### TABLE OF CONTENTS

WELCOME Greetings from Dr. Gaertner and Mr. Whitaker	3-4
INTRODUCTION	
Mission Statement	5
University Goals	5
Bearkat	
School Seal.	5
School Logo	
School Colors	
Alma Mater	
Fight Song	
Motto	
ACADEMIC POLICIES/PROCEDURES	
Academic Grievances	7
UNIVERSITY SERVICES	
Office of the Vice President for Student Services	11
Bookstore	
Career Services	
Computer Services	
Counseling Center and ADA Services	
Dining Services	
Health Center	
Bearkat OneCard	
Lowman Student Center	
Physical Plant.	
Public Safety Services	
Recreational Sports and Activities	
Residence Life	
Sam Houston Memorial Museum	
Sam Houston Press & Copy Center	
Students' Legal and Mediation Services	
Veterans Assistance Office	19
CAMPUS LIFE	
Athletics	21
Office of Alumni Relations	21
Dean of Students' Office	22
Student Government Association	23
Department of Student Activities	24
Spirit Programs	
Multicultural and International Student Services	
Policy For The Use of the Bearkat Plaza and LSC Mall	

DEAN OF STUDENTS' POLICIES	
Alcoholic Beverage Distribution Policy	27
Policy on Bikes, Skateboards, In-line Skates, etc	
Code of Student Conduct and Discipline	29
Computer Use Policy	
Debts of Students	38
Co-curricular Use of University Facilities	39
General Provisions for Campus Activities	12
Parades, Demonstrations, and Rallies	18
Students with Disabilities	18
Hazing Act	19
Parking and Traffic	51
Posting and Distribution of Printed Materials	52
Publications of Student Groups	53
Student Organizations Policy	54
Risk Management Guidelines	50
Student Absence Notification Policy	52
Student Grievance Procedures	52
RELATED UNIVERSITY POLICIES	
AIDS Policy	53
Drug Free Work Place Policy6	
Family Educational Rights and Privacy Act of 1974	
Freshman Required Housing and Meal Plan Policy	
Racial Harassment Policy	55
Sexual Assault Policy	56
Sexual Harassment6	57
Student Resignations	58
Tuition Rebate for Certain Undergraduates	58
Emergency Procedures Quick Reference	59
STUDENT'S RIGHT TO KNOW AND CAMPUS SECURITY ACT OF 1990	
Student Right to Know	71
Disclosure of Campus Security Policy and Crime Statistics	
Drug Free Schools and Communities	
Standards of Conduct	
Health Risks of Alcohol and Drugs	15
University Penalties	
Available Rehabilitation and Counseling Services	78
Crime Statistics	79
Penalties Under Federal and State Law	30
IMPORTANT INFORMATION FROM YOUR UNIVERSITY HEALTH CENTER	
Immunization Information	31
Understanding and Preventing HIV/AIDS Infection	

# WELCOME



Dear Students,

It is with great pleasure that I welcome all new and returning students to Sam Houston State University. We are pleased that you chose this university.

The year is filled with many new and exciting things for everyone. Those of you who are returning students are already aware of the many opportunities for learning, recreation, and enjoyment that SHSU has to offer. If you are a new student, I urge you to become familiar with the activities

available to you and to take advantage of them. It is important that you become involved in the University Community.

I ask that you thoroughly read this handbook and become familiar with the various rules and regulations and the rights and responsibilities of others on campus. The faculty and staff are willing to assist you whenever possible. Do not hesitate to ask questions.

We are glad to have you as a member of the Bearkat family. I wish for you a very good year.

Sincerely,

James F. Gaertner

President

and the Vice Chancellor and General Counsel of such action.

5.15 Civil Proceedings. Every student is expected to obey all federal, state, and local laws and is expected to be familiar with the requirements of such laws. Any student who violates any provision of those laws is subject to disciplinary action, including expulsion, notwithstanding any action taken by civil authorities on account of the violation.

## STUDENT COMPUTER USE POLICY

All students, full- or part-time, are granted permission to use the computing resources of the university. The use of these systems is governed by the following rules and any violation of these rules may result in disciplinary actions as well as possible legal actions.

The permission for use is granted to each student by Sam Houston State University for non-commercial use of the computing and communications facilities and services of the university, including its computer systems, associated peripherals and files, telephone and network access, and all university microcomputers, according to the terms described herein.

This permission extends to the use of licensed software according to the regulations set forth herein by Sam Houston State University for the use of such software. The student use of such software is governed by the terms of licensing agreements between the university and the software licensors, and the student must abide by the terms of those agreements. These software programs are proprietary and may, therefore, be subject to copyright or patent restrictions as defined in the license agreements. Students must not copy, disclose, transfer, or remove any proprietary programs from the media on which this software resides. Students must not use Sam Houston State University equipment or software to violate the terms of any software license agreement. Information on specific software licenses on all public computer systems can be obtained from the university Computer Services Department or other appropriate department.

Students must not use Sam Houston State University's computer systems, including any of its communications facilities and services, in any way which deliberately diminishes or interferes with the reasonable and private use of any computer systems, or which is intended to do same. Sam Houston State University retains the right to inspect and/or remove, when necessary, as a function of responsible system management, all disk files stored on the university computing facilities.

Upon violation or misuse of the computing facilities at Sam Houston State University, the university retains the right to deny future computing privileges at all university-owned computing facilities. In addition any student found in violation may also be subject to further disciplinary action, as well as legal action under Section 1, Title 7, Chapter 33 of the Texas Penal Code, as well as legal action by the owners and licensors of proprietary software for violation of copyright laws and licenser agreements.

### **DEBTS OF STUDENTS**

#### **Debts of Students or Organizations**

Neither the system nor any component university is responsible for debts contracted by individual students or by student organizations. On the other hand, all students and student organizations are expected to conduct themselves honorably in all commercial transactions. Neither the system nor any component university will assume the role of a collection agency except for monies owed to the system or one of its component universities, nor will the system or any of its component universities adjudicate disputes between students and creditors over the existence or the amounts of debts except with the prior approval of the president of the university or his designated appointee in those cases where the interests of the university may be a factor.