

1. GENERAL

This academic policy statement details the probation, suspension, and termination regulations for undergraduate and graduate students at Sam Houston State University.

2. ACADEMIC GOOD STANDING FOR UNDERGRADUATE STUDENTS

2.01 Academic good standing is defined in two ways: (1) a minimum 2.0 grade point average for all academic courses for which degree credit is earned or (2) admission of students with less than a 2.0 grade point average by the appropriate college dean. Any student readmitted by the appropriate academic dean is considered by Sam Houston State University to be making satisfactory academic progress.

2.02 The appropriate academic dean may place on probation or retain on probation or suspend any student deficient in grade points without regard to the regulations previously stated.

2.03 Summer Transient Students are not subject to academic action while in that status.

3. ACADEMIC GOOD STANDING FOR GRADUATE STUDENTS

3.01 A minimum grade point average of 3.0 (B average on a 4.0 maximum) is required in all graduate course work. All grades earned in courses listed for graduate credit on the student's official Degree Plan will be utilized in computing the grade point average. Any student readmitted by the appropriate academic dean is considered by Sam Houston State University to be making satisfactory academic progress.

3.02 When the grade of C is earned in any course, it must be balanced by a grade of A in a course of equivalent value taken in the same academic program. A grade of A earned at another institution may not be used to remove a grade deficiency earned in residence at this University. Semester hours of credit earned at another institution shall be recorded as received but not utilized in computing the student's Sam Houston State University overall grade point average.

3.03 The appropriate academic dean may place on probation or retain on probation or suspend any student deficient in grade points without regard to the regulations previously stated.

4. **ACADEMIC PROBATION OR SUSPENSION FOR UNDERGRADUATE STUDENTS**

4.01 An undergraduate student who falls below a 2.0 overall grade point average at the close of any semester or summer school during which one or more semester hours are attempted will be placed on probation. Summer school (two sessions) is considered to be a unit equivalent to a semester. If an enrolled student on probation fails to achieve a minimum of a 2.0 overall grade point average at the close of the next semester or summer school following the starting of the probation, the student will be suspended.

4.02 An undergraduate student who fails to make a C or better in a required developmental course will be placed on probation. If an enrolled student fails to earn a grade of C or better in that developmental course in the subsequent long semester, the student will be suspended. Even if the student has an overall GPA in excess of 2.00, the suspended student must see his/her dean to have the suspension lifted.

4.03 Undergraduate transfer students who are admitted with less than a 2.0 overall grade point average will be admitted on probation. An undergraduate transfer student must achieve a minimum overall grade point average (including all transfer work) of 2.0 at the close of the semester or summer school for which the student is admitted or the student will be suspended.

4.04 Academic actions are based on the total Sam Houston State University record and are implemented at the close of the fall semester, the spring semester, and summer school.

4.05 Summer transient students are not subject to academic action while in that status.

4.06 The cumulative grade point average is based only on course work at the university for which the student earns the grade of A, B, C, or F. The marks of Q, WP, WF, NC, IP, and X are not counted as hours attempted in computing the cumulative grade point average. The marks earned in

developmental courses (N, S, F) also are not counted as hours attempted in computing the cumulative grade point average.

- 4.07 Deficient grade points on transferred work must be made up sufficiently in order to earn a degree at Sam Houston State University. Grades earned at other institutions may not be used to remove grade deficiencies earned in residence at this University.
 - 4.08 Only hours earned at Sam Houston State University and hours accepted in transfer from other institutions will count toward the student's classification and graduation. Credit earned in developmental courses is not used in determining the classification of a student by hours completed. In addition, developmental courses may not be used to satisfy any degree requirements at SHSU.
 - 4.09 The official classification is determined by the Registrar.
 - 4.10 Credit awarded by examination and hours earned with the mark of CR are counted in determining classification but are not included in determining grade point average.
5. ACADEMIC PROBATION OR TERMINATION FOR GRADUATE STUDENTS
- 5.01 A graduate student who falls below a 3.0 overall grade point average at the close of any semester or summer school during which one or more semester hours are attempted will be placed on probation. Summer school (two sessions) is considered to be a unit equivalent to a semester. If an enrolled student on probation fails to achieve a minimum of a 3.0 overall grade point average at the close of the next semester or summer school following the starting of the probation, the student will be terminated from graduate studies.
 - 5.02 A graduate student who earns a grade of F in any graduate course will be terminated from graduate studies.
 - 5.03 A student who earns a total of two grades of C in any combination of courses will have his/her graduate status reviewed by a committee of the department or college graduate faculty. The committee will make a recommendation to the respective academic dean as to whether the student will be terminated or allowed to continue in the academic program. A

student who earns three grades of C or one grade of F will be terminated from graduate studies. Those students who earn a third grade of C during the semester or summer session of their anticipated graduation will be terminated from graduate studies and will not be eligible to graduate.

6. REMOVAL OF ACADEMIC PROBATION

The student will be removed from probation at the close of the semester in which the cumulative grade point average achieves the required standard.

7. READMISSION TO UNDERGRADUATE STUDIES AFTER SUSPENSION

7.01 The period of academic suspension and the subsequent readmission of a student on academic probation are based on the entire Sam Houston State University academic record. Readmission from suspension must be approved by the academic dean of the college in which the student was enrolled at the time of his/her suspension. The petition for readmission must be made in writing.

7.02 Students who are subject to suspension under the stated terms of the Academic Probation, Suspension, and Termination policy and register for enrollment at the University do so at their own risk and monies paid for fees and tuition are subject to the refund regulations as stated in the Sam Houston State University Catalogue.

7.03 Any student who has accumulated a total of 30 or more deficient grade points at the end of any long semester or summer school will be automatically suspended. Deficiency grade points which may have been transferred in from other institutions are added to those received at Sam Houston State University in order to determine total deficiency grade points.

8. READMISSION TO GRADUATE STUDIES AFTER TERMINATION

8.01 Any appeal for a review of the termination of graduate status should be directed in writing to the appropriate academic dean.

8.02 The academic dean may elect to create appeal committees at the program, department/school, or college level to hear student appeals for readmission. These committees will be charged with making a recommendation to the academic dean.

8.03 The final decision as to whether or not to readmit rests with the academic dean.

APPROVED: /signed/
James F. Gaertner, President

DATED: 06/01/10

CERTIFICATION STATEMENT

This academic policy statement (APS) has been approved by the reviewer(s) listed below and represents Sam Houston State University's Division of Academic Affairs' APS from the date of this document until superseded.

Original Date: March 12, 1991
Reviewer(s): Council of Academic Deans
Academic Policy Council

Review Cycle: March, ONY*
Review Date: March 1, 2013

Approved: /signed/
David E. Payne
Provost and Vice President
for Academic Affairs

Date: 05/14/10

ONY*=Odd Numbered Year