

Newton Gresham Library

Sam Houston State University

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Government Documents

The Government Documents Department of the Newton Gresham Library provides users with access to documents and materials generated by both the United States Federal Government, and the Texas State Government.

General Information

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United States

- [Important Federal Reference Sources Full Text Online](#)
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- [Federal Department and Agency Links and Libraries](#)
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- [Federal Judicial Documents and Resources Full Text Online](#)

State of Texas

- [Important State Reference Sources Full Text Online](#)
- [Important State Periodicals Full Text Online](#)
- [State Department and Agency Links](#)
- [Gubernatorial Documents and Resources Full Text Online](#)
- [Legislative Documents and Resources Full Text Online](#)
- [Judicial Documents and Resources Full Text Online](#)



Document Collections

The Newton Gresham Library participates in the [Federal Depository Library Program \(FDLP\)](#) and the [Texas State Publications Depository Program](#). Federal publications are classified and arranged with SuDoc numbers according to the [Superintendent of Documents Classification System](#). The library selects the types of federal publications it wishes to receive from the [List of Classes of United States Government Publications Available for Selection by Depository Libraries](#). These selections are made in accordance with the [Newton Gresham Library Collection Development Policy: Government Documents](#).

All Federal and Texas State documents are listed in the library's online public access catalog ([SamCat](#)) from 1995 to current, including both publications in tangible format (e.g., print, microfiche, CD-ROM, DVD, videocassette, etc.) and publications where access is provided electronically (clicking on a URL button will either display the document itself or the web page on which it resides). Many government publications are [migrating](#) from print format to online access only, whereas others are being distributed to the library in dual format (print and online). To locate pre-1995 documents owed by the Newton Gresham Library, users will need to use the old style card catalog in the documents department (the library has an ongoing project to enter pre-1995 documents into SamCat). Selected documents (both monographs and periodicals) are cataloged for the library's Main and Reference collections using Library of Congress call numbers.

The principal index to federal documents has traditionally been the *Monthly Catalog of United States Government Publications* (1895-2004). It is has now been replaced by the more comprehensive [Catalog of U.S. Government Publications](#), which will eventually contain records for all unclassified federal documents in all formats from the late 18th-century to current. Until that project is complete, a variety of print and online bibliographic resources listing earlier documents are available for author, title, and subject searching (see [Locating Pre-1976 United States Federal Documents](#) for a guide to these sources in the Newton Gresham Library). In addition, the [OCLC WorldCat](#) database contains records for older documents held by over 9,000 libraries (access is provided through the library's [Databases and Indexes](#) web page and is restricted to those affiliated with Sam Houston State University).

Texas State documents are classified and arranged by TxDoc numbers according to the [Texas Documents Classification Scheme](#). The principal bibliographic resource for these documents is the monthly index *Texas State Publications*. Other resources include the aforementioned OCLC WorldCat and [The Library Catalog of Texas State Agencies](#).

Location and Hours

The Government Documents Department is located on the east side of the first floor (Room 105) of the Newton Gresham Library.

The Government Documents Department is open to the public the same [hours](#) as the Newton Gresham Library.

Staff is available to assist users locate material in Government Documents during these hours:

Sunday	2:00 PM—9:00 PM
Monday	8:00 AM—9:00 PM
Tuesday	8:00 AM—9:00 PM
Wednesday	8:00 AM—9:00 PM
Thursday	8:00 AM—9:00 PM
Friday	8:00 AM—5:00 PM
Saturday	2:00 PM—5:00 PM

Assistance is available during other times at the library's [Reference Desk](#) on the second floor.

Federal and state documents—with some exceptions—may be checked out by Sam Houston State faculty, staff, and students (including distance education students), as well as by TexShare and courtesy card holders, for the loan periods appropriate to their classifications. Documents are subject to the same [circulation policies](#) as other library materials.

Noncirculating items include those with DocRef/Building Use Only status; those in a nonprint format; the United States Congressional Serial Set; publications of the United States Census Bureau; tax preparation materials of the Internal Revenue Service; bound periodicals; sheet maps and posters; and CIA maps.

Copies of print and microfiche documents can be made in Copy Services (Room 141); copies of CDs and DVSSs can be made in Government Documents by patrons supplying their own blank discs.

Staff

Name	Position	Extension	Email
R. Scott Harnsberger	Government Documents Librarian	3574	lib_rsh@shsu.edu
Lisa G. Neely	Library Associate	1738	lib_lgn@shsu.edu
Alyce Hoffman	Student Assistant		
Angela Murillo	Student Assistant		



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