MANAGEMENT 574 – HUMAN RESOURCES MANAGEMENT

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Office Hours: M - F, 10:00 – 11:30, 1:00 - 3:30 pm
M & W 5:15 – 6:00 TUC

Required Text: Noe, Hollenbeck, Gerhart & Wright, *Fundamentals of Human Resource Management, 2nd edition,* McGraw-Hill Irwin.

**Course
Description**: The role of human resources management as a strategic business asset is developed through study of HR policies and administration, job classification and analysis, wage plans and employment procedure, employment interviewing and testing, employee training and evaluation, labor turnover, and the legal environment affecting human resources.

**Course
Objective**: The objective of the course is to give you the opportunity to learn principles and technical tools of the human resource management process. The real world application of this knowledge will be reinforced by the use of case examples in which you will be required to identify and solve problems in employment, training, labor relations, EEO, employee services, etc.

**Attendance
Policy:** Students are expected to be in class every day and are responsible for obtaining from others in the class information regarding what has been missed. While three hours of absence are permitted under SHSU policy, bonus points are included in the syllabus to reward those who choose not to exploit this policy opportunity. Once your bonus points are expended, you will lose one point off of your final course grade for each additional hour of absence.

Exams: There will be two midterm exams. There will be no make-up exams. If you know that you must miss an exam, please make arrangements with the professor to take the examination in advance. For other missed exams, you will take a comprehensive final rather than a mid-term exam.

Grading: Your course grade will be determined by examinations and case analyses. There will be two mid-term exams, each worth 200 points. There will be seven case analyses, each worth 100 points.

A = 990 – 1100 pts
B = 880 – 989 pts
C = 770 – 879 pts
D = 715 -- 769 pts
F =   < 715 pts

Bonus: An attendance bonus of 20 pts is provided. You will expend these points at the rate
of 1st. absence = 8 pts; 2nd and 3rd absences = 6 pts each.

Assignments:

July	*9*	*Syllabus review, Ch. 1- 2*	
	14	*Ch. 3 -4*	*"Lauren's Wardrobe"*
	16	*Ch 5 – 6 - 7*	*"Inappropriate Work Behavior"*
	21	*Ch 8 – 9 – 10*	*"Chronic Illness in the Workplace"*
	23	***EXAM 1***	***Chapters 1 – 8*** *"Breaking Up Is Hard to Do"*
	28	*Ch 11 - 12*	*"The Demise of Rhonda"*
	30	*Ch 13 – 14*	*"Compensation at Carrington"*
August	*4*	*Ch 15 – 16*	*"Fox Relocation Services"*
	6	***EXAM 2***	***Chapters 9 – 16***