

**Summer II 2008  
CNE 634**

Sam Houston State University  
College of Education  
Department of Educational Leadership & Counseling

**INSTRUCTOR:**

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Enhancing The Future  
Through Educator Preparation

**Required Textbooks:** *Counseling Ethics and Decision Making 3<sup>rd</sup> Edition* by Cottone & Tarvydas.

**Counseling Program Attendance Policy: Attendance and active class participation is crucial.**

**Assignment Point Values:**

Group Presentation	25
Discussion Board	50
Paper	<u>25</u>
<b>TOTAL:</b>	<b>100</b>

**Final Course Grades**

89.95 to 100 = A  
79.95 to 89.94 = B  
69.95 to 79.94 = C  
69.94 or below = F

**Reading Assignments:**

Chapter 1  
Chapter 3  
Chapter 4  
Chapter 5  
Chapter 6

**Group Presentations:**

Pick a topic to highlight from the reading assignment. In addition to presenting content, facilitate a class discussion as part of the presentation. Group size can be from 2 to 4 students. Handouts are optional.

Time Allotment:

2 persons      12 – 18 minutes

3 persons      18 – 24 minutes

4 persons      24 – 30 minutes

All presentations will be Saturday, July 26th.

**Paper:****Due 9 pm Sunday, August 3, 2008.**

APA style paper outlining an actual legal case. Paper should include title page, abstract, main text, and references. Main text should be 4 to 6 pages in length. Up to 4 people may work together on the paper or it can be an individual effort. You need at least 2 citations – these will be noted in the reference section as well.

The paper is worth 25 points. 15 points for content and 10 points for APA style.

**ALL** of this assignment should be in strict compliance with APA style. All 10 APA points will be based on following strict APA style guidelines as specified in The Publication Manual of the American Psychological Association, 5<sup>th</sup> Edition.

<http://www.apastyle.org/aboutstyle.html>

Running head	½ point
Page headers	½ point
Title	½ point
Abstract	½ point
Proper headings	½ point
Reference Page Heading	½ point
Double Spaced	½ point
Indented References	½ point
Reference Page Body	2 points
Citations	2 points
Grammar	1 point
Spelling	½ point
Miscellaneous	½ point

You need to have 2 references and no more.

## **ACADEMIC DISHONESTY:**

All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials. For a complete listing of the university policy, see:

<http://www.shsu.edu/administrative/faculty/sectionb.html#dishonesty>

**Academic dishonesty may result in a failing grade on the assignment and in the course.**

## **STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY:**

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. Section 51.911 (a) (2) defines a religious holy day as: "a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20..." A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed. For a complete listing of the university policy, see:

[http://www.shsu.edu/~vaf\\_www/aps/documents/861001.pdf](http://www.shsu.edu/~vaf_www/aps/documents/861001.pdf)

## **STUDENTS WITH DISABILITIES POLICY:**

It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Students with disabilities that might affect their academic performance are expected to visit with the Office of Services for Students with Disabilities located in the Counseling Center. They should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired.

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. If you have a disability that may affect adversely your work in this class, then I encourage you to register with the SHSU Counseling Center and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. NOTE: No accommodation can be made until you register with the Counseling Center. For a complete listing of the university policy, see:

[http://www.shsu.edu/~vaf\\_www/aps/811006.html](http://www.shsu.edu/~vaf_www/aps/811006.html)

## **VISITORS IN THE CLASSROOM:**

Only registered students may attend class. Exceptions can be made on a case-by-case basis by the professor. In all cases, visitors must not present a disruption to the class by their attendance. Students wishing to audit a class must apply to do so through the Registrar's Office.

**Classroom Rules of Conduct:** Students are expected to assist in maintaining a classroom environment that is conducive to learning. Students are to treat faculty and students with respect. Students are to turn off all cell phones while in the classroom. Under no circumstances are cell phones or any electronic devices to be used or seen during times of examination including any breaks taken during examinations.

[Thank you for turning your cell phone off.](#)