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Sam Houston State University

Academic Policy Statement 860904

Academic Credit for Work

Experience

Revised June 8, 1992

1. PURPOSE

1.01 The purpose of this policy is to establish guidelines for the awarding of academic credit for work experience.

1.02 This policy is based on the premise that under certain circumstances it is legitimate and appropriate for a university to grant a student academic credit for work experience.

2. PROCEDURE

2.01 All requests for granting academic credit for work experience will originate at the division/department level and be endorsed by the appropriate academic dean and the Academic Policy Council. The final decision for approval will rest with the Vice President for Academic Affairs.

2.02 Whenever possible, students requesting credit for work experience will be given an appropriate examination relative to the work experience. The test may be written, oral performance, or a combination thereof.

2.03 The total credit hours given for work experience will be minimal in their relationship to the total hours required for a degree.

2.04 The department chair will assure that the competencies of all applicants for work experience are uniformly verified, quantified, and validated.

Approved:

Martin J. Anisman, President