
COUNCIL OF ACADEMIC DEANS
MINUTES
Administration Building – Third Floor Conference Room
December 12, 2007

Absent: Lewis (Ashorn attended)

1. Darmasiswa RI Scholarship Program. Dr. Payne distributed information from the consulate General of the Republic of Indonesia concerning the referenced scholarship program.
2. National Center for Transformation (NCAT). Dr. Payne shared information concerning the second round of NCAT's Colleagues Committed to Redesign (C²R) program, sponsored by the Fund for the Improvement of Post-Secondary Education (FIPSE), which begins in January 2008. The purpose of the program is to support the efforts of colleges and universities to redesign their instructional approaches using technology to achieve improvements in student learning while reducing instructional costs. In order to have maximum impact, redesign efforts supported by the program will focus on large introductory courses with high enrollments. SHSU could couple this program with freshman composition or a common science course. Lots of materials will be shared by the participating institutions. The consensus of CAD was to get SHSU committed to join.
3. Overview of SACS annual meeting. Dr. Muesham gave an overview of the SACS annual meeting, emphasizing some areas of concern for the upcoming SACS accreditation review.
4. Miscellaneous.
 - a. Draft proposal. Dr. Muesham stated that the Coordinating Board will require all doctoral program proposals to undergo periodic external reviews. The Doctoral Advisory Committee has drafted an external review plan which will be routed through the Graduate Council and then to CAD. Dr. Muesham would like to see the review process expanded to include the master's programs.
 - b. QEP. Each of the colleges will have a meeting at the beginning of the semester to get feedback from the faculty concerning the three ideas to be considered for the QEP. Feedback will also be requested from students, alumni, and the regents. Two to four students from each of the colleges (sophomores and juniors) need to be selected. Dr. Eglsaer will gather the reports. The three projects being considered are: common science course, writing across the disciplines, and common reader program. All three projects will be done; one will be selected as the QEP.
 - c. Curtailing number of class sections for fall 2008. Dr. Eglsaer indicated that there is a process ongoing which will organize large classes for the fall semester. There is a need to schedule large classes in the afternoon after 2:00. Dr. Payne will meet with each of the deans to learn what each of the departments in their respective colleges is doing to reduce sections.

- d. Advanced hours. Dr. Eglsaer stated that when degree requirements are reduced from 128 hours to 120, a decision will need to be made concerning the number of required advanced hours. Should the number of required advanced hours be reduced or remain the same? This topic will be placed on a future CAD agenda.

Dorothy Roberson
Recorder