

Disabled Student Policy

It is the policy of Sam Houston State University that no otherwise qualified disabled individual shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Disabled students may request help with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Chair of the Committee for Continuing Assistance for Disabled Students and Director of the Counseling Center, Lee Drain Annex, or by calling (936) 294-1720.

Attendance Policy:

Class attendance is mandatory and influences your grade. **You will be responsible for keeping up with your position on absences and tardies.** You are not penalized for two (2) or fewer absences when assignments have not been missed. Two (2) tardies are treated as one absence. Your final class average will be lowered for each absence in excess of the two (2) absences. EXAMPLES: If you have 3 absences, then your final overall average will be reduced by minus -5 points; 4 absences will result in your final average being reduced by minus -10 points; 5 absences, then minus -15 points; etc.! **YOU ARE EXPECTED TO BE IN CLASS ON TIME, AND TO STAY FOR THE ENTIRE CLASS ONCE YOU ARRIVE!** NOTE: IF YOU LEAVE AFTER ATTENDANCE HAS BEEN TAKEN YOU WILL HAVE ONE (1) POINT DEDUCTED FROM YOUR FINAL AVERAGE.

Class Policy:

You must be registered for the course to attend class; thus, no visitors are allowed. **Food, drinks,** tobacco products, tape recorders, and **ACTIVATED cell phones are NOT allowed** in the classroom! Should you use your cell phone or should it ring in class, then your final grade will be lowered by one (1) point per instance. Caps/hats and cell phones are **NOT** allowed on test days! Strategic audit reports (hardcopy) are due at the beginning of the class in which your presentation is scheduled. The last day for dropping course without a grade is Wednesday, October 11, 2006.

DATE	ASSIGNMENT
8/24	Introduction and Course Overview
8/31	Course Overview Continues, Form Teams and Select Companies for Strategic Audits
9/07	“Overview of How to Do A Strategic Audit” and Schedule Individual Strategic Audits
9/14	Library Orientation to the Business Databases used to do Strategic Audits
9/21	Trial Simulation Exercise [two iterations]
9/28	Simulation begins [one iteration]
10/05	Simulation and “How to Write a Strategic Audit Prep Day”
10/12	Simulation and “How to Present a Strategic Audit Prep Day”
10/19	Simulation and Individual Strategic Audit Presentations [two per class]
10/26	Simulation and Individual Strategic Audit Presentations
11/02	Simulation and Individual Strategic Audit Presentations
11/09	Simulation and Individual Strategic Audit Presentations
11/16	Simulation and Individual Strategic Audit Presentations and Final Exam*
11/23	THANKSGIVING HOLIDAY
11/30	Team Reports on Simulation
12/07	Final Exams Due* and Course Evaluation

NOTICE: ANYONE CAUGHT CHEATING OR PLAGARIZING (software used) WILL FAIL THE COURSE AND BE RECOMMENDED FOR ACADEMIC EXPULSION FROM THE UNIVERSITY!