

John M. Yarabeck

Home:

2126 Ave P
Huntsville, TX 77340
936-577-1444

Work:

Sam Houston State University
Huntsville TX 77341
936-294-1783

CAREER OBJECTIVE

- To serve in the administrative field of a University campus utilizing teaching, counseling, business and programming skills in a senior level position.

EDUCATION

Colorado State University, Fort Collins, Colorado. Master of Education in College Student Personnel Administration. May 1984.

Talbot Theological Seminary, La Mirada, California. Counseling and Ministerial course work. Fall 1981 through spring 1982.

Colorado State University, Fort Collins, Colorado. Bachelor of Science in Human Development and Family Studies. May 1980.

PROFESSIONAL EXPERIENCE

Dean of Students. Sam Houston State University (TX). November 2006-Present

Interim Dean of Students. Sam Houston State University (TX)

July 2005-November 2006.

- Supervision of Dean of Students Office to include: Assessment for the Student Services Division, Judicial Affairs, and Student Legal and Mediation Services.
- Program oversight to include Co-Curricular Transcript, Who's Who, Orange Keys (ambassadors), SHSU Parents Association, Alpha Lambda Delta (freshman honors), and FLASH (the Faculty Mentor Program).
- Established and supervise our paradigm shifting program of utilizing an independent Judicial Investigator for cases in the Judicial Affairs area.
- Initiated and implemented B.O.L.D. (Bearkat Ongoing Leadership Development) conference style program to include workshops on: The Emerging Leader, Diversity and Spirituality/Faith as it relates to Leadership.
- Facilitate year long Freshman Leadership Program
- Spearhead the University's Crisis Team and the Students of Concern Committee
- Advise Chi Alpha Christian Fellowship
- Advise The Student Government Association

Associate Dean of Students. Sam Houston State University (TX). July 2003-July 2005.

- Served as Chief Judicial Affairs Officer.

- Creation and implementation of the first ever SHSU Co-Curricular Transcript.
- Redesigned and oversaw the EXCEL program. (Encouraging X-celence through Co-curricular Education and Leadership).
- Served as the primary campus contact for University Crisis Team.
- Direct supervision of New and Transfer Student Orientation.
- Advisor to Chi Alpha non-denominational Christian fellowship (Over 500 students attend weekly meetings)
- Advisor to Alpha Lambda Delta, the freshman honors society.
- Campus coordinator for 136 students selected annually to Who's Who Among American College Students.
- Advisor to SHSU Rotaract
- Revised and edited The Student Handbook

Consultant. The Balanced Student Campus Community (Knoxville, TN).

January 2002 – June 2003.

- Comprehensive workshops developed to provide Student Affairs Staff a blueprint to assume more effectively their multiple job roles within the Christian Church-affiliated campus environment.
- Foundations of this highly interactive program included: Creating a sense of community; How to cultivate relationships; Leadership; Fostering personal integrity; and Investing your life in students and coworkers.
- An enhanced Wellness programming model is also introduced.

Vice President and Dean of Student Services. Waynesburg College (PA).

June 2000 - December 2001.

- Pioneered the new Balanced Student Vision and Community Development concepts within the Student Services division.
- Trained, developed and supervised directors of the following areas: Bonner Scholar and Service Learning; Athletics; Counseling Center; Educational Enrichment Program; Residential Life; Student Activities; Security; Career Planning and Placement; Spiritual Life; and Health Services.
- Spearheaded the campus response to the terrorist attacks of September 11th.
- Implemented formal mediation and dispute resolution process into campus judicial system.
- Developed new Student Code of Conduct and revised the campus judicial system.
- Restructured and revised the Student Handbook.
- Advisor to the Student Senate.
- Integrated community development concepts into the new student orientation.
- Ultimately responsible for the football, soccer, softball, volleyball, baseball, basketball, tennis, wrestling and cross country teams as a NCAA Division III school.
- Responsible for enforcing varsity athletic eligibility issues as determined by internal college policy and NCAA regulations.
- Advisor to Leadership Scholars to include program design, implementation and selection of 60 students to receive leadership scholarships.

- Ultimately responsible for Bonner Scholars Program to include supervising Service Learning Scholarships for 120 students and program design components.
- Designed *Student Services Satisfaction Survey* to be administered annually.
- Coordinated *Graduating Senior Satisfaction Survey* to be administered annually.
- Campus coordinator for 50 students selected annually to *Who's Who Among American College Students*.
- Developed and initiated first Student Leadership Conference at Waynesburg College.
- Served as member of the President's Cabinet and contact person for Student Services Committee of the Board of Trustees.

Associate Vice President for Student Affairs. Houston Baptist University (TX).
July 1997 - May 2000.

- Provided programmatic leadership, personnel administration, financial management and planning for the Student Life area within the Student Affairs Division.
- Responsible for areas of the Residential Life and Housing, Judicial Affairs, Student Activities, New Student and transfer Student Orientation, and Homecoming.
- Taught Freshman Year Experience course.
- Due to unexpected resignation, I also served as the Director of Student Activities for my first 18 months. During this time, I mentored a nontraditional student to take over as the Director upon graduation.
- Student Senate advisor, Interfraternity Council Advisor, Chief Judicial Officer, Ombudsman, and mediator.
- Designed and presented proposal to University Budget Committee that resulted in funding for programming in the areas of Student Activities (\$25,000), Student Organizations (\$20,000), and Residential Life (\$5,000).
- Developed and initiated the first Transfer Orientation Program for the campus.
- Designed *Student Affairs Survey* and *Residence Hall and Apartment Student Satisfaction Survey*.
- Ultimately responsible for the following major programs: New Student Welcome Days, Spring Fling, Homecoming, Variety Show, and Transfer Orientation.
- Implemented the campus's first Student Judicial Boards and formal mediation and dispute resolution process.
- Represented the Student Affairs Division during the SACS Accreditation and Assessment Process.
- Advisor to Student Senate, Student Organizations, Student Activities Board, and Interfraternity Council.
- Assisted in the planning and design of a new student apartment complex and a 250 bed residence hall renovation project.
- Created a *Survival Guide* publication for transfer and non-traditional students.

Vice President for Student Life and Dean of Students. Thiel College (PA).
July 1991 - July 1997.

- Attained by utilizing strategic management and a cooperative leadership style, a transformed and revitalized student life program.
- Developed and initiated the grant funded college counseling center.

- Served as Thiel College's first Chair of the Campus Wide Retention Task Force.
- Initiated first women's varsity soccer team and served as Head Coach.
- Supervised and collaborated with the following personnel in the student life division: Director of Student Activities/Greek Affairs; Director of Athletics; Director of Residential Life/Campus Judicial Officer, Coordinator of Student Housing; Coordinator of Student Health Services; Minority Student Advisor; and College Counselor.
- Completely revised the campus Judicial Process to include: a new *Student Code of Conduct*, a Judicial Board, a formal mediation and dispute resolution process, a Sexual Harassment/Assault Policy and an Alcohol and Drug Policy.
- Implemented the campus's first Special Interest Housing that included wings dedicated to honor students, international students, and a spiritual life emphasis.
- Developed first Graduate Resident Director Selection and Training Process.
- Created a new Minority Student Advisor position.
- Initiated Greek Taskforce composed of students, alumni, faculty and staff to develop Greek vision statement designed to transform local chapters.
- Implemented Women Inspiring the Next Generation (WING) Workshop for area high school students.
- Served as Student Life representative in the Middle States accreditation and assessment process.
- Began Promoting Responsibility In Damage Elimination (PRIDE) program in residence halls.
- Media Board Chair responsible for student newspaper, radio station, and yearbook.
- Ultimately responsible for women's soccer, football, basketball, track, cross country, wrestling, tennis, softball, baseball and volleyball as a NCAA Division III School.
- Senior member of President's Cabinet and contact person for the Student Life Committee to the Board of Trustees.

Dean of Students. Christian Brothers University (TN). August 1989 through 1991.

- Responsible for the areas of Residential Living, Judicial Affairs, Housing Assignments, Summer Conferences, International and Commuter Students on a campus of 2500 students.
- Served as International Student Advisor responsible for INS paperwork to include I-20s,
- Redesigned a 300 bed residence hall facility, coordinated the renovation and selected furnishings.
- Redesigned all aspects of the residential life and housing program including the selection, training and evaluation of staff; housing sign up, and room assignment process.
- Assisted with major housing renovation and building projects.
- Administered student judicial affairs, student handbook revision, crisis management, program presentation and Resident Assistant in-service coordination.
- International and commuter student advisor.
- Served as Chief Judicial Officer.
- Implemented the *Dead Lecture Society*.

Director of Residential Life. Columbia College (MO). July 1988 - July 1989.

- Established and implemented a resident education program based on student development philosophy to include selection, training, in-service education, and evaluation of two professional Area Coordinators, one Head Resident, and ten Resident Assistants.
- Designed life transition wing and international student special interest living concepts.
- Assisted with coordination of facilities management.

Assistant Dean of Students. Saint Mary's University (TX). June 1987 - June 1988.

- Responsible for the recruitment, selection, and training of six Masters level Assistant Directors of Residence Life, and twenty-seven Resident Assistants for 1200 resident students on a campus of 2500 students.
- Oversaw the implementation of an evaluation system for the residence life area, new Resident Assistant staff manuals, new campus emergency response procedures, and a new student government training program.

Assistant Dean of Students for Residence Life. Saint Bonaventure University (NY). July 1986 - June 1987.

- Responsible for development and enforcement of standards related to residential living; supervision of four professional Residence Directors and forty-five Resident Assistants, residence staff selections, training, and evaluation functions.
- Primary campus contact for crisis and emergency situations.
- Residence Director for the new University Living Learning Complex.

COMMUNITY SERVICE ACTIVITIES

- Serve as Supply Minister to the Presbyterian Church, and student groups.
- Active Church Member involved in working with lay ministry, high school youth groups, parish education, seminar presentation, liturgical deacon, usher, and greeter.
- Past Club President, Rotary International, two terms.
- Board of Directors Huntsville Rotary International
- Board of Directors, Chamber of Commerce.
- Board of Directors, Good Life Wellness Center.
- Founder/Chairperson, Thiel College Classic Car Show
- Member Huntsville Cruisers Classic Car Club
- Crisis Intervention Strategic Plans
- PRIDE – Promoting Responsibility in Damage Elimination
- New Student and Transfer Student Orientation Program Development
- Student Life Long Range Plans
- WING – Women Inspiring the Next Generation Workshop

PROFESSIONAL ASSOCIATION MEMBERSHIPS

- NASPA (National Association of Student Personnel Administrators), 1983 to present
- ACUHO-I (Association of College and University Housing Officers – International), 1985 to present
- International Who's Who of Professionals, 1995
- ACSD (Association for Christians in Student Development), 1995 to present