



No beepers, cell phones, palm-pilots, satellite dishes or anything that otherwise beeps, vibrates or whistles allowed in class. No eating, sleeping or doing work unrelated to the class. Live with it. Generally students will refrain from behavior that intentionally or unintentionally disrupts the learning process. And please maintain complete honesty and integrity in your academic experience both in and out of this classroom (this from Faculty Handbook).

Arriving late for class is considered absent -- bad weather is an exception to this rule.

Note: No calling the Instructor at home -- never, ever...never -- that's why God created Office Hours. I promise I won't call you at home.

A hand-calculator is required. Unless you can do square-roots in your head! You are required to buy the book. We will use it in-class & possibly during test-taking. Laptops permitted as long as they are not unduly noisy AND if you only use them for work in this class. Do not do work related to any other class or any other concern in this class.

Note: this is a preliminary schedule that might be altered. Additional readings or assignments are possible. Every week we will be doing some statistical or qualitative exercises in class. This is not reflected in the outline below. Always bring a calculator.

Week 1 Ch 1, Intro to Research & Ch 2, Pre-Research

Week 2 Ch 3, The Research Phase & Ch 4, Survey Questionnaire  
1<sup>st</sup> Abstract Due

Week 3 Ch 5, Selecting Respondents & Ch 6, Training & Data Collection  
**TEST**

Week 3 Ch 11, Content Analysis

Week 4 Ch 12, Experiments  
2<sup>nd</sup> Abstract Due

Week 5 Ch 13, Focus Groups etc.

### **TEST/PROJECTS**

Again additional chapters or readings may be assigned. You are responsible for reading and understanding all hand-outs. You will be tested on all assigned readings & handouts.

2<sup>nd</sup> Test as scheduled by SHSU during Finals Week

### **STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY**

*University policy 861001 provides the procedures to be followed by the student and instructor*

### **DISABLED STUDENT POLICY**

*It is the policy of Sam Houston State University that no otherwise qualified disabled individual shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity.*