

**SAM HOUSTON STATE UNIVERSITY  
STAFF CLASSIFICATION DESCRIPTION**

**TITLE:** Counseling Psychologist

**EEO CATEGORY:** Professional

2081

**JOB NUMBER:** 0-

**STATUS & GRADE:** E-16

**DATE:** 07/2003

**DEPARTMENT:** Counseling Center

**EDUCATIONAL & EXPERIENCE REQUIREMENT:** Master's Degree in Psychology required, doctoral degree preferred, and qualified to become licensed in the State of Texas as an L.P.C. or Psychologist. Minimum of three (3) years of vocational and personal counseling experience in a University or clinical setting. Post-graduate hours may substitute for experience. Or a combination of education, experience, and training that would produce the required knowledge and abilities. Must attain State of Texas licensure within 18 months from date of hire.

**NATURE & PURPOSE OF POSITION:** To provide career and educational guidance, counseling, and psychological services to students of Sam Houston State University.

**SUPERVISION GIVEN & RECEIVED:** May supervise counseling interns, clerical employees, and/or student assistants. Receives general direction from the Director of Counseling Center.

**PRIMARY RESPONSIBILITIES:** Typical areas of services are Personal, Couples, Vocational, and Group Counseling. Typical duties may include, but are not necessarily limited to: consultation and outreach to the campus community including students, faculty, and staff; respond to day and night psychological crisis for students; conduct intake assessments; provide supervision to graduate student trainees; assist with services for students with disabilities; engage in on-going case management; make appropriate referrals to other agencies as necessary (e.g. M.D., Psychiatrist, etc.); participate in staff meetings; serve on University committees; engage in professional development activities. Perform other related duties as assigned.

**OTHER SPECIFICATIONS:** Strong skills in the areas of counseling, crisis intervention,, and outreach. Demonstrate strong problem-solving skills and the ability to develop, implement, and evaluate effective treatment plans. Have an ability to work with a diverse student population.

**THIS IS A CLASSIFICATION DESCRIPTION WITH THE COMPLETE LIST OF JOB DUTIES BEING MAINTAINED AT THE DEPARTMENTAL LEVEL. THE ESSENTIAL ELEMENTS OF THE JOB MAY VARY ACCORDING TO WORK UNITS AND ARE IDENTIFIED BY THE RESPECTIVE DEPARTMENT FOR VACANCY NOTICES. ANY QUALIFICATIONS TO BE CONSIDERED AS EQUIVALENTS IN LIEU OF STATED MINIMUMS REQUIRE THE PRIOR APPROVAL OF THE DIRECTOR OF HUMAN RESOURCES. SAM HOUSTON STATE UNIVERSITY IS AN "AT WILL" EMPLOYER. DRUG FREE/SMOKE FREE WORKPLACE. SECURITY SENSITIVE IN ACCORDANCE WITH EDUCATION CODE 51.215. DRUG TESTING AS REQUIRED BY D.O.T. FOR SAFETY SENSITIVE POSITIONS. PAY GRADE RANGE IS INCLUSIVE OF SOCIAL SECURITY BENEFIT REPLACEMENT PAY.**