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- [Home](#)
- [Search Jobs](#)
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- [Login](#)
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[How Do I Apply?](#)

[Application Instructions](#)

[FAQs](#)

[Eligibility for Employment](#)

[Selective Service Requirement](#)

[EEO/AAP](#)

Department Chair (Department of Foreign Languages)

Below you will find the details for the position including any supplementary documentation and questions you should review before applying to the opening. To apply to the position, please click the **Apply to this Job** link/button.

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Posting Details

Position Information

This position is security-sensitive and thereby subject to the provisions of the Texas Education Code §51.215, which authorizes the employer to obtain criminal history record information.

Position Title Department Chair (Department of Foreign Languages)

Requisition 201400069F

Rank Associate or Full Professor

Hiring Salary Competitive salary based on experience and education.

Position Category

Position Type Full-Time Tenure Track

College College of Humanities and Social Sciences

Department Dept of Foreign Languages

Refer Applicants To

Contact Name Rhonda Callaway

Title Department Chair & Professor
Sam Houston State University
Foreign Languages Department
Box 2147
Huntsville, TX 77341

Contact Phone 936-294-1414

Contact Email rhonda.callaway@shsu.edu

Position Details

**Duties
Performed in the
Usual Course of
the Job**

The Department of Foreign Languages at Sam Houston State University invites applications for the chair position. Beyond teaching, the chair/faculty is expected to plan, implement, and evaluate degree programs; conduct departmental administrative duties; identify and acquire resources for the faculty and programs; recruit and advise undergraduate and graduate students; represent the department, college, and university; oversee the development of curriculum; adhere and maintain SACs standards; foster excellence in teaching, scholarship, and service among the faculty; and any other duties as requested or assigned by the administration.

**Educational
Requirements for
the Position**

PhD in a foreign language offered at SHSU from an accredited university.

**Experience
Required for the
Position**

Established publishing and teaching record; previous administrative experience preferred.

**Other
Requirements for
the Position**

**Special
Instructions
Summary**

Open Until Filled Yes

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. How many of each; books/chapters/articles/translations/reviews have you published?

(Open Ended Question)

2. Have you had any experience working in higher education? If so, please describe your experience(s).

(Open Ended Question)

3. Do you have an awarded PhD or are ABD with a set thesis defense date?
 - Yes
 - No
4. If you are ABD with a set thesis defense date, what is that month/date/year?

(Open Ended Question)

5. * How did you learn about this position?
 - HigherEdJobs.com
 - TWC Work in Texas
 - SHSU Website
 - The Chronicle of Higher Education
 - SHSU Employee
 - HERC.com
 - InsideHigherEd.com
 - eBenefits.com
 - Other
6. If your response to the question above was "Other" please indicate from what source.

(Open Ended Question)

Candidate Documents

Required Documents

1. Cover Letter
2. Curriculum Vitae (Faculty)
3. Statement of Teaching Philosophy (Faculty)
4. Statement of Research & Goals (Faculty)

Optional Documents

1. Media Presentation
2. Letter of Recommendation 1
3. Letter of Recommendation 2
4. Letter of Recommendation 3
5. Transcripts

Sam Houston State University is an Equal Opportunity/Affirmative Action Plan Employer and Smoke/Drug-Free Workplace. All qualified applicants will receive consideration for employment without regard to race, creed, ancestry, marital status, citizenship, color, religion, sex, national origin, age, veteran status, disability status, sexual orientation, or gender identity.

Sam Houston State University is an "at will" employer. Security sensitive positions at SHSU require background checks in accordance with Education Code 51.215.

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