

**SAM HOUSTON STATE UNIVERSITY
STAFF JOB CLASSIFICATION DESCRIPTION**

TITLE: Mental Health Counselor Postgrad

EEO CATEGORY: Professional

JOB NUMBER: 0-2080

STATUS & GRADE: E-10

DATE: 11/2006

DEPARTMENT: Counseling Services

EDUCATION & EXPERIENCE REQUIREMENTS: Masters Degree in Counseling/Clinical Psychology or related field, preferably from an accredited program. No post doctoral or post degree experience required. Experience working in a college or university counseling center setting would be helpful. Or a combination of education, experience, and training that would produce the required knowledge and abilities.

NATURE & PURPOSE OF POSITION: To provide mental health counseling to the SHSU student population.

SUPERVISION GIVEN & RECEIVED: May supervise graduate students in psychology or counseling programs. Incumbent will be supervised by appropriate Counseling Center staff towards fulfillment of post degree hours needed for licensure.

PRIMARY RESPONSIBILITIES: Conduct individual, couple, and group counseling, perform psychological assessments, provide workshops and other outreach programs to the university community, consult with faculty, staff, parents and students regarding mental health issues, provide crisis intervention coverage, and other specific duties as needed. Supervise graduate students in psychology or counseling programs. This is advanced professional work which may require the development of new or improved techniques and procedures with some latitude for independent action and decision. Performs other related duties as assigned.

OTHER SPECIFICATIONS: Demonstrated commitment and competency to work in a university counseling center environment with a broad range of students, including first generation college students and those students coming from traditionally underserved populations.

This is a post doctoral or pre-LPC (Licensed Professional Counselor) internship position, generally lasting one to two years, contingent upon funding. The incumbent will receive appropriate supervision towards fulfillment of post degree hours needed for licensure.

THIS IS A CLASSIFICATION DESCRIPTION WITH THE COMPLETE LIST OF JOB DUTIES BEING MAINTAINED AT THE DEPARTMENTAL LEVEL. THE ESSENTIAL ELEMENTS OF THE JOB MAY VARY ACCORDING TO WORK UNITS AND ARE IDENTIFIED BY THE RESPECTIVE DEPARTMENT FOR VACANCY NOTICES. ANY QUALIFICATIONS TO BE CONSIDERED AS EQUIVALENTS IN LIEU OF STATED MINIMUMS REQUIRE THE PRIOR APPROVAL OF THE DIRECTOR OF HUMAN RESOURCES. SAM HOUSTON STATE UNIVERSITY IS AN "AT WILL" EMPLOYER. DRUG FREE/SMOKE FREE WORKPLACE. SECURITY SENSITIVE IN ACCORDANCE WITH EDUCATION CODE 51.215. DRUG TESTING AS REQUIRED BY D.O.T. FOR SAFETY SENSITIVE POSITIONS. PAY GRADE RANGE IS INCLUSIVE OF SOCIAL SECURITY BENEFIT REPLACEMENT PAY.