIC POLICY COUNCIL

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	21

Purpose. Serves as the chief academic administrative policy advisory body to the Provost and Vice President for Academic Affairs in matters relating to academic budgeting, curriculum revision and development, academic program planning, faculty personnel matters, academic standards, graduate program, and faculty research; serves as the forum for the final review and discussion of policies, procedures, and practices which involve collaboration and coordination among and between the academic colleges; and receives reports and recommendations from the Graduate Council, the Research Council, the Academic Affairs Council, the University Faculty Senate, and university committees which address academic policy and procedural matters.

Appointments. Appointments made by the Provost and Vice President for Academic Affairs; indefinite terms.

Chair

[David E. Payne](#) Provost and Vice President for Academic Affairs

Members

Mark Adams	Associate Vice President for Information Resources
Genevieve Brown	Dean, College of Education
Rita Caso	Director, Institutional Research and Assessment
Peter Cooper	Chair, Department of Computer Science (Chair Representative)
John M. de Castro	Dean, College of Humanities and Social Sciences
Richard F. Eglsaer	Associate Vice President for Academic Affairs
William Fleming	Executive Director, Student Advising and Mentoring Center
Jaimie Hebert	Dean, College of Arts and Sciences
Ann Holder	Director, Newton Gresham Library
Keith Jenkins	Associate Vice President for Student Services
R. Dean Lewis	Dean, College of Business Administration
Mitchell Muehsam	Dean of Graduate Studies/Associate Vice President for Academic Affairs
Debra Price	Chair, University Faculty Senate
Teresa Ringo	Registrar
Trevor Thorn	Director, Undergraduate Admissions
Richard Ward	Associate Vice President for Research and Special Programs
Vincent J. Webb	Dean, College of Criminal Justice
Christopher Whitaker	President, Student Government Association
Gene Young	Director, Honors Program

Correct as of November, 2007

ACADEMIC SCHOLARSHIP COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	5
Faculty	1
Ex officio	1
Staff	3

Purpose. Serves to comply with state requirements and provides a modicum of control and standardization for the awarding of all academic scholarships at Sam Houston State University.

Appointments. The President makes all appointments; committee is a standing committee comprised of the Associate Vice President for Academic Affairs who serves as the Chair; members include the Dean of Graduate Studies, the Director of Undergraduate Admissions and the Director of the Honors Program; a representative from the Scholarship Office serves as an ex-officio member; indefinite terms.

Chair

[Richard F. Eglsaer](#) Associate Vice President for Academic Affairs

Members

Mitchell J. Muehsam	Dean of Graduate Studies
Trevor Thorn	Director, Undergraduate Admissions
Eugene Young	Director, Honors Program

Ex officio Member

Norma Buxkemper Scholarship Office Representative

Correct as of May, 2006

ACHIEVEMENT AWARDS COMMITTEE, FACULTY

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	7
Faculty	7

Purpose. Encourages research and service at all levels within the University Faculty and provides recognition for such performance; determines the criteria by which monetary awards and possibly other forms of recognition are to be given to faculty members who display excellence in research and in service to the University community; and determines the recipients of a \$5,000 monetary award for excellence in research and of a \$5,000 monetary award for excellence in service to the University community. Members of the committee are not eligible for nomination.

Appointments. The President makes all appointments from University Faculty Senate nominations; Chair is elected by the committee members; committee consists of seven members serving two-year terms expiring at the end of the fiscal year (three members to rotate off the committee in odd-numbered years and four members to rotate off the committee in even-numbered years).

Term for Chair expires August 31, 2008:

To be elected	Chair
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Terms expire August 31, 2008:

William Jasper	Arts and Sciences
David Burris	Arts and Sciences
Fidel Gonzalez	Business Administration
Chris Wilson	Humanities and Social Sciences

Terms expire August 31, 2009:

Sharon Lynch	Education
Furjen Deng	Humanities and Social Sciences
Brian Cooper	Arts and Sciences

Correct as of September, 2007

ACHIEVEMENT RECORD COMMITTEE, FACULTY

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	9
Faculty	8
Ex officio	1

Purpose. Oversee the production of an annual report of faculty research and creative activities; solicit faculty reports of such activities and choose, edit, and prepare these for publication; establish deadlines for faculty submissions.

Appointments. The President makes all appointments from the University Faculty Senate nominations; chair is elected by the committee each year; three-year terms expiring at the end of the fiscal year; each college/library should be represented on the committee. The initial committee should draw for staggered terms of service.

Term for Chair expires August 31, 2008:

To Be Elected by Committee	Chair
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Terms expire August 31, 2008:

Linda Meyer	Newton Gresham Library
Ruth Pate	Humanities and Social Sciences
Holly Miller	Criminal Justice

Terms expire August 31, 2009:

Marcy Beverly	Arts and Sciences
Paula Tripp	Humanities and Social Sciences

Terms expire August 31, 2010:

Isabel Ruiz	Business Administration
Vicky Spencer	Education
Eric Elmore	Newton Gresham Library

Ex officio Member

Dorothy Roberson	Assistant to the Provost and Vice President for Academic Affairs
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* Name appears more than once

Correct as of September, 2007

ACROSS-THE-UNIVERSITY WRITING PROGRAM COMMITTEE

[Email Committee](#)

Appointed by:	President
Reports to:	Associate Provost and Vice President of Academic Affairs/Academic Services
Number of Members:	9
Faculty	8
Staff	1

Purpose. Recommends to the Academic Policy Council policies and procedures for the Across-the-University Writing Program.

Appointments. The President makes all appointments from nominations submitted by the Associate Provost and Vice President of Academic Affairs/Academic Services with three-year terms expiring at the end of the fiscal year (initial appointments will be for one-, two-, or three-year terms); Chair is appointed by the President.

Chair

Bill Bridges Chair, Department of English and Foreign Languages

Terms expire August 31, 2008:

Bill Green Business Administration
 Sheryl Murphy-Manley Arts and Sciences
 Mary Robbins Education

Terms expire August 31, 2009:

Don Albert Arts and Sciences
 Diane Dowdey Humanities and Social Sciences
 Mitchel Roth Criminal Justice

Terms expire August 31, 2010:

Wally Barnes Reading Center
 Carroll Nardone Humanities and Social Sciences

Correct as of September, 2007

ADA COMPLIANCE AND OVERSIGHT COMMITTEE

Appointed by:	President
Reports to:	President's Cabinet
Number of Members:	14
Faculty	2
Staff	10
Students	2

Purpose.

- Monitor University compliance with the Americans with Disabilities Act of 1990;
- Recommend both administrative and academic policies;
- Hear grievances

Members. The President makes all appointments and designates the Chair; indefinite terms. Two student representatives may be nominated by the Vice President for Student Services. The student representatives (of students with disabilities) serve one year appointments expiring May 31 of each year.

Chair

William Metcalfe Director, Counseling Center

Members

Trevor Thorn Director, Admissions
 Richard Eglsaer Associate Vice President for Academic Affairs
 James Gibson Students' Legal Advisor
 Douglas Greening Director, Physical Plant
 Marsha Harman Associate Professor of Psychology
 Ann Holder Director, Newton Gresham Library
 Teresa Ringo Registrar
 Joellen Tipton Director, Residence Life
 Ted Michael Director, Human Resources
 Mark Adams Associate Vice President for Information Resources
 Mark Shiflet Safety Coordinator
 Kelley Osborn Disabilities Coordinator

Students

Terms expire May 31, 2008

Travis Miller Student
 James Williams Student

Correct as of September, 2007

ADMISSIONS STANDARDS AND APPLICATIONS COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	9
Faculty	7
Staff	2

Purpose. Advises the Director of Undergraduate Admissions on overall admissions standards and admissions procedures; serves as a screening committee in appeal cases involving individuals who have been denied regular or special admission.

Appointments. The President makes all appointments from nominations submitted by the University Faculty Senate; at least one representative from each college; Chair is determined by position, i.e., Director of Undergraduate Admissions; each faculty appointment is for a period of three years with terms expiring at the end of the fiscal year.

Indefinite Term:

Trevor Thorn	Chair
Judy Smith	Assistant Director, Undergraduate Admissions

Terms expire August 31, 2008:

Mary Conroy	Humanities and Social Sciences
Philip Lyons	Criminal Justice
John Nevins	Newton Gresham Library

Term expires August 31, 2009:

Doug Berg	Business Administration
Charles Meitzler	Arts and Sciences
Melinda Miller	Education

Terms expire August 31, 2010:

Gary Smith	Arts and Sciences
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Correct as of March 2008

ALPHA CHI COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	4
Faculty	2
Staff	2

Purpose. Elects the annual class of Alpha Chi recipients and makes arrangements for their recognition at commencement.

Appointments. The President makes all appointments and designates the Chair; indefinite terms.

[Patricia Williams](#)

Chair

Appointments by Position:

[Richard F. Eglsaer](#)

Associate Vice President for Academic Affairs

[Teresa Ringo](#)

Registrar

Faculty:

Frank Fair

Humanities and Social Sciences

Correct as of August 31, 2004

ARCHIVES COMMITTEE, UNIVERSITY

[Email Committee](#)

Appointed by:	President
Reports to:	President
Number of Members:	5
Faculty	2
Staff	2
Community Member	1

Purpose. To develop a comprehensive plan for Sam Houston State University to oversee those university items that should be retained for historical record.

Appointments. The Committee shall consist of 5 members. The President of the university makes all appointments; indefinite terms.

Chair

[James Olson](#) Distinguished Professor of History

Members:

[Paul Culp](#) Associate Professor, Newton Gresham Library

[Douglas Greening](#) Director, Physical Plant

[Patrick Nolan](#) Director, Sam Houston Memorial Museum

James Patton Chair, Walker County Historical Commission

Correct as of January 2, 2003

BEARKAT ONECARD ADVISORY COMMITTEE

Appointed by:	Vice President for Student Services
Reports to:	Director, Bearkat OneCard Services
Number of Members:	13
Faculty	1
Staff	8
Students	3
Ex-Officio	1

Purpose. To recommend administrative goals, new programs, policies, purchase considerations, and future implementation projects for the Bearkat OneCard program and services. Also provides a forum for the discussion of current and future Bearkat OneCard programs by SHSU community members.

Appointments. The council will consist of thirteen individuals, including the non-voting chair and any designated ex-officio personnel. The following members serve indefinite terms and are determined by position.

Chair, Ex-officio

Kristy Vienne	Director, Bearkat OneCard Services
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Members (By Virtue of Position)

Jacque Gilliam	Associate Vice President for Finance and Operations
Doug Greening	Director, Physical Plant
Ann Holder	Director, Library Services
Patty Mabry	Director, Financial Aid
Bobby Williams	Director, Athletics
Debbie Nichols	Assistant to the Vice President for Student Services
Mark Adams	Associate Director, Computer Services
Dana Grant	Assistant Director-Business & Operations, Residence Life
Brian Loft	University Faculty Senate
Sarah Reed	Treasurer, Student Government Association
Scott Vaculik	Recreational Sports Graduate Student
Yanet Moreno	Freshman Leader Representative

Correct as of August, 2006

BUDGET COMMITTEE

Appointed by:	Virtue of position
Reports to:	President
Number of Members:	9
Faculty	1
Staff	6
Ex-officio	2

Purpose. The Budget Committee oversees the budgeting process for the University and recommends to the President the budgets for the major components of the University and the budgets for any special fiscal year projects.

Appointments. Membership is by virtue of position: Vice President for Finance and Operations, Provost and Vice President for Academic Affairs, Vice President for Enrollment Management, Vice President for Student Services, Vice President for University Advancement, Chair of the University Faculty Senate, and Chair of Staff Council. Ex Officio Members are by virtue of position: Chair Elect of the University Faculty Senate and Chair Elect of Staff Council. The Vice President for Finance and Operations serves as Chair.

Chair

[Jack C. Parker](#) Vice President for Finance and Operations

Members

[David E. Payne](#) Provost and Vice President for Academic Affairs

[Heather Crowson](#) Vice President for Enrollment Management

[Frank Parker](#) Vice President for Student Services

[Frank R. Holmes](#) Vice President for University Advancement

[Debra Price](#) Chair, University Faculty Senate (Faculty)

[Kristi Kreier](#) Chair, Staff Council (Staff)

Ex Officio Members

[Stacey Edmonson](#) Chair Elect, University Faculty Senate (Faculty)

[Terri Harvey](#) Chair Elect, Staff Council (Staff)

Correct as of September, 2007

CALENDAR COMMITTEE

[Email Committee](#)

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	17
Faculty	4
Staff	11
Students	2

Purpose. Develops an academic calendar for recommendation to the Provost and Vice President for Academic Affairs.

Appointments. The President makes all appointments; the University Faculty Senate nominates three members of the faculty; the Provost and Vice President for Academic Affairs nominates seven members; three miscellaneous university representatives are nominated by the President's Cabinet; the Student Government Association nominates two members; UFS representatives serve three-year terms ending August 31; SGA representatives serve one-year terms ending May 31; Chair of the University Faculty Senate serves as a member.

(Vice President for Academic Affairs Representatives)

Indefinite Terms:

Teresa Ringo	Chair
Roger Abshire	Professor/Chair, Department of Management and Marketing
Trevor Thorn	Director, Undergraduate Admissions
Anne Heartfield	Director, Business Office
Frank Parker	Vice President for Student Services
Joellen Tipton	Director, Residence Life
Somer Smith	Assistant to Associate Vice President for Academic Affairs

(Miscellaneous University Representatives)

Indefinite Terms:

Douglas Greening	Director, Physical Plant
Keith Jenkins	Associate Vice President for Student Services
Kristi Kreier	Chair, Staff Council
Daughn Pruitt	Director, Lowman Student Center
Lisa Tatom	Director, Financial Aid

(University Faculty Senate Representatives)

Term expires August 31, 2008:

Kista Tucker	Arts and Sciences
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Term Expires August 31, 2009:

Deborah Phelps	Education
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Term Expires August 31, 2010:

Juliana Lilly	Business Administration
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(University Faculty Senate Officer)

Debra Price	Chair, UFS 2007-2008
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(Student Government Association Representatives)

Terms expire May 31, 2008:

Ashley Flocke	Student
Angela Varner	Student

Correct as of March 2008

CAMPUS ART REVIEW COMMITTEE

Appointed by:	President
Reports to:	President
Number of Members:	7

Purpose: Make the following recommendations to the President concerning art objects donated to the University: 1. If the piece should be accepted by the University. 2. If it is to be accepted, a proper campus location.

Appointments: Membership is composed of representatives from the following entities: Faculty Senate, Staff Council, Alumni Board, Student Government, Department of Art, Council of Deans, and University Community. Term – Indefinite.

Members

Rebecca Finley	Chair, Department of Art
Pam Zelbst	Faculty Senate
Bill Fleming	Staff Council
Mary Ellen Thornton	Alumni Board
Sarah Lynn Miller	Student Government
John de Castro	Dean, College of Humanities and Social Sciences
Linda Pease	University Community

Correct as of April 2008

CENTENNIAL SCHOLARSHIP COMMITTEE

[Email Committee](#)

Appointed by:	President
Reports to:	Vice President for University Advancement
Number of Members:	7
Faculty	7

Purpose. Selects recipient(s) of Centennial Scholarship(s).

Appointments. The President makes all appointments from University Faculty Senate nominations; Chair is elected by the committee members; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

Teri Oparanozie Chair

Terms expire August 31, 2008:

Mitchell Roth Criminal Justice
Teri Oparanozie Newton Gresham Library

Terms expire August 31, 2009:

Juliana Lilly Business Administration
Phillip Hamilton Arts and Sciences
Diana Nabors Education

Terms expire August 31, 2010:

Karen Douglas Humanities and Social Sciences
Jennifer Pontius Arts and Sciences

*Name appears more than once

Correct as of October, 2007

CLASSROOM AND OFFICE ASSIGNMENT COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	9
Faculty	0
Staff	9

Purpose. Evaluates requests for the assignment and/or reassignment of space for offices and/or classrooms and laboratories.

Appointments. The President makes all appointments; membership is by virtue of position; indefinite terms.

Chair

Richard Eglsaer Associate Vice President for Academic Affairs

Members

Genevieve H. Brown	Dean, College of Education
Jaimie Hebert	Dean, College of Arts and Sciences
Ann Holder	Director, Newton Gresham Library
R. Dean Lewis	Dean, College of Business Administration
Teresa Ringo	Registrar
James Stevens	Associate Vice President for Information Resources
John M. de Castro	Dean, College of Humanities and Social Sciences
Vincent J. Webb	Dean, College of Criminal Justice

Correct as of September, 2006

CONVOCATIONS COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	37
Faculty	29
Staff	8

Purpose. Plans and implements the mechanics of University commencement exercises.

Appointments. The President makes all appointments; nominations are submitted by the Chair of the committee or his/her designated representative; indefinite terms.

Keith Jenkins **Chair**

College Representatives

Thomas Higgins (Vice Chair)	College of Arts and Sciences
Dwayne Pavelock	College of Arts and Sciences
Harry Konen	College of Arts and Sciences
To be named	College of Arts and Sciences
To be named	College of Arts and Sciences
To be named	College of Arts and Sciences
To be named	College of Arts and Sciences
To be named	College of Arts and Sciences

Douglas Berg (Vice Chair)	College of Business Administration
Jonathan Brazeale	College of Business Administration
Steven Henry	College of Business Administration
Hadley Leavell	College of Business Administration
Juliana Lily	College of Business Administration
Balasundram Maniam	College of Business Administration
John Miller	College of Business Administration
Jeffery Strawser	College of Business Administration
Robert Stretcher	College of Business Administration
Laura Sullivan	College of Business Administration

Margo Frasier	College of Criminal Justice
Jurg Gerber	College of Criminal Justice
To be named	College of Criminal Justice
Brian Lawton	College of Criminal Justice
Holly Miller	College of Criminal Justice
Mitchel Roth	College of Criminal Justice
Jennifer Schulenberg	College of Criminal Justice

Betty Higgins	College of Education
William Hyman	College of Education
Rosanne Keathley	College of Education
Gary Oden	College of Education
Melinda Miller	College of Education

Laura Burleson	College of Humanities and Social Sciences
Lee Courtney	College of Humanities and Social Sciences
Caroline Crimm	College of Humanities and Social Sciences
William Fleming	College of Humanities and Social Sciences
To be named	College of Humanities and Social Sciences
To be named	College of Humanities and Social Sciences

Other Members

James Bankhead	Chair, School of Music
Maria Busby	Registrar's Office
Ed Chatal	Manager, Bernard G. Johnson Coliseum
Dennis Culak	Director, Public Safety Services
Richard Eglsaer	Associate Vice President for Academic Affairs
Douglas Greening	Director, Physical Plant
Shanna House	Registrar's Office
Kevin McKinney	Assistant Director, Health/Kinesiology Center
Teresa Ringo	Registrar
Mark Shiflet	Safety Coordinator
Trevor Thorn	Director, Undergraduate Admissions
Eugene Young	Director, Honor's Program

Correct as of July 2007

COPYRIGHT COMMITTEE

[Email Committee](#)

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	3
Faculty	3

Purpose. Assist the Copyright Compliance Officer in the performance of the following functions:

1. Keep the University community, and especially the faculty, informed about copyright compliance issues, including legal requirements.
2. Resolve copyright questions. This would involve investigation, study, and the making of decisions regarding copyright compliance by employees of the University.
3. Consult The Texas State University System Vice Chancellor and Legal Counsel as necessary to solicit assistance in making decisions regarding the application of copyright law

Appointments. President makes all appointments; indefinite terms.

Chair

[Ann Holder](#) *Copyright Compliance Officer for Sam Houston State University*

Members

[Gordon Plishker](#) Associate Vice President of Science and Technology

[James Van Roekel](#) Director, Academic Instructional Technology and Distance Learning

Correct as of September, 2006

CORE CURRICULUM ASSESSMENT COMMITTEE

[E-mail Committee](#)

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	11
Chair	1
Faculty	9
Ex-officio	1

Purpose. Develop recommendations for an assessment process for the University's core curriculum. The assessment process should be sufficient to satisfy the requirements set forth by the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools (SACS).

Appointments. The Provost and Vice President for Academic Affairs makes all appointments from nominations submitted by the academic deans and the University Faculty Senate. The committee consists of eleven members - two nominated by the Dean of the College of Arts and Sciences, one nominated by the Dean of the College of Business Administration, one nominated by the Dean of the College of Criminal Justice, one nominated by the College of Education, one nominated by the Dean of the College of Humanities and Social Sciences, three members of the Faculty Senate nominated by the Faculty Senate, a Chair appointed by the Vice President for Academic Affairs, and the Director of Institutional Research and Assessment. The members serve three-year terms; the Chair serves an indefinite term.

Indefinite Term:

Mitchell J. Muehsam Chair

Term expires August 31, 2008:

Michael H. Henderson Arts and Sciences
Bill Green Business Administration

Term expires August 31, 2009:

Doug Krienke Humanities and Social Sciences
Sharon Lynch Education

Term expires August 31, 2010:

Rebecca Garcia Arts and Sciences
William Wells Criminal Justice

(Nominated by the University Faculty Senate)

Term expires August 31, 2008:

Stacey Edmonson Faculty Senate Member

Term expires August 31, 2009:

Phillip Morris Faculty Senate Member

Term expires August 31, 2010:

Paul Loeffler Faculty Senate Member

Ex-officio Member:

Rita Caso Director of Institutional Research and Assessment

Correct as of September, 2007

CREDIT BY EXAMINATION COMMITTEE

Appointed by:	President
Reports to:	Director of Undergraduate Admissions
Number of Members:	10
Faculty	9
Ex-officio	1

Purpose. Recommends to the Academic Policy Council procedures and policies on credit by examination, including transfer hours based on credit by examination or on agreements articulated with high schools. Hears student appeals concerning such credit and forwards recommendations to the Provost and Vice President for Academic Affairs.

Appointments. The President makes all appointments from the University Faculty Senate nominations; chair is nominated by the Director of Undergraduate Admissions from committee members; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

George Moore*	Chair
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Terms expire August 31, 2008:

Jay Whatley	Arts and Sciences
Gary Baker	Business Administration
Joaquin Rodriguez-Barbera	Humanities and Social Sciences

Terms expire August 31, 2009:

Helen Berg	Education
Judy Jerabek	Newton Gresham Library
Alice Ketchand	Business Administration

Terms expire August 31, 2010:

to be appointed	
George Moore*	Education
Benny Arney	Arts and Sciences

Ex-officio:

Trevor Thorn	Director of Undergraduate Admissions
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* Name appears more than once

Correct as of September 2007

CURRICULUM COMMITTEE

[Email Committee](#)

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	11
Faculty	9
Ex officio	2

Purpose. Reviews for academic integrity the curriculum reports to resolve conflicts to the extent possible; forwards to the Council of Academic Dean for certification of adequacy of funding the costs of program/administrative change to the institution and projected sources of funding; presents recommendations to the Academic Affairs Council regarding action on proposed curriculum changes, i.e., administrative, core curriculum, courses, degree programs; and makes necessary changes in forms to be used in making curriculum reports.

Appointments. The Provost and Vice President for Academic Affairs makes all appointments from nominations submitted by the academic deans and Director of the Newton Gresham Library. The committee consists of nine members-two from the College of Arts and Sciences, one from the College of Education, one from the College of Business Administration, one from the College of Criminal Justice, two from the College of Humanities and Social Sciences, and one from the Newton Gresham Library. The nominations provided by the academic deans are derived from their respective college curriculum committees. The members serve three-year terms; one faculty member is nominated by the University Faculty Senate to chair the committee; the Chair serves a one-year term.

Term for Chair expires August 31, 2008:

Marsha Harman	Chair
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Terms expire August 31, 2008:

Philip Morris	Business Administration
Kandi Tayebi	Humanities and Social Sciences
John Huber	Arts and Sciences

Terms expire August 31, 2009:

Karen Smith	Education
Larry Hoover	Criminal Justice
Doug Constance	Humanities and Social Sciences

Terms expire August 31, 2010:

Dana Nicolay	Arts and Sciences
Janice Lange	Newton Grisham Library

Ex officio Members:

Teresa Ringo	Registrar
Somer Smith	Office of Academic Affairs
Bill Fleming	SAM Center

Correct as of September, 2007

CUSTOMER SATISFACTION COMMITTEE

Appointed by: President
 Reports to: President's Cabinet
 Number of Members: 4

Purpose. To oversee and assure Sam Houston State University's compliance with House Bill 1, Article 9-6.41 (Customer Satisfaction Assessment) and Senate Bill 1563 (Customer Service Standards), as enacted by the Seventy-sixth Legislature, and as outlined in a memorandum from Mr. Albert Hawkins, Director, Governor's Office of Budget and Planning, and Mr. John Keel, Director, Legislative Budget Board, dated October 26, 1999.

House Bill 1, Article 9-6.41 (Customer Satisfaction Assessment) requires an assessment of specific customers' level of satisfaction with services provided; the results must be reported in the state mandated strategic plan.

Senate Bill 1563 (Customer Service Standards) requires specific action by the institution and requires that certain findings be reported to the Legislative Budget Board and the Governor's Office of Budget and Planning by June 1 of even-numbered years, beginning in 2000. The committee should submit its report to the President's Cabinet by May 1 of even-numbered years. After review by the President's Cabinet, the report will be forwarded to the appropriate state offices, as required.

Appointments. The President makes all appointments from nominations submitted by members of the President's Cabinet. Terms of service are indefinite. Chair is by position: Director of Public Relations.

Customer Relations Representative (As required by Senate Bill 1563 of the Seventy-sixth Legislature): Frank Krystyniak (Chair)

Committee Members:

Indefinite Terms:

Frank Krystyniak	Chair
Mary Ellen Sims	Assistant Dean of Student Life
Cecil Hallum	Professor of Mathematics
Rita Caso	Director, Institutional Research and Assessment

Correct as of September, 2007

DEVELOPMENT LEAVE COMMITTEE, FACULTY

Elected by:	Faculty
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	9
Faculty	9

Purpose. Reviews applications, develops rankings, and provides written recommendations to the Provost and Vice President for Academic Affairs.

Appointments. Committee members shall consist of nine tenured faculty members elected for a three-year term by a vote of the general faculty from nominations submitted by the University Faculty Senate at an election conducted by the University Faculty Senate. The chair is elected by the committee. If a vacancy occurs on the Faculty Development Leave Committee, the University Faculty Senate shall designate a replacement to fill the unexpired terms.

Term for Chair expires August 31, 2009:

Janice Lange*	Chair
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Terms expire August 31, 2008:

Tracy Steele	Humanities and Social Sciences
Doug Berg	Business Administration
Diane Neudorf	Arts and Sciences

Terms expire August 31, 2009:

Janice Lange*	Newton Grisham Library
Paul Loeffler	Arts and Sciences
Christopher Wilson	Humanities and Social Sciences

Terms expire August 31, 2010:

Brian Cooper	Arts and Sciences
Jo Ann Duffy	Business Administration
Victoria Titterington	Criminal Justice

*Name appears more than once

Correct as of September, 2007

DISTINGUISHED LECTURER SERIES COMMITTEE

Appointed by:	President
Reports to:	President
Number of Members:	11
Faculty	9
Ex officio	2

Purpose. Develops programs to provide a distinguished lecturer presentation during the academic year.

Appointments. The President makes all appointments from University Faculty Senate nominations and designates the Chair; President may designate one or more ex officio members; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

Don Bumpass	Chair
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Terms expire August 31, 2008:

Joyce McCauley	Education
Robert Donahoo	Humanities and Social Sciences
John Domino	Humanities and Social Sciences

Terms expire August 31, 2009:

Donald Bumpass	Business Administration
Paul Culp	Newton Gresham Library
Philip Swicegood	Education

Terms expire August 31, 2010:

Frank Fair	Humanities and Social Sciences
Ricky White	Arts and Sciences
Mitchell Roth	Criminal Justice

Ex-officio Members

Maggie Babcock	Special Events Coordinator
Frank Krystyniak	Director, Public Relations

*Name appears more than once

Correct as of September, 2007

DIVERSITY COMMITTEE, FACULTY

Appointed by:	President
Reports to:	President
Number of Members:	6

Purpose. Examine the diversity status of the faculty and Academic Affairs' professional staff. Recommend strategies for improving diversity at the University and College levels. The committee is to provide recommendations for improving diversity in the Division of Academic Affairs.

Appointments. The Committee shall consist of the following members: a faculty member from each of the academic colleges and a chair. The President of the University shall make all appointments from nominations submitted by the Council of Academic Deans. The chair of the committee is nominated by the Provost and appointed by the President. The faculty members shall serve rotating three year terms. The chair will serve an indefinite term. Two nominations for each position on the committee shall be presented to the President of the University.

Chair

Caroline Crimm	Humanities and Social Sciences
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Members:

Term Expires August 31, 2008:

Yvonne Garza	Education
Claudia Sealy-Potts	Humanities and Social Sciences

Term Expires August 31, 2009:

Rebecca Garcia	Arts and Sciences
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Term Expires August 31, 2010:

Laura Sullivan	Business Administration
Howard Henderson	Criminal Justice

Correct as of September, 2007

DOCTORAL ADVISORY COMMITTEE

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Dean of Graduate Studies
Number of Members:	8
Faculty	8
Staff	0

Purpose. To promote effective doctoral programs. To develop assessment and recruitment strategies designed to enhance existing and prospective doctoral programs at Sam Houston State University. To provide recommendations to the Dean of Graduate Studies and the Graduate Council for the policies and procedures impacting doctoral degree programs.

Appointments. The Provost and Vice President for Academic Affairs makes all appointments to the Doctoral Advisory Committee from nominations submitted by the Dean of Graduate Studies. Membership shall include one graduate advisor from each existing doctoral program. Ex-officio members may include one advisor from each proposed doctoral degree program approved by the Academic Affairs Council, but pending approval by the Texas Higher Education Coordinating Board. The chair is the Dean of Graduate Studies.

Chair

Mitchell J. Muehsam Dean of Graduate Studies

Members

Mary Alice Conroy	College of Humanities and Social Sciences
Stacey Edmonson	College of Education
Victoria Titterington	College of Criminal Justice
Richard Watts	College of Education
Debra Price	College of Education

Ex-officio Members

Mark Klespis	College of Arts and Sciences
Jim Olson	College of Humanities and Social Sciences

Correct as of September, 2007

EDUCATOR PREPARATION ADMISSIONS BOARD

(formerly Teacher Education Admissions Board)

[E-Mail Committee](#)

Appointed by:	President
Reports to:	Dean, College of Education
Number of Members:	8
Faculty	7
Staff	1

Purpose. Serves as a screening board for all applicants to the respective teacher training programs.

Appointments. The President makes all appointments; members are jointly recommended by the Dean of the College of Education and the Provost and Vice President for Academic Affairs; the Associate Dean serves as the Chair of this Board; indefinite terms.

Karen Smith	Chair
John Huber	Arts and Sciences
Brian Miller	Coordinator of Field Experiences
Mary Plishker	Arts and Sciences
Mary Robbins	Education
Douglas Ullrich	Arts and Sciences
Allen Williams	Arts and Sciences
Eugene Young	Humanities and Social Sciences

Correct as of September 2007

EDUCATOR PREPARATION COUNCIL

(formerly Teacher Education Council)

Appointed by: President

Reports to: Dean, College of
Education

Number of Members: 43

Faculty 43

Purpose. Establishes policy and procedures for all matters pertaining to existing and proposed teacher education programs.

Appointments. The President makes all appointments; members are jointly recommended by the Dean of the College of Education and the Provost and Vice President for Academic Affairs; the Associate Dean of the College of Education serves as the Chair of this Council; indefinite terms.

Karen Smith	Chair
Sharon King	Art
Leroy Ashorn	College of Business Administration
Mary Berry	Library Science
Robert Biles	Political Science
Terry Bilhartz	History
William "Bill" Bridges	English and Foreign Languages
Genevieve Brown	Dean, College of Education
Jaimie Hebert	Dean, College of Arts and Sciences
Kim Childress	Academic Advisor for ACS
Brian Cooper	Geology
Peter Cooper	Computing Science
Caroline Crimm	History
Charlene Crocker	Curriculum and Instruction
Judy DeTrude	Counseling
Molly Doughtie	Certification
Alice Fisher	Health and Kinesiology
William Fleming	Executive Director, SAM Center
Marcus Gillespie	Geography and Geology
Marsha Harman	Psychology and Philosophy
Jackie Hartman	TEXES Coordinator/NCATE Secretary
Jaimie Hebert	Mathematics and Statistics
Thomas Higgins	Industrial Technology
Beverly Irby	Educational Leadership and Counseling
Rex Isham	Physics
Matthew Kuyk Logan	Journalism
Sharon Lynch	Special Education
Rob Meaux	Music
Brian Miller	Field Experience
James Miller	Theatre and Dance
Nedom Muns	Industrial Technology
Dwayne Pavelock	Agricultural Sciences
Mary Plishker	Associate Dean, Arts and Sciences
J. D. Ragsdale	Speech Communication
Mary Robbins	Language, Literacy, and Special Populations
Rafael Saumell	Spanish
John M. de Castro	Dean, Humanities and Social Sciences
Monte Thies	Biological Sciences
Douglas Ullrich	Agriculture
Laverne Warner	Early Childhood
Rick White	Chemistry
Allen Williams	Geography
Robert Williams	Secondary Education

Correct as of August, 2004

EVALUATION COMMITTEE, FACULTY

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	10
Faculty	9
Ex officio	1

Purpose. Serves as an advisory committee to the Provost and Vice President for Academic Affairs; monitors the entire faculty evaluation system in a continuous effort to determine necessary alterations, while at the same time attempting to bring stability and a sense of continuity to the faculty evaluation process.

Appointments. The President makes all appointments; Chair is elected by the committee from among the faculty members; initially the University Faculty Senate nominates six faculty members and the Academic Policy Council nominates three administrators-the members then draw for staggered terms, i.e., one-year, two-year, three-year, with two of the administrative appointments and the ex-officio member serving indefinite terms. After the initial membership is established, replacements are nominated by the University Faculty Senate and the Academic Policy Council as vacancies occur-these terms will be for three years expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

To be elected Chair

Faculty Members

Term expires August 31, 2008:

Benny Arney Arts and Sciences
Eugene Young Humanities and Social Sciences
Kista Tucker Arts and Sciences

Term expires August 31, 2009:

Julie Combs Education
Mary Robbins Education

Terms expire August 31, 2010:

Fidel Gonzalez Business Administration

Administrative Members

Indefinite terms:

William Green Chair, Department of Economics and International Business
Ann Holder Director, Newton Gresham Library

Term expires August 31, 2009:

R. Dean Lewis Dean, College of Business Administration

Ex officio Member

James Stevens Associate Vice President for Information Resources

Correct as of September 2007

EXCELLENCE IN TEACHING COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	10
Faculty	9

Purpose. Selects the recipient for a \$5,000 monetary award for Excellence in Teaching.

Appointments. The President makes all appointments from University Faculty Senate nominations and designates the Chair; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

Willard Oliver	Chair
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Terms expire August 31, 2008:

John Newbold	Business Administration
Carol James	Arts and Sciences
Cynthia Simpson	Education

Terms expire August 31, 2009:

David Gerling	Humanities and Social Sciences
Stanley Kelley	Arts and Sciences
Shirley Johnson	Education

Terms expire August 31, 2010:

Willard Oliver	Criminal Justice
Charles Capps	Business Administration
Caroline Crimm	Humanities and Social Sciences

*Name appears more than once

Correct as of January 2008

GRADUATE COUNCIL

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	10
Faculty	4
Staff	6

Purpose. Represents the various academic colleges in matters relating to graduate study, instruction, and research; serves in an advisory capacity to the Dean of Graduate Studies; and serves as liaison between central administration and the academic deans and the Newton Gresham Library.

Appointments. The President makes all appointments to the Graduate Council from nominations submitted by the academic deans; two-year terms expiring at the end of the fiscal year. The chair is the Dean of Graduate Studies.

Chair

Mitchell J. Muehsam Dean of Graduate Studies

Terms expire August 31, 2008:

Stacey Edmonson Education

Anne Gaillard Arts and Sciences

Terms expire August 31, 2009:

Debra Price Education

Jerry Bruce Humanities and Social Sciences

Indefinite Term:

Tamara Cook Associate Dean, College of Arts and Sciences

Leroy Ashorn Associate Dean, College of Business Administration

Victoria Titterington Assistant Dean, College of Criminal Justice

Karen Smith Associate Dean, College of Education

Kandi Tayebi Associate Dean, College of Humanities and Social Sciences

Correct as of March 2008

GRIEVANCE COMMITTEE, FACULTY

Appointed by:	President
Reports to:	President
Number of Members:	17
Faculty	12
Administrators	5

Purpose. Reviews written complaints from faculty members and recommends to the President of the University whether or not the facts merit continued inquiry by the committee.

Appointments. The President makes all appointments and designates the Chair. Membership is divided as follows: one administrator and two faculty members from each college and one faculty member from the library. The faculty members shall be selected from University Faculty Senate nominations. The administrators shall be selected from Academic Policy Council nominations. Additional nominations may be solicited from either body by the President. The Chair shall be selected by the President in consultation with the Chair of the University Faculty Senate and the Provost and Vice President for Academic Affairs. Members serve indefinite terms, with replacements nominated as necessary by the appropriate bodies. Chair serves a one-year, renewable term.

Term for Chair expires August 31, 2008:

Leroy Ashorn	Chair
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FACULTY MEMBERS

David Burris	Arts and Science
Carol James	Arts and Science
Ed Blackburne	Business Administration
Jeff Harwell	Business Administration
Jurg Gerber	Criminal Justice
Phillip Lyons	Criminal Justice
Betty Higgins	Education
Mary Nichter	Education
Marsha Harman	Humanities and Social Sciences
Eugene Young	Humanities and Social Sciences
John Nevins	Newton Gresham Library

ADMINISTRATIVE MEMBERS

Peter Cooper	Arts and Science
Leroy Ashorn	Business Administration
Wes Johnson	Criminal Justice
Charlene Crocker	Education
Kandi Tayebi	Humanities and Social Sciences

Correct as of September, 2007

HANDBOOK ADVISORY COMMITTEE, FACULTY

Appointed by:	President
Reports to:	Associate Provost and Vice President of Academic Affairs/Academic Services
Number of Members:	6
Faculty	6

Purpose. Revises the current faculty handbook.

Appointments. The President makes all appointments from University Faculty Senate nominations and designates Chair; consists of representatives from each college, the Newton Gresham Library; three-year terms expiring at the end of the fiscal year.

Term for the Chair expires August 31, 2009:

*Glen Kercher	Chair
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Terms expire August 31, 2008:

Mark Gaus	Education
Lynn McMain	Newton Gresham Library

Terms expire August 31, 2009:

Glen Kercher	Criminal Justice
Wayne Barrett	Arts and Sciences

Terms expire August 31, 2010:

Kurt Jesswein	Business Administration
Paula Tripp	Humanities and Social Sciences

*Name appears more than once

Correct as of September, 2007

HOMECOMING STEERING COMMITTEE

Appointed by:	President
Reports to:	Vice President for University Advancement
Number of Members:	20
Alumni	1
Community	1
Faculty, Retired	3
Faculty	4
Staff	7
Ex officio	2
Students	2

Purpose. Coordinates Homecoming activities for Sam Houston State University and develops a calendar of events for all coordinated activities during homecoming week.

Appointments. The President makes all appointments and designates the Chair. Students serve one year appointments expiring May 31 of each year, others serve indefinite terms. The President of the Alumni Association Advisory Board and the City Manager of the City of Huntsville serve by virtue of their position.

Indefinite Terms

Robert Barragan*	Chair
Alumni (By Virtue of Position)	
Walter H. Bennett, Jr.	President, Alumni Association Board of Directors 2007
Community (By Virtue of Position)	
Gene Pipes	Interim City Manager, City of Huntsville
Faculty	
Gerald Kohers	Associate Professor of Management Information Systems
Caroline Crimm	Associate Professor of History
Alfredo Velez	Assistant Professor of Music
Melinda Holt	Associate Professor of Mathematics
Retired Faculty	
George Vick	Professor of Mathematics (Retired)
Sara Hart	Professor of Business Administration(Retired)
Laverne Warner	Professor of Education (Retired)
Staff	
*Robert Barragan	Director, Small Business Development Center
Leah Mulligan	Assistant Director, Student Activities
Charlie Vienne	Director, Alumni Relations
Cindy Truax	Assistant Director, University Advancement
Trevor Thorn	Assistant Director, Undergraduate Admissions
Bobby Jordon	Athletics Development Coordinator
Ex officio Members	
Maggie Collum	Special Events Coordinator, President's Office
Frank Krystyniak	Director, Public Relations
Terms expire May 31, 2008	
Students	
Catie Duhon	Student
Karri Carpenter	Student

*Name appears more than once.

Correct as of March 2008

HONORS PROGRAM COMMITTEE

Appointed By: President

Reports To: Associate Provost and Vice President of Academic Affairs/Academic Services

Number of Members: 13

Purpose. Recommends policies and procedures for the Honors Program to the Academic Policy Council.

Appointments. The President makes all appointments from nominations by the Director of the Honors Program and the Associate Provost and Vice President of Academic Affairs/Academic Services; three-year terms expiring at the end of the fiscal year; chair is the Director of the Honors Program.

Chair

Eugene Young Director, Honors Program

Terms expire August 31, 2008:

Jo Ann Duffy	Business Administration
Frank Fair	Humanities and Social Sciences
B. Carol Smith	Arts and Sciences
Victor Sower	Business Administration

Terms expire August 31, 2009:

Alice Fisher	Education
Janet Mullings	Criminal Justice
Chris White	Humanities and Social Sciences
Kimberly Bell	Humanities and Social Sciences

Terms expire August 31, 2010:

Jacqueline Jensen	Arts and Sciences
William Lutterschmidt	Arts and Sciences
Victoria Titterington	Criminal Justice
Valerie Muehsam	Business Administration

Correct as of September, 2007

INFORMATION TECHNOLOGY RESOURCE COUNCIL

[Email Committee](#)

Appointed by:	President
Reports to:	President's Cabinet
Number of Members:	17
Faculty	7
Staff	8
Students	1
Ex officio	1

Purpose

- Recommend administrative or academic goals, programs, policies, purchase considerations, plans or other action that will foster the integration and development of technology to assist all university components.
- Assist in the development of the "Information Resource Strategic Plan and Biennial Operating Plan."
- Assist in determining, for any university project/grant/contract with an information resource content, that the technology assumptions are valid and reliable, that the financial assumptions concerning the technology are valid and reliable and that the technology to be employed is consistent with the SHSU's Information Resource Strategic Plan.
- Make an annual review of funding levels used to support the Information Resource Strategic Plan.
- Evaluate annually the current policies for the allocation and use of information resources.

Appointments. The committee will consist of seventeen individuals, including the chair and the ex officio personnel. The following members serve indefinite terms and are determined by position/title: five academic deans, the Associate Vice President for Information Resources, the Director of the Newton Gresham Library, the Director of Academic Instructional Technology and Distance Learning, and the Associate Vice President for Research and Sponsored Programs; the Director of Internal Audit is an ex officio member. Staff members serve three-year terms expiring at the end of the fiscal year: 2 nominations from the Vice President for Student Services; 2 nominations from the Vice President for Finance and Operations; 2 nominations from the Vice President for Enrollment Management. Student member, who is President of the Student Government Association, serves by virtue of position with the term expiring May 31. The President makes all appointments, including the chair who serves an indefinite term.

Chair

[Mark Adams](#) Associate Vice President for Information Resources

Members (By virtue of Position)

[Genevieve H. Brown](#) Dean, College of Education

[John M. de Castro](#) Dean, College of Humanities and Social Sciences

[Jaimie Hebert](#) Dean, College of Arts and Sciences

[Ann Holder](#) Director, Newton Gresham Library

[R. Dean Lewis](#) Dean, College of Business Administration

[James Van Roekel](#) Director, Academic Instructional Technology and Distance Learning

[Richard Ward](#) Associate Vice President for Research and Special Programs

[Vincent J. Webb](#) Dean, College of Criminal Justice

Staff Members

Terms expire August 31, 2010

[Donna Artho](#) Administrative Budget Manager to the Vice President for Student Services

[Angie Burns](#) Assistant Director , Student Activities

[Maria Busby](#) Assistant Registrar

[Karyl Horn](#) Associate Director, Accounting

[Judy Smith](#) Assistant Director, Undergraduate Admissions

[Paige Smith](#) Director, Administrative Accounting

Student Member (By virtue of Position)

Term expires May 31, 2008

Christopher Whitaker President, Student Government Association

Ex Officio Member

[Kelly Benge](#) Director, Internal Audit

Correct as of October, 2007

INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

(formerly ANIMAL CARE FACILITY COMMITTEE)

[Email Committee](#)

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	6
Faculty	4
Community Members	2

Purpose. Reviews university animal care facilities a minimum of three times each year; ensures that the university is in compliance with federal and state law regarding animal care; and recommends policy or procedures pertaining to animal care to the Academic Policy Council.

Appointments. President makes all appointments and designates the Chair; indefinite terms.

Chair

* [Thomas Kordinak](#) Humanities and Social Sciences

Faculty Members:

[Marcy Berry](#) Education

[Joan Hudson](#) Arts and Sciences

* [Thomas Kordinak](#) Humanities and Social Sciences

[Diane Neudorf](#) Arts and Sciences

Community Representatives:

Gerald Etheredge Veterinarian

Joe Shaw Champion International

*Name appears more than once.

Correct as of August 31, 2004

INSTITUTIONAL EFFECTIVENESS COMMITTEE

[Email Committee](#)

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	18
Faculty	14
Staff	4

Purpose. Monitors institutional effectiveness activities; determines appropriate types of assessment; assists the Office of Institutional Research in coordinating assessments carried out in the various departments and programs; develops plans for institution-wide assessment; and helps ensure that assessment results are used in program improvement.

Appointments. The President makes all appointments from recommendations submitted by the Director of Institutional Research. The Director of Institutional Research serves as chair. The chairs of the three working subcommittees are appointed by the Director of Institutional Research. The committee consists of twenty members serving indefinite terms.

Chair

Rita Caso Director, Institutional Research

Members

Kelly Benge	Internal Auditor
Terry Bilhartz	Chair, Department of History
David Burris	Professor of Computing Science
Nina Cushman	Computer Systems Coordinator II
Richard Eglsaer	Associate Vice President for Academic Affairs
Bill Fleming	Director, Student Advising and Mentoring Center
Jaimie Hebert	Dean, College of Arts and Sciences
Suzette Kohers	Programmer Analyst III, Computer Services
Valerie Muehsam	Assistant Dean, College of Business Administration
Janet Mullings	Associate Dean, College of Criminal Justice
Teresa Ringo	Registrar
Keri Rogers	Associate Dean, College of Arts and Sciences
Karen Smith	Associate Dean, College of Education
Heather Thielemann	Vice President for Enrollment Management
Trevor Thorn	Director, Undergraduate Admissions
James VanRoekel	Director, Academic Instructional Technology and Distance Education
Eric Wilson	Clinical Assistant Professor of Education

Correct as of September, 2007

LOWMAN STUDENT CENTER BOARD OF DIRECTORS

Appointed by:	LSC Constitution, approved by the University President
Reports to:	Director of the Lowman Student Center
Number of Members:	17 (13 voting; 4 nonvoting ex officio)
Faculty/Staff:	3 (appointed)
Students:	10 (3 officers elected by Board; 7 selected by major campus organizations - one to represent each organization)
Ex officio:	4 Staff (virtue of position)

Purpose. Establishes standards for the operation, direction, and activities of the Lowman Student Center.

Appointments. The President makes all faculty appointments. The University Faculty Senate nominates one faculty member each year for a three-year term expiring at the end of the fiscal year. There are ten STUDENT MEMBERS on the Board serving one-year terms expiring at the end of the academic year. Student Membership consists of three officers elected by LSC Board; seven STUDENT MEMBERS consisting of one representative selected by and from each of the following organizations: Student Government Association, Interfraternity Council, SHSU Panhellenic, National Panhellenic Council, Program Council, Residence Halls Association, and International Students Association. The positions of president, vice present, and secretary of the Board carry strict requirements for holding these offices. The Board members elect students who meet those requirements to serve in these offices.

STUDENT MEMBERS

Terms expire May 31, 2008:

Officers Elected by Board

To be named	President
To be named	Vice President
To be named	Secretary

Student Representatives

Selected by Student Organizations

To be named	Representative, Interfraternity Council
To be named	Representative, International Students Association
To be named	Representative, National Panhellenic Council
To be named	Representative, SHSU Panhellenic
To be named	Representative, Program Council
To be named	Representative, Residence Halls Association
Mike Perkins	Representative, Student Government Association

Faculty/Staff Members

Term expires August 31, 2008:

Dwayne Pavelock	Arts and Sciences
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Term expires August 31, 2009:

Margaret Hammer	Education
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Term expires August 31, 2010:

Robert Stretcher	Business Administration
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EX OFFICIO MEMBERS

Daughn Pruitt	Director, Lowman Student Center
Dan McDaniel	Assistant Director, Lowman Student Center
Gayle Bullard	Reservations Coordinator, Lowman Student Center
Frank Parker	Associate Vice President for Student Services and Dean of Students

Correct as of September, 2007

MANAGEMENT INFORMATION DATA BASE COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	7
Faculty	1
Staff	6

Purpose. To establish data element definitions and to develop a coordinated approach to a management information data base.

Appointments. The Committee shall consist of seven members, including the chair. The President of the university makes all appointments; indefinite terms.

Chair

Rita Caso Director, Institutional Research and Assessment

Members:

Shirley Baker Director of Advancement Services
 Dianne Key Senior Assistant to the Vice President for Academic Affairs
 Teresa Ringo Registrar
 Mark Adams Associate Vice President for Information Resources
 Gerald Kohers Business Administration
 Nina Cushman Computer Systems Coordinator II

Correct as of September, 2007

MEDICAL SERVICES ADVISORY COMMITTEE

Appointed by:	Vice President for Student Services
Reports to:	Vice President for Student Services
Number of Members:	8
Faculty	2
Staff	5
Ex officio	1

Purpose. Evaluates the University's medical services and makes recommendations as needed; reviews and studies current developments and formulates plans.

Appointments. The Vice President for Student Services makes all appointments; indefinite terms.

Chair

James Gibson Advisor, Students' Legal Services

Members

Tom Hill Physician, Student Health Center
 Bill Metcalfe Director, Counseling Center
 Marsha Harman Psychology
 Carol Parker Educational Leadership and Counseling
 Jo Ellen Tipton Director, Residence Life
 Karen Gray Director, Alumni Relations

Ex Officio Member and Resource Person

Keith Lott Director, Student Health Center

Correct as of February, 2006

NEWTON GRESHAM LIBRARY COMMITTEE

Appointed by:	President
Reports to:	Director of the Library
Number of Members:	10
Faculty	9
Ex officio	1

Purpose. Serves as a committee on matters pertaining to the administration of the library plant and program.

Appointments. The President makes all appointments from University Faculty Senate nominations; Chair elected by committee members; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

To be Elected by Committee	Chair
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Terms expire August 31, 2008:

Ken Hartness	Arts and Sciences
Gary Baker	Business Administration
Yvonne Frear	Humanities and Social Sciences

Terms expire August 31, 2009:

Julie Combs	Education
Joanna Fountain	Education
Shirin Edwin	Humanities and Social Sciences

Terms expire August 31, 2010:

Juliana Lilly	Business Administration
Willard Oliver	Criminal Justice
Ron Destro	Arts and Sciences

Ex officio Member

Ann Holder	Director, Newton Gresham Library
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Correct as of September, 2007

NONRESIDENT CLASSIFICATION REVIEW COMMITTEE

[E-Mail Committee](#)

Appointed by:	Virtue of position
Reports to:	Director of Undergraduate Admissions
Number of Members:	4
Staff	3
Resource	1

Purpose. To review appeals or complaints of students with regard to their resident classification for tuition purposes.

Appointments. Committee membership is by virtue of position held; consists of four members: Director of Undergraduate Admissions, (who also serves as the Chair), Associate Vice President for Academic Affairs, Dean of Students, and Residence Classification Officer as Resource Person; indefinite terms.

Trevor Thorn	Chair
Richard F. Eglsaer	Associate Vice President for Academic Affairs
John Yarabeck	Dean of Students

Resource Person:

Sofia Polk	Residence Classification Officer
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Correct as of September, 2007

PARKING APPEALS COMMITTEE

Appointed by:	President
Reports to:	Vice President for Student Services
Number of Members:	31
Faculty	12
Staff	7
Students	12

Purpose. Assist in the resolution of Sam Houston State University parking citation appeals.

Appointments. The President makes all appointments with the Dean of Students serving as permanent chair; the University Faculty Senate nominates twelve full-time faculty (terms to be alternating two-year terms with six members going off each year); the Student Government Association also submits twelve nominees-the President appoints six Regular members to the committee and six Alternates to serve one-year terms expiring at the end of the academic year; six administrative staff members are nominated by the President's Cabinet with alternating two-year terms.

Dean of Students	Chair
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FACULTY SENATE NOMINATIONS:

Terms expire August 31, 2008:

Eric Elmore	Newton Gresham Library
Shuanyue Zhang	Humanities and Social Sciences
Daphne Johnson	Education
Zaheer Kirmani	Humanities and Social Sciences
Doug Krienke	Humanities and Social Sciences
David Taylor	Business Administration

Terms expire August 31, 2010:

Nedom Muns	Arts and Sciences
Martha Sale	Business Administration
Brian Lawton	Criminal Justice
Mark Tuttle	Business Administration
Kristina Hanssen	Arts and Sciences
Sarmistha Majumdar	Humanities and Social Sciences

STAFF NOMINATIONS:

Terms expire August 31, 2008:

David White	Finance and Operations
Carol Shaw	College of Business Administration
Wayne Bennett	Enrollment Management

Terms expire August 31, 2010:

Larry Kelarek	Administrative Accounting
Angie Burns	Student Activities
Sherry Hirsch	Education

STUDENT GOVERNMENT ASSOCIATION NOMINATIONS:

Terms expire May 31, 2008:

Josh Starkey	Areiel Godwin
Michael Stephens	Talrah Pantallion
Ramesha Haskins	Katherine Meyer
Alixandra Coronis	Courtney Mayfield
Adrian Mouton	Teresa Bradshaw
Shadae Donnell	Matthew Betterton

Revised September, 2007

PATENT COMMITTEE

Appointed by: President

Reports to: President

Number of Members: 4

Faculty: 2

Staff: 2

Purpose. This committee was established by action of the Board of Regents upon the adoption of the Intellectual Property Policy on November 22, 1985, and made part of the *Rules and Regulations* as of December 1, 1985, Patent Policy. "11.(10) Review by Patent Committee. The University Patent Committee, after receiving disclosure of an invention, shall forward a recommendation to the University President concerning such discovery. Such recommendation shall include: (1) the committee's opinion whether the university has an ownership interest in the invention in question, or whether such invention was one developed on personal time and without use of university facilities, and (2) whether and how the university should assert and exploit its ownership interest in any invention and discovery." (Source for quote: *Rules and Regulations*, as amended May, 1999.)

Appointments. The President makes all appointments; committee consists of no less than three members; the President designates one of the members of the committee to serve as Chair; indefinite terms.

Chair

Gordon Plishker	Associate Vice President for Science and Technology
Rolando del Carmen	Criminal Justice
Martin Griffin	Business Administration
Ann Holder	Director, Newton Gresham Library

Correct as of September 1, 2001
Revised August 16, 2003

PRESIDENT'S CABINET

Appointed by:	Virtue of position
Reports to:	President
Number of Members:	7
Staff	7

Purpose. To study, review, and make recommendations on matters brought up by the committee members; to consider university-wide issues and make recommendations where appropriate; to disseminate information on university-wide activities; and to coordinate, where necessary, university-wide activities and policies.

Appointments. Membership is by virtue of administrative position; the committee consists of the President, all Vice Presidents, and Assistant to the President for Operations.

James F. Gaertner	President
Frank Parker	Vice President for Student Services
Kathy Gilcrease	Assistant to the President for Operations
Frank R. Holmes	Vice President for University Advancement
Jack C. Parker	Vice President for Finance and Operations
David E. Payne	Provost and Vice President for Academic Affairs
Heather Crowson	Vice President for Enrollment Management

Correct as of October 2006

PROTECTION OF HUMAN SUBJECTS, COMMITTEE FOR

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	15
Faculty	10
Faculty/Administrator	1
Student Services	1
Community Member	1
Inmate Advocate	1
Ex officio	1

Purpose. To develop university policy governing research on human subjects; to review compliance with university policy on human subjects; to serve as a body to review appeals from individual researchers whose proposals have been rejected by either departmental or college communities on human subject research; and to review complaints from individuals who allege that studies conducted at the university have been in violation of university policy on research with human subjects. The committee reports to the Provost and Vice President for Academic Affairs.

Appointments. The President makes all appointments and designates the Chair. The committee consists of nine Regular members and nine Alternate members. One Regular member and one Alternate member will be nominated by each academic dean; one Regular member and one Alternate member from the community will be nominated by the Provost and Vice President for Academic Affairs from recommendations made by the committee chair; one Faculty/Administrator and one Alternate member will be nominated by the Provost and Vice President for Academic Affairs; one Student Services representative and one Alternate member will be nominated by the Vice President for Student Services; one Inmate Advocate and one Alternate member will be nominated by the Provost and Vice President for Academic Affairs. Regular members and Alternate members serve three-year terms, staggered to ensure continuity of membership on the committee.

Glen Kercher Chair

Regular Members

Term expire August 31, 2009:

Rebecca Ortiz	(Faculty/Administrator)
Jo Ann Duffy	Business Administration
Joan Hudson	Arts and Sciences
Anthony Harris	Education

Terms expire August 31, 2010:

Rody Miller	Humanities and Social Sciences
Todd Armstrong	Criminal Justice
Yvonne Garza	Education
Daughn Pruitt	Student Services
Sheri C. Gaines, M.D., P.A.	Community Representative
Rudolph Brothers (SCFO)	Inmate Advocate

Alternate Members

Terms Expire August 31, 2010

Juliana Lilly	Business Administration
Carol Nardone	Humanities and Social Sciences
Scott Menard	Criminal Justice
Vicky Spencer	Education (Faculty/Administrator)
Emily Roper	Education
Gang Gong	Arts and Sciences
Franklin Harrison	Student Services Representative
Kim Vernon (SCFO)	Inmate Advocate

Terms Expire August 31, 2009

David Prior, M.D.	Community Representative
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Ex officio Member

Richard Ward	Associate Vice President for Research and Special Programs
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Correct as of September, 2007

REGISTRATION COMMITTEE

Appointed by:	President
Reports to:	Vice President for Enrollment Management
Number of Members:	26
Staff	25
Students	1

Purpose. Synchronizes and coordinates all departments for efficient operation of registration.

Appointments. The President makes all appointments and designates the chair; chair of the committee makes the nominations for this committee; indefinite terms.

Kelli Leaf	Chair
Valerie Sparkman	Registrar's Office
Kelly Bengé	Director, Internal Audit
Judy Boudreaux	Manager, Cashiers Office
Maria Busby	Assistant Registrar
Lucrecia Chandler	Computer Services
Ed Chatal	Associate Director, Recreational Sports
Dennis Culak	Assistant Director, Public Safety Services
William Fleming	Executive Director, Student Advising and Mentoring Center
Anne Heartfield	Director, Business Office
Debra Holl	Accountant III, Administrative Accounting
Kathy Hudson	Registrar Associate
Suzette Kohers	Programmer Analyst III, Computer Services
Keith Lott	Director, Health Center
Mitchell J. Muehsam	Associate Vice President for Academic Affairs
Charlie Murray	Central Receiving
Daughn Pruitt	Associate Dean of Students
Sonya Ramirez	Registrar's Office
Edgar Smith	Assistant Director, Administrative Accounting
Judy Smith	Assistant Director, Undergraduate Admissions
Paige Smith	Associate Director, Administrative Accounting
Trevor Thorn	Director, Undergraduate Admissions
Joellen Tipton	Director, Residence Life
Sarah Woods	Assistant Director, Business Office

Term expires May 31, 2008

Michael Perkins	Student Representative
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Correct as of July, 2008

RESEARCH COUNCIL

Appointed by:	President
Reports to:	Associate Vice President for Science and Technology
Number of Members:	9
Faculty	9

Purpose. Studies and develops plans and recommendations for the organization of a systematic program for the encouragement and advancement of scholarly post-doctoral research and publication by members of the faculty.

Appointments. The President makes all appointments. The Research Council consists of nine faculty members; staggered three-year terms; the Associate Vice President for Research and Special Programs serves as an ex-officio chair. To be eligible to serve on this committee, faculty members must be on a research-track appointment and be a member of the graduate faculty. The Associate Vice President for Research and Sponsored Programs will identify academic areas to be represented. The Faculty Senate will make nominations for those terms expiring in even numbered years and the Academic Policy Council will make nominations for those terms expiring in odd numbered years. The Research Council reserves the right to remove a member who is unable to fulfill his/her role on the council in a responsible manner. The decision to remove a member must be made by a majority vote.

Nonvoting Chair

Richard Ward	Associate Vice President for Research and Special Programs
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Terms expire August 31, 2008:

Rhonda Callaway	Humanities and Social Sciences
Tamara Cook	Arts and Sciences
Beverly Irby	Education

Terms expire August 31, 2009:

Jon Short	Arts and Sciences
Steve Cuvelier	Criminal Justice
Bala Maniam	Business Administration

Terms expire August 31, 2010:

Nicholas Pappas	Humanities and Social Sciences
John Slate	Education
Brian Lawton	Criminal Justice

Correct as of April 2008

RING COMMITTEE

Appointed by:	President
Reports to:	Vice President for Student Services
Number of Members:	14
Faculty	2
Staff	6
Students	5
Ex-Officio	1

Purpose. To organize the University Ring Ceremony, co-sponsored by the Vice President for Student Services and the SHSU Alumni Association.

Appointments. The President makes all appointments. The co-chairs of the committee are the Director of Alumni Relations and the Assistant Director of Student Activities. The committee shall consist of the following members: Assistant to the Vice President for Student Services, Assistant to the President for Special Projects, Vehicle Fleet Manager, Chair-elect of the Faculty Senate, Chair-elect of the Staff Council, one faculty representative, one student representative from each of the academic colleges. The faculty representative is nominated by the University Faculty Senate and one student from each of the academic colleges is nominated by the co-chairs of the committee. The President of the Alumni Board of Directors serves as an ex-officio member.

Co-Chairs

Charlie Vienne	Director, Alumni Relations
Leah Mulligan	Assistant Director, Student Activities

By virtue of Position:

Debbie Nichols	Assistant to the Vice President for Student Services
Maggie Collum	Special Event Coordinator, President's Office
George Bounds	Vehicle Fleet Manager
Stacey Edmonson	Chair-Elect, Faculty Senate
Terri Harvey	Chair-Elect, Staff Council

Faculty Representative:

Gary Baker	College of Business Administration
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Students:

Elvis Sevilla	College of Criminal Justice
Alyssia Young	College of Humanities and Social Sciences
Danielle Miller	College of Business Administration
Courtney Mullman	College of Education
Jason Kelly	College of Arts and Sciences

Ex-officio:

Walter Bennett, Jr.	President, Alumni Board of Directors
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Correct as of March 2008

ROTC ADVISORY COMMITTEE

Appointed by:	Provost and Vice President for Academic Affairs
Reports to:	Associate Provost and Vice President of Academic Affairs/Academic Services
Number of Members:	7
Faculty/Staff	6
Ex officio	1

Purpose. The ROTC Advisory Committee reports to the Associate Vice President for Academic Affairs. The Committee serves as an advisory body to the Chair, Military Science Department on all matters pertaining to academic, logistical and administrative interaction and support affecting the university and the Army ROTC Program.

Appointments. The Provost and Vice President for Academic Affairs makes all appointments. Faculty/Staff members will serve indefinite terms. The student member will be the current Cadet Battalion Commander and will serve ex officio on the committee for one semester. The Professor of Military Science will serve as chair of the committee.

Chair

Paul A. Mooneyham Professor of Military Science

Members

[Gene Blair](#) Project Manager, Criminal Justice

[Leonard Breen](#) Education

[Carl Harris](#) Education

[Frank Krystyniak](#) Director of Public Relations

[Witold Lukaszewski](#) Humanities and Social Sciences

Ex Officio Current ROTC Cadet Battalion Commander

Correct as of September 1, 2001

SAFETY COMMITTEE

[E-Mail Committee](#)

Appointed by:	President
Reports to:	Vice President for Finance and Operations
Number of Members:	15
Faculty	5
Staff	10

Purpose. Detects unsafe conditions and practices and suggests remedies; observes unsafe acts and makes corrections, discusses and analyzes accident experiences to preclude reoccurrences; and disseminates minutes (to be posted in major work areas and submitted to the Accident Prevention Section of the Attorney General's Office).

Appointments. The President makes all appointments and designates the Chair; indefinite terms.

Robert Case	Chair
Martin Amorous	Associate Professor of Art
Larry Brown	Manager, Custodial/Grounds Services
Donna Desforges	Chair, Department of Psychology and Philosophy
Jacque Gilliam	Associate Vice President for Finance and Operations
Douglas Greening	Director, Physical Plant
John Hitzeman	Director, Purchasing and Stores
Keith Lott	Director, Student Health Center
Ted Michael	Director, Human Resources
Kelly Bengé	Director, Internal Audit
Ron Pettitt	Housing Facilities Manager
Mary Plishker	Associate Dean, College of Arts and Sciences
Mark Shiflet	Safety Coordinator
Dennis Culak	Director, Public Safety Services
Jack Turner	Radiation Safety Officer

Correct as of September, 2005

STAFF EVALUATION COMMITTEE

Appointed by: President
 Reports to: Director of Human Resources
 Number of Members: 12

Purpose: Serves as an advisory committee to the Director of Human Resources. Monitors the entire Staff Evaluation System in a continuous effort to determine necessary alterations, while at the same time attempting to bring stability and a sense of continuity to the staff evaluation process.

Appointments: The President makes all appointments, including the Chair. Terms of appointment will be for three years expiring at the end of the fiscal year.

Indefinite Term

Karyl Horn Chair

Members

Terms expire August 31, 2008

Donna Artho Assistant to the Vice President for Student Services
 Kathy Gilcrease Assistant to the President for Operations
 Susan White Assistant to the Dean, College of Education

Terms expire August 31, 2009

Kelly Bengé Director, Internal Audit
 Debra McCall Assistant to the Dean of the College of Criminal Justice
 Somer Smith Assistant to the Associate Vice President for Academic Affairs

Terms expire August 31, 2010

Renee Starns Assistant Director, Purchasing
 Carol Shaw Assistant to the Dean, College of Business Administration
 Norma O'Bannon Administrative Assistant, Administrative Accounting
 Kristy Vienne Director, Bearkat OneCard Services

Ex Officio

Suzette Kohers Computer Services

Correct as of November, 2007

STAFF EXCELLENCE AWARD COMMITTEE

Appointed by:	President
Reports to:	President
Number of Members:	8
Faculty	2
Staff	4
Ex officio Member	2

Purpose. Provides a system to administer three annual \$2,000 awards to staff members from the following categories: one exempt staff employee; two non-exempt staff employees. Reporting channel for committee recommendations to the President is through the committee chair and the Assistant to the President who serves as an advisory member.

Appointments. The President appoints the members from nominations submitted by the President's Cabinet; President designates the chair. The committee will be maintained at eight members, including the chair. The terms of appointment are September 1 through August 31. The committee members will serve rotating two-year terms. The chair will be appointed for a two-year term to provide continuity; an existing member may be designated as chair wherein the chair appointment may be for two additional years. Non-faculty members appointed by the President may include those individuals who have received the Staff Excellence Award in prior years. A member of the committee may be nominated for the Staff Excellence Award; however, the member/nominee must resign from the committee in order to be eligible for consideration to receive the award.

Chair

Term expires August 31, 2008

*Charles McDowell Staff, Sam Houston Press

Members

Terms expire August 31, 2008

*Charles McDowell Staff, Sam Houston Press
 Julia May Staff, Public Relations
 Linda Cook Faculty, Humanities and Social Sciences

Terms expire August 31, 2010

Debbie Nichols Staff, Student Services
 Linda Carrington Faculty, Business Administration
 Debra McCall Staff, Criminal Justice

Ex officio Members

Indefinite Terms

Sandra Blair Human Resources
 Kathy Gilcrease Assistant to the President for Operations

Correct as of September, 2007

STANDING FACULTY TENURE COMMITTEE

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	9
Faculty	9

Purpose. Recommends to administrative officers and to the faculty, guidelines for the probationary period and for holding tenure elections, monitors tenure elections, and serves the President in compiling the results of the elections and in helping to resolve issues arising during the tenure process.

Appointments. The President makes all appointments; nine (9) tenured faculty members from University Faculty Senate nominations; Chair is elected by the committee members; three-year terms expiring at the end of the fiscal year.

Term for Chair expires August 31, 2008:

Kay Raymond*	Chair
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Terms expire August 31, 2008:

William Hyman	Education
Beverly Irby	Education
Nedom Muns	Arts and Sciences

Terms expire August 31, 2009:

Kay Raymond*	Humanities and Social Sciences
Susan Strickland	Newton Gresham Library
Chris Wilson	Humanities and Social Sciences

Terms expire August 31, 2010:

Sam Souryal	Criminal Justice
John Domino	Humanities and Social Sciences
Jo Ann Duffy	Business Administration

*Name appears more than once

Correct as of October, 2007

STRATEGIC PLANNING COMMITTEE

Appointed by:	President
Reports to:	President
Number of Members:	12
Faculty	2
Staff	8
Student(s)	1
Ex officio	1

Purpose. Provide a periodic review of the institutional mission. Coordinate the various strategic planning and institutional effectiveness efforts and provide for a broad perspective and vision for the University.

Appointments. The President makes all appointments and designates the chair. Members are by virtue of position: Provost and Vice President for Academic Affairs, Vice President for Finance and Operations, Vice President for Student Services, Vice President for Enrollment Management; Chair and Chair-Elect of the University Faculty Senate and Staff Council; President of the Student Government Association; Director of Institutional Research as ex officio member. The President may add additional members on a temporary or permanent, voting or nonvoting basis as determined in the best interest of the committee.

Members serve indefinite terms with the exception of those in elected positions, i.e., Chair and Chair-Elect of the University Faculty Senate and Staff Council and President of the Student Government Association who serve only during their respective terms of elected office.

Chair

[David E. Payne](#) Provost and Vice President for Academic Affairs

Members (by Virtue of Position)

[Frank Parker](#) Vice President for Student Services
[Frank R. Holmes](#) Vice President for University Advancement
[Jack C. Parker](#) Vice President for Finance and Operations
[Heather Crowson](#) Vice President for Enrollment Management
[Bobby Williams](#) Director of Athletics

Terms expire August 31, 2008

[Debra Price](#) UFS, Chair, 2007-2008
[Stacey Edmonson](#) UFS, Chair-Elect, 2007-2008
[Kristi Kreier](#) Staff Council, Chair, 2007-2008
[Terri Harvey](#) Staff Council, Chair-Elect, 2007-2008

Term expires May 31, 2008

Christopher Whitaker SGA, President, 2007-2008

Ex officio Member:

[Rita Caso](#) Director of Institutional Research and Assessment

Correct as of September 2007

STUDENT DISCIPLINARY HEARING COMMITTEE

Appointed By:	President
Reports to:	Vice President for Student Services
Number of Members:	27
Faculty	13
Staff	2
Students	12

Purpose: Assists with the resolution of student grievances in the manner prescribed in the code of student conduct.

Appointments. The President makes all appointments and designates a permanent Chair; the University Faculty Senate nominates twelve full-time faculty-the President selects six members to serve on the committee as regular members and six to serve as alternates (terms to be alternating two-year terms with three regular members going off each year); the Student Government Association also submits twelve nominees-the President appoints six regular members to the committee and six alternates to serve one-year terms expiring at the end of the academic year; two administrative staff members are appointed by the President with alternating two-year terms.

Chair

Marcus Gillespie

Regular Members

Terms expire August 31, 2008

Alciades Policarpo	Humanities and Social Sciences
Brian Lawton	Criminal Justice
Dwayne Pavelock	Arts and Sciences

Terms expire August 31, 2009

Joan Bytheway	Criminal Justice
Margaret McGuire	Education
Jay Whatley	Arts and Sciences

Alternate Members

Terms expire August 31, 2008

Mary Nichter	Education
Thomas Prior	Arts and Sciences
Laura Sullivan	Business Administration

Terms expire August 31, 2009

Jeffrey Littlejohn	Humanities and Social Sciences
Kurt Jesswein	Business Administration
Thomas Cox	Humanities and Social Sciences

Administrative Staff Members

Term expires August 31, 2008

Kristy Vienne	Bearkat OneCard
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Term expires August 31, 2009

Pam Laughlin	Director of Career Services
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Student Regular Members

Terms expire May 31, 2008

Angela Varner
Christopher Whitaker
Travis Miller
Joshua Burns
Jason McKnight
Lauren Othold

Student Alternate Members

Terms expire May 31, 2008

Sarah Reed
Joshua Nelson
Mike Perkins
Mike Thomas
Steven Smith
Michael Oder

Correct as of September, 2007

STUDENT LIFE ADMISSIONS SCREENING COMMITTEE

Appointed by:	President
Reports to:	Vice President for Student Services
Number of Members:	5
Staff	5

Purpose. Review applications for admission or reenrollment which indicate possible ineligibility of the applicant on grounds involving personal standards of conduct.

Appointments. The President makes all appointments. The committee consists of five members: four members serve because of the positions they hold (Assistant Dean of Students, the Students' Legal Advisor, the Director of Undergraduate Admissions, and the Director of Public Safety Services); one committee position is held by a faculty member. The Assistant Dean of Student Life serves as the Chair; members serve indefinite terms.

Chair

[Mary Ellen Sims](#) Assistant Dean of Students

Members

[Trevor Thorn](#) Director of Undergraduate Admissions

[James Gibson](#) Students' Legal Advisor

[Dennis Culak](#) Director, Public Safety Services

[Wes Johnson](#) Associate Dean, College of Criminal Justice

Correct as of October, 2006

STUDENT ORGANIZATIONS BOARD

Appointed by:	President
Reports to:	Vice President for Student Services
Number of Members:	11
Faculty	4
Resource	1
Students	6

Purpose. Reviews applications for recognition and maintenance of recognition for student organizations, and reviews actions of student organizations. Actions for which all student organizations are subject to review by the Board shall be: (1) noncompliance with the provisions of the University Student Organization Policy; (2) noncompliance with the provisions of the University Facilities Use Policy; (3) noncompliance with the University Speakers Policy; (4) noncompliance with the organization's stated purposes and goals, or disruption of the educational process of the university; and (5) violations of the laws of the State of Texas or of policies and regulations of the university and the Board of Regents.

Appointments. The board shall consist of six students, four faculty, and one member of the administration, and shall be selected as follows: (1) The chair shall be appointed by the President of the university, and may be selected from either student appointees or faculty appointees. (2) Five STUDENT MEMBERS, one representative from each of the five colleges, shall be selected by the President of the Student Government Association with the approval of the Senate. One at-large STUDENT MEMBER shall be nominated by the Chair of the committee. Each student member shall serve a term of one year. (3) The four faculty members shall be appointed by the President of the university from a list of eight recommended by the Faculty Senate, and each faculty member shall serve a two-year term and shall be eligible for reappointment, with terms arranged to permit the expiration of the terms of two faculty members each year. (4) The Coordinator of Student Organizations shall be appointed as the administrative member, and shall serve as Secretary, and as a nonvoting resource person.

Term for Chair expires August 31, 2008

Laura Sullivan	Chair
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Faculty Members

Terms expire August 31, 2008

Juliana Lilly	Business Administration
Laura Sullivan	Business Administration

Terms expire August 31, 2009

Patrick Lewis	Arts and Sciences
Bruce Hall	Newton Gresham Library

Student Members

Terms expire May 31, 2008

Angela Noll	Arts and Sciences
Danny Salinas	Business Administration
Angela Varner	Criminal Justice
Melissa Wilson	Education
Melanie Bates	Humanities and Social Sciences
To be named	At-large

Correct as of November, 2007

STUDENT RECRUITMENT AND RETENTION COMMITTEE

Appointed by:	President
Reports to:	Director of Undergraduate Admissions
Number of Members:	11
Faculty	0
Staff	11

Purpose. Serves in an advisory capacity and assists with the explication and implementation of activities and procedures relating to student recruitment and retention.

Appointments. The President makes all appointments from nominations submitted by the permanent Chair (the Director of Undergraduate Admissions); members serve three-year terms expiring at the end of the fiscal year.

Heather Crowson

Chair

Terms expire August 31, 2008:

Scot Mertz

Assistant Vice President for Enrollment Management

Richard Eglsaer

Associate Vice President for Academic Affairs

Bill Fleming

Executive Director of Student Advising & Mentoring

Term expires August 31, 2009:

Keith Jenkins

Associate Vice President for Student Services

Keri Rogers

Director, First Year Experience

Nancy Ilfrey

Student Retention Coordinator

Terms expire August 31, 2010:

Pam Laughlin

Director, Career Services

Joellen Tipton

Director, Residence Life

Trevor Thorn

Director, Undergraduate Admissions

Jaimie Hebert

Dean, College of Arts and Sciences

Correct as of October, 2007

STUDENT SERVICE FEE ADVISORY COMMITTEE

Appointed by:	Faculty/Staff - President
	Students - Student Government Association
Reports to:	President
	Vice President for Student Services
Number of Members:	9
Faculty	2
Staff	2
Students	5

Purpose. Section 54.503, Texas Education Code, as amended, relates to student services fees at public institution of higher education and provides the definition of "student services" for this section as activities which are separate and apart from the regularly scheduled academic functions of the institution and directly involve or benefit students, including textbook rentals, recreational activities, health and hospital services, medical services, intramural and intercollegiate athletics, artists and lecture series, cultural entertainment series, debating and oratorical activities, student publications, student government, the student fee advisory committee, student transportation services other than services under Section 54.504 (Incidental Fees), . . . and any other student activities and services specifically authorized and approved by the governing board of the institution. The term does not include services for which a fee is charged under another section of this code.

Section 54.5031 provides for the establishment of a Student Fee Advisory Committee at each institution . . . to advise the governing board and administration . . . on the type, amount, and expenditure of compulsory fees for student services under Section 54.503.

The committee shall:

(1) study the type, amount, and expenditure of a compulsory fee (charged to all enrolled students) under Section 54.503 of this code; and

(2) meet with appropriate administrators of the institution, submit a written report on the study under Subdivision (1) of this subsection, and recommend the type, amount, and expenditure of a compulsory fee to be charged for the next academic year. Each version of the report generated by this committee should go to the President and Vice President for Student Services concurrently.

Before recommending the student fee budget to the governing board, the President shall consider the report and recommendations of the committee. If the President's recommendations to the governing board are substantially different from the committee's recommendations to the President, the administration of the institution shall notify the committee not later than the last date on which the committee may request an appearance at the board meeting. On request of a member of the committee, the administration of the institution shall provide the member with a written report of the President's recommendation to the board.

Appointments. Committee is composed of nine members.

Students: Five students who are enrolled for not less than 6 SCH are appointed by Student Government Association - 3 students serve two-year terms, 2 students serve one-year terms. STUDENT MEMBERS are notified of their terms of appointment by the University President. STUDENT MEMBERS who withdraw from school must resign from the committee; SGA nominates replacement to fill student vacancy for unexpired term.

Faculty/Staff: Four members who are representatives of the entire institution. Associate Vice President for Student Services or Dean of Students serves as the nonvoting chair; two faculty members nominated by University Faculty Senate and one staff member selected by the President serve staggered three-year terms expiring May 31 (i.e., academic year). Revised September 23, 1996

Nonvoting Chair

[Keith Jenkins](#) Associate Vice President for Student Services

Faculty/Staff Members

Terms expires May 31, 2008:

[Joe Kavanaugh](#) Business Administration

Term expires May 31, 2009:

[Edgar Smith](#) Assistant Director, Administrative Accounting

Terms expires May 31, 2010:

[Joan Hudson](#) Arts and Sciences

STUDENT MEMBERS

Two-Year Terms expire May 31, 2009:

Joshua Nelson

Lauren Othold

Sarah Reed

One-Year Terms expire May 31, 2008:

Christopher Whitaker

Jason McKnight

Correct as of September, 2007

THEA (TASP) COMMITTEE

Appointed by:	President
Reports to:	Associate Provost and Vice President of Academic Affairs/Academic Services
Number of Members:	11
Faculty	4
Staff	6
Ex officio	1

Purpose. Monitor the overall TASP process at SHSU, review state legislative mandates, Texas Higher Education Coordinating Board Guidelines, university TASP policies and procedures, recommend new TASP policies and/or procedures as required to ensure the effective continuation of the program and full compliance of the law. The committee will submit recommendations for review and action to the Council of Academic Deans and the Academic Policy Council.

Appointments. The President makes all appointments; members are jointly recommended by the chair of the committee and the Associate Vice President for Academic Affairs. Registrar serves as the chair of the committee; indefinite terms.

Chair

[Teresa Ringo](#) Registrar

Members

Bill Bridges	Chair, Department of English and Foreign Languages
Trevor Thorn	Director, Undergraduate Admissions
Diane Dowdey	Associate Professor of English and Director, Writing Center
Mark Klespis	Chair, Dept. of Mathematics and Statistics
Suzette Kohers	Computer Services
Valerie Sparkman	Assistant Registrar
Mary Robbins	Chair, Department of Language, Literacy and Special Populations
John M. de Castro	Dean, College of Humanities and Social Sciences
Judy Smith	Assistant Director, Undergraduate Admissions

EX OFFICIO MEMBERS

Linda Wright Lecturer, Mathematics

Revised October, 2006

TENURE ADVISORY COMMITTEE, FACULTY

Appointed by:	President
Reports to:	Provost and Vice President for Academic Affairs
Number of Members:	5
Faculty	5

Purpose. At the request of the faculty member involved, serves as an advisory body in the resolution of difficulties in matters concerning the dismissal of a tenured faculty member.

Appointments. The President makes all appointments from University Faculty Senate nominations and designates the Chair; five members are selected from a panel of nominations submitted by the University Faculty Senate-this panel consists of the top twenty tenured vote-getters (plus ties) as recorded in the spring semester faculty elections for the University Faculty Senate; one year terms expiring at the end of the fiscal year.

Terms expire August 31, 2008:

Rebecca Robles-Pina	Chair
Paul Loeffler	Arts and Sciences
Robert Bruce	Humanities and Social Sciences
Joe Muller	Arts and Sciences
Carl Brewer	Business Administration

Correct as of September, 2007

TENURE HEARING COMMITTEE, FACULTY

Appointed by: President

Reports to: President

Number of Members: 5

Faculty 5

Purpose. At the request of the faculty member involved, hears the case between a tenured faculty member and the University concerning the dismissal of the faculty member and provides written findings on the material facts and a recommendation of the continuance or termination of the accused faculty member's tenure.

Appointments. The President makes all appointments from a panel of nominations submitted by the University Faculty Senate and designates the Chair; five members are selected from a panel-this panel consists of the top twenty tenured vote-getters (plus ties) as recorded in the spring semester faculty elections for the University Faculty Senate (including tenured, second-year members, third-year members, and immediate past year's members of the Faculty Senate) but not overlapping in membership with the Faculty Tenure Advisory Committee; one year terms expiring at the end of the fiscal year.

Terms expire August 31, 2008:

Stacey Edmonson	Chair
Bill Jasper	Arts and Sciences
Gerald Kohers	Business Administration
Tamara Waggener	Humanities and Social Sciences
Gary Oden	Education

Correct as of September, 2007

UNDERREPRESENTED MINORITY FACULTY POPULATIONS COMMITTEE

Appointed by:	President
Reports to:	President
Number of Members:	15

Purpose. Provides a forum for communicating more effectively among administrators and faculty about the concerns of underrepresented minority faculty populations of the university; studies and develops plans and recommendations for the encouragement and the advancement of underrepresented minority faculty.

Appointments. The Committee shall consist of the following members: a tenured faculty member from each college and the Newton Gresham Library, a probationary faculty member from each college and the Newton Gresham Library, and three adjunct faculty members. The President of the University shall make all appointments from nominations submitted by the University Faculty Senate. The chair of the committee is to be appointed by the President.

The tenured faculty members shall serve rotating three-year terms. The probationary and adjunct faculty members shall serve one-year terms and can be reappointed to the committee. Two nominations for each position shall be presented to the President of the university.

Chair

Sanjay Mehta

Tenured Faculty Members:

Terms Expire August 31, 2008:

Jurg Gerber	Criminal Justice
Rafael Saumell-Munoz	Humanities and Social Sciences

Terms Expire August 31, 2009:

Sanjay Mehta	Business Administration
Rebecca Robles-Pina	Education

Terms Expire August 31, 2010:

Teri Oparanozie	Newton Gresham Library
Cindy Gratz	Arts and Sciences

Probationary Faculty Members:

Terms Expire August 31, 2010:

Yuliya Babenko	Arts and Sciences
Fidel Gonzalez	Business Administration
Margo Frasier	Criminal Justice
Rebecca Bustamante	Education
Andrew Lopenzina	Humanities and Social Sciences
Eric Elmore	Newton Gresham Library

Adjunct Faculty Members:

Terms Expire August 31, 2010:

Caron Cates	Humanities and Social Sciences
Nellie Garcia	Education
Janet Bius	Arts and Sciences

Correct as of October, 2007

UNIVERSITY FACULTY SENATE

Elected by:	Faculty
Reports to:	President
Number of Members:	25
Faculty	25

Purpose. The Faculty Senate shall consider matters of general welfare to the University placed before it by members of the faculty, members and committees of the Faculty Senate, the Student Association, the President of the University, and other administrative officers of the University. Inasmuch as the Faculty Senate is advisory in nature, decisions on all such matters shall be final only when approved by the President of the University, subject to the authority of the Board of Regents and the Coordinating Board. The Faculty Senate shall have no existence separate and apart from the University.

Appointments. The Charter of the Faculty Senate sets forth the Composition of Faculty Senate under Article II and includes the Eligibility, Election Procedure, and Nominations and Elections. *The Faculty Handbook* includes the Charter in its entirety.

Debra Price	Chair
Stacey Edmonson	Chair-Elect/Secretary

Terms expire August 31, 2008

Doug Contance	Humanities and Social Sciences
Jerry Cook	Arts and Sciences
Jerry Dowling	Criminal Justice
Mary Gutermuth	Humanities and Social Sciences
Deborah Hatton	Humanities and Social Sciences
Rosanne Keathley	Education
Brian Loft	Arts and Sciences

Terms expire August 31, 2009

Tracy Bilsing	Humanities and Social Sciences
Yasser Djazaerly	Humanities and Social Sciences
William Edgington	Education
Mark Frank	Business Administration
Ann Jerabek	Newton Gresham Library
Bill Lutterschmidt	Arts and Sciences
John Newbold	Business Administration
Debra Price	Education
Tracy Steele	Humanities and Social Sciences
Yan Zhang	Criminal Justice

Terms expire August 31, 2010

Peggy DeMers	Arts and Sciences
Emmette Jackson	Arts and Sciences
Stacey L. Edmonson	Education
Brian Oetiker	Arts and Sciences
Gerald Kohers	Business Administration
Paul A. Loeffler	Arts and Sciences
William Jasper	Arts and Sciences
Darci Hill	Humanities and Social Sciences

* Name appears more than once

Correct as of March 2008

WHO'S WHO SELECTION COMMITTEE

Appointed by:	President
Reports to:	Vice President for Student Services
Number of Members:	18
Faculty	7
Staff	4
Students	7

Purpose. Assists in the selection of those students from this university who are extended the Who's Who recognition each year.

Appointments. The President makes all appointments; Chair is elected by the committee members; University Faculty Senate nominates faculty members to serve one year terms expiring at the end of the fiscal year; Student Government Association nominates STUDENT MEMBERS to serve one year terms expiring at the end of the academic year.

Term for Chair expires August 31, 2008:

To Be Elected by Committee	Chair
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Indefinite Terms

Keri Rogers	Director, First Year Experience
Frank Parker	Vice President for Student Services
Teresa Ringo	Registrar
John Yarabeck	Dean of Students

FACULTY MEMBERS

Terms expire August 31, 2008:

Irfan Ahmed	Business Administration
Victor Wiesner	Education
Elsie Ammen	Business Administration
Amy Kirk	Humanities and Social Sciences
Shirin Edwin	Humanities and Social Sciences
Karen Miller	Arts and Sciences
Douglas Kingman	Arts and Sciences

STUDENT MEMBERS

Terms expire May 31, 2008:

Amber Pruitt
Jacob Bye
Nicole Lazano
Sarah Sendelbach
Kenneth McGaughey
Darla Moore
Cassie Salami

Correct as of September, 2007

WOMEN'S ADVISORY COMMITTEE, FACULTY

Appointed by:	President
Reports to:	President
Number of Members:	15

Purpose. Provides a forum for communicating more effectively among administrators and faculty about the concerns of the women of the university; studies and develops plans and recommendations for the encouragement and the advancement of women.

Appointments. The Committee shall consist of the following members: a tenured faculty member from each college and the Newton Gresham Library, a probationary faculty member from each college and the Newton Gresham Library, and three adjunct faculty members. The President of the University shall make all appointments from nominations submitted by the University Faculty Senate. The chair of the committee is to be appointed by the President.

The tenured faculty members shall serve rotating three-year terms. The probationary and adjunct faculty members shall serve one-year terms and can be reappointed to the committee.

Two nominations for each position shall be presented to the President of the university. Both sexes are eligible to serve on the committee.

Chair

Rosanne Keathley

Tenured Faculty Members:

Term Expires August 31, 2008:

Kathy Hill	Business Administration
Roseanne Keathley	Education

Term Expires August 31, 2009:

Cindy Gratz	Arts and Sciences
Lynn McMain	Newton Gresham Library

Term Expires August 31, 2010:

Victoria Titterington	Criminal Justice
Linda Cook	Humanities and Social Sciences

Probationary Faculty Members:

Term Expires August 31, 2008:

Jacqueline Jensen	Arts and Sciences
Lucia Sigmar	Business Administration
Jennifer Schulenberg	Criminal Justice
Emily Roper	Education
Lee Miller	Humanities and Social Sciences
to be appointed	

Adjunct Faculty Members:

Term Expires August 31, 2008:

Beth Williamson	Humanities and Social Sciences
Kathy Schultz	Education
Patricia Capps	Humanities and Social Sciences

Correct as of October, 2007