

Course Syllabus
MTH 032
Intermediate Algebra
Spring 2008
Laura Burris

1. Class Information: TTH 8:00 – 9:20 , 11:00-12:20 in F 107 (Farrington)
2. Office Hours and Location: Wed. 9:30 – 12:00 pm , LDB 404
3. Phone and Email : 936-294-3518, lrb009@shsu.edu
4. Required Textbook: *Intermediate Algebra Concepts and Applications* by Bittenger / Ellenbogen
5. Required Supplies: Pencil and paper, scientific calculator (no graphing calculators)
6. Course Description: Topics include special products and factoring, rational expressions and equations, rational exponents, radicals, radical equations, quadratic equations and complex numbers, and introduction to the function concept and graphing, equations of lines and linear systems.
7. Attendance policy: You are expected to attend every class and to arrive on time. If a class must be missed, then you are responsible for getting material that was missed.
8. Assignments : Homework will be assigned each class period and will help you succeed in this class. There will be quizzes given throughout the semester.
9. Tests: There will be 4 – 100 point tests during the semester and a final exam. The test dates will be announced ahead of time. You are expected to take all your tests with the class at the scheduled time. As a rule makeups are not given. If there is an emergency, please contact me immediately.
10. Grading: Tests – 60 %
Assignments – 15%
Final Exam – 25%
11. Grading Scale: A – 90%-100%
B – 80%-89%
C – 70%-79%
D – 60%-69%
F – 0%-59%
12. Academic Dishonesty: All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and

integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials.

13. Classroom Rules of Conduct: Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Cellular telephones, pagers, and electronic devices of any kind must be turned off before class begins. Students are prohibited from using tobacco products in class, making offensive remarks, reading newspapers, sleeping, talking at inappropriate times, wearing inappropriate clothing or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a directive to leave class. Students who are especially disruptive also may be reported to the Dean of Students for disciplinary action in accordance with university policy.

14. Visitors in the classroom : Unannounced visitors to a class must present a current, official SHSU identification card to be permitted in the classroom. They must not present a disruption to the class by their attendance. If the visitor is not a registered student, it is at the instructor's discretion whether or not the visitor will be allowed to remain in the classroom.

This policy is not intended to discourage the occasional visiting of classes by responsible persons. Obviously, however, the visiting of a particular class should be occasional and not regular, and it should in no way constitute interference with registered members of the class or the educational process.

15. Disabled Student Policy: SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. If you have a disability that may adversely affect your work in this class, then I encourage you to register with the SHSU Counseling Center and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. Note: no accommodations can be made until you register with the Counseling Center.

16. Religious holidays : University policy states that a student who is absent from class for the observance of a religious holy day must be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. Students who wish to be excused for a religious holy day must present the instructor with a written statement describing the holy day(s) and the travel involved. The instructor should provide the student with a written description of the deadline for the completion of missed exams or assignments.

17. Miscellaneous: I reserve the right to change any and all parts of the syllabus. All changes will be announced in class.

