

EDL 736: Educational Leadership Internship

**EDL 736: EDUCATIONAL LEADERSHIP INTERNSHIP
SUMMER I 2008
College of Education
Department of Educational Leadership**

Instructor: Dr. Alice Fisher
HKC 212
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Mondays 9-5; Other times by appointment

Text/Readings: None required.

Course Description: This course will provide students an opportunity to engage in a detailed and in-depth field study of a program or problem in educational leadership. The students will be expected to produce a written product or presentation.

Standards Matrix:

Objectives/Learning Outcomes	Activities (* indicates field-based activity)	Performance Assessment	Standards: • <u>State Standards</u> • <i>Specialty Organization Standards</i> • <u>Conceptual Framework #</u>
Demonstrate the ability to apply both technical training and knowledge by making an identifiable contribution in an area of practical concern to the organization in which the internship is served.	*Maintain a journal.	25 points	
Function in a position in which he or she will become aware of the organizational approach to problem-solving and decision-making at the host institution, agency, or business.	*Log of internship hours.	25 points	
	Develop portfolio.	50 points	

Engage in reflective inquiry jointly with site sponsors and university supervisor.			
Translate the experience during the internship into dissertation research or a professional publication/presentation to such extent possible.	Research project.	100 points	
Evidence of submission for a presentation/publication.	*Participation.	25 points	

Web address for **state standards**: _____

Web address for **specialty organization standards**: _____

Web link for **Conceptual Framework**: _____

Course Format:

Field based.

In a paragraph following your description of the course format, list the IDEA objectives (“essential” and “important”) that are central to your course objectives:

1. Learning to apply course material (to improve thinking, problem solving, and decisions). – Important
2. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course. – Essential
3. Acquiring skills in working with others as a member of a team. – Essential
4. Developing skill in expressing yourself orally or in writing. – Important
5. Learning how to find and use resources for answering questions or solving problems. – Essential

Course Content:

All students will participate for an appropriate period of time under the supervision of a practicing professional in an educational, private, and/or governmental agency such as: local, state, regional, and international education agencies, college settings, related private businesses, accredited Latin American and other international schools.

The Doctoral Internship is distinguished by the following: 1) the doctoral internship will be individualized, based on the field of expertise which the student is developing, as such, finance, law, state, educational, rural, urban, and/or international systems/affairs, curriculum, organization, specific roles in school districts, problems of management and leadership, labor relations, public relations, etc., 2) the doctoral intern must make an identifiable contribution to the host organization, and 3) the doctoral intern must translate the experience into dissertation research or a

professional publication/presentation to such extent possible.

Course Requirements:

- 1) **Professionalism/Participation.** It is expected that doctoral students be active, enthusiastic, and collegial participants during the semester. In addition, it is expected that course work is completed in a timely manner on the schedule posted. Points are lost if these expectations are not fulfilled.
- 2) **Assignments:**
 - a. **Journal:** Each intern will keep a journal and will record impressions, issues which arose, problem-solving or decision-making examples, questions, etc., each day.
 - b. **Internship Log:** Interns will keep a log of internship hours, with a minimum of 80 clock hours.
 - c. **Portfolio:** Each intern will develop a portfolio. The portfolio will be organized around the four objectives as indicated on page 1 of the syllabus. Artifacts and reflections (using the Reflection Cycle on page 28 of The Principal Portfolio) must be included. Additionally, if the research project is not the artifact for objective 3, then it must be included at the back of the portfolio. The journal and log hours must also be included at the back of the portfolio. Include an updated resume reflecting this intern experience.
 - d. **Research Project:** Follow the APA research report format. All components must be included. The research report should be ready for journal submission. This must be completed individually.
 - e. **Participation:** Participation is mandatory for the successful completion of the internship. Students must attend all internship meetings, preparatory meetings, and internship activities. They must also actively participate in the internship experience through discussions, peer interactions, and engagement in activities. **Participation includes evidence of submission for a presentation or publication, such as a letter or submission form, which must be included in the portfolio.** The presentation/publication should be to a state, national, or international journal conference.

Evaluation (* indicates field-based activity):

Total points: 200

A = 170-200

C = 138-108

B = 169-139

F = 107 and below

Expectations:

Travel to Mexico for the field-based international internship as it is a core requirement for a doctorate in Educational Leadership.

STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). This request must be made in the first fifteen days of the semester or the first seven days of a summer session in which the absence(s) will occur. The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

STUDENTS WITH DISABILITIES POLICY

It is the policy of Sam Houston State University that no otherwise qualified individual with disabilities shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Students with disabilities may request help

with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Chair of the Committee for Continuing Assistance for Disabled Students and Director of the Counseling Center, Lee Drain Annex, or by calling (936) 294-1720.

AMERICANS WITH DISABILITIES ACT

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. Students with disabilities that may affect adversely their work in this class should register with the SHSU Counseling Center and talk with their University supervisor and classroom mentor teachers about how they can help. All disclosures of disabilities will be kept strictly confidential. NOTE: no accommodation can be made until registration with the Counseling Center is complete.

Bibliography:

Update the bibliography each semester that the class is taught.