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**ACADEMIC POLICY COUNCIL  
MINUTES  
WEDNESDAY, DECEMBER 7, 2005**

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Absent: Brown (Karen Smith attended), Caso, Holder, Lewis (Leroy Ashorn attended), Sanford, Spencer (Cory Garcia attended), Stevens

1. Approval of APC minutes of November 9, 2005. The minutes were approved as presented.
2. Council of Academic Deans minutes of October 26 and November 9, 2005. The minutes were reviewed.
3. Update on Review of Academic Policy Statements.
  - a. APS 801007—Courses and Grades Transferred from Other Colleges and/or Universities. Dr. Muehsam presented revisions to the referenced policy. The current policy only addressed transferring of courses and grades for undergraduates. A section was added to address transferring of courses and grades for graduates. APC members suggested an additional change to Section 2.01. The motion was made and seconded to endorse the policy as revised. Passed unanimously.
  - b. APS 930129—Enrollment in Thesis or Dissertation Courses. Dr. Muehsam will bring the policy back to APC at a future meeting.
  - c. APS 910116—Off-Campus Instruction. Dr. Hebert will bring the policy back to APC at a future meeting.
  - d. APS 940202—Payments to University Employees for Services. Dean Lewis will bring the policy back to APC at a future meeting.
  - e. APS 950601—Readers Not Employed by SHSU Serving on SHSU Thesis and Dissertation Committees. Dr. Muehsam will bring the policy back to APC at a future meeting.
  - f. APS 921007—Academic Advisory Councils. Dr. Eglsaer and Dean Brown will bring the policy back to APC at a future meeting.

*Reminder: APC is in the process of reviewing all Academic Policy Statements in an effort to ensure the policies are up to date and compliant with current legislation, Regents' Rules and Regulations, Coordinating Board guidelines, etc. The policies are being reviewed in the order in which they are listed in the numerical indices of the Academic Policy Manual, beginning with the Faculty Section. When this process began, the intent was to review three policies at each meeting. However, some policies are requiring additional time for review. As soon as some of the policies currently under review are brought forward for action, new policies will be distributed for consideration.*

4. Academic Calendar 2007-2008. Ms. Ringo presented the proposed academic calendar for 2007-2008. Members suggested changes in the dates for the last day to process schedule changes in fall

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2007 from August 21 to August 27 and in spring 2008 from January 17 to January 24. In addition, for the second summer session of 2008 it was suggested that classes meet on July 18 and that classes not meet on August 1. The motion was made and seconded to endorse the calendar with revisions. Passed unanimously.

5. Miscellaneous.

SACS. Dr. Muehsam shared information he had gathered at the annual SACS meeting. He indicated that a Leadership Committee and a Compliance Committee would be appointed in the near future to begin working on the upcoming SACS reaccreditation visit. He stressed that every program must have ongoing assessment procedures in place.

Dorothy Roberson  
Recorder