

MUS 362.02: Orchestration and Analysis

TTH 8am – 9.20am

Spring 2008

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REQUIRED TEXTS AND MATERIALS

- *Study of Orchestration* and *Workbook for the Study of Orchestration* (3rd edition), Samuel Adler.
- Music staff paper; pencils, eraser (Assignment, quizzes, or exams done in ink will not be accepted!)

***ALL STUDENTS MUST OWN THEIR OWN BOOKS AND HAVE ALL MATERIALS PRESENT FOR EVERY CLASS PERIOD.**

COURSE DESCRIPTION

A study of the basic techniques of instrumentation, including ranges, transpositions, and characteristics of band and orchestral instruments. Practical application in the form of projects for various instrumental combinations.

COURSE OBJECTIVES

After successfully completing this course, students will be well-versed in the whole spectrum of instruments common to band and orchestral literature. Students will be able to independently and critically approach any score for study or ensemble preparation. Students will also have the skills to write convincingly for instrumental forces, transcribe from one medium to another, and properly prepare score and parts.

CLASS PARTICIPATION

When you come to class, be prepared to participate in discussions and other activities involving the assigned readings, exercises, etc. Bring your questions to class. Students who have not brought their materials, are sleeping in class, are not paying attention, or are disrupting the learning environment in any way may be counted absent for that class period. Being physically present in class does not necessarily constitute attendance!

THEORY DEPARTMENT ATTENDANCE AND TARDY POLICIES

Regular and punctual attendance is expected of you throughout the semester. **University policy permits three classroom hours of unexcused absence without penalty per semester (MWF = 3 absences, TTH = 2 absences).** Reserve these for possible emergency or illness. **For each additional unexcused MWF absence, one-third of a letter grade will be deducted from your final grade. For each additional unexcused TTH absence, one-half of a letter grade will be deducted from your final grade.** Valid excuses include official university functions or illness with appropriate documentation. If you anticipate a legitimate absence on a test date, contact your instructor at least one week in advance so that a make-up test can be scheduled. **Once a test has been returned, a make-up test will not be possible.** You are responsible for all assignments and material covered on the days of your absence.

The instructor will take attendance at the beginning of each class period. Students not arriving by the time roll is completed will need to sign the official tardy sign-in sheet at the front of the classroom in

order to be counted present for that class period. Students failing to sign this list when tardy will be counted absent without exception. Every student will be allowed 2 tardies without penalty per semester. **Every third tardy will be counted as equal to one absence. (3 tardies = 1 absence, 6 tardies = 2 absences, etc.)**

!!! ATTENDANCE IS A SIGNIFICANT FACTOR AFFECTING YOUR SUCCESS IN THIS COURSE !!!

CLASSROOM ETIQUETTE

Students will **NOT** be allowed to have food or drinks in the classroom; however, water in a closed container is acceptable with instructor's approval. Students may **NOT** use cell phones or other electronic devices such as laptops, iPods, etc. during class. Students will be penalized one tardy for each disruption caused by any of these devices during class. Special needs accommodations for allowing any of the above is allowed, but only through approval of the university and the Counseling Center.

NEATNESS

In order to properly evaluate your work, your instructor must be able to read it. Therefore, all work done for this class **MUST** be legible as determined by the instructor. **Any work the instructor considers to be illegible will NOT be graded and will NOT receive credit.**

HOMEWORK POLICY FOR ORCHESTRATION

Your three lowest homework/quiz grades will be dropped. **Homework is due at the beginning of class –NO EXCEPTIONS.** If you are absent, you may get someone to turn your homework in for you at the beginning of class. **No homework is accepted late.** If you miss a quiz because of an absence, excused or unexcused, you will not be able to retake it.

FINAL GRADE CALCULATIONS FOR ORCHESTRATION

Daily Work/Quizzes	10%
Project 1	5%
Test 1	10%
Project 2	5%
Test 2	10%
Project 3	5%
Test 3	10%
Project 4	5%
Test 4	10%
Project 5	5%
Test 5	10%
Final Exam	15%

GRADING SCALE

A	=	90 - 100
B	=	80 - 89
C	=	70 - 79
D	=	60 - 69
F	=	0 - 59

Note: *Your instructor will NOT freely give points or extra credit to students to improve their final grade.*

SHSU THEORY DEPARTMENT TUTORING POLICY

Each student has his/her own unique areas of strength and weakness. If you are falling behind in a certain area and are not able to visit your instructor during scheduled office hours, feel free to contact them via email to arrange a time to meet that will fit your schedule. A department tutor aide may also be available for free tutoring for all theory and musicianship students throughout the semester. (More information on this will be given a week or two into the semester.)

EARLY WARNING SLIPS / FIRST ALERT

After the first two exams, the instructor will fill out an “Early Warning Slip” on behalf of any student having problems with grades, attendance, attitude, fundamental skills, etc. These official notifications by the theory department are sent to a student’s applied instructor and/or ensemble director in order to express specific concerns regarding the student’s academic performance.

The Counseling Center on campus also offers a service called “First Alert” which aims to give aid to students identified by their instructors as needing extra help with their coursework. At any time during the semester, instructors may send a “First Alert” warning to the counseling center on campus, if a student seems to be having any kind of difficulty in class. The theory department is committed to working with students, applied instructors, and ensemble directors to ensure each student’s success in the classroom.

REQUIREMENTS FOR STUDENTS RECEIVING UNSATISFACTORY GRADES

Students who have received a final grade of F in any theory or musicianship course the previous semester will be required to drop the next course in the sequence if still enrolled at the beginning of the next semester. Prerequisite courses **MUST be passed with a grade of C or higher for promotion to the next level.** Students who have received a final grade of D in any prerequisite theory or musicianship course will be required to attend one hour of tutoring each week from one of our official theory/musicianship tutors until that student makes a C or higher on an exam. Any student receiving a grade of D or F on any exam throughout the semester will be required to attend one hour of tutoring each week until that student makes a C or higher on an exam. Again, the theory department is committed to ensuring the academic success of each and every student.

UNIVERSITY POLICY ON ACADEMIC DISHONESTY:

The Faculty Handbook states that the University expects all students to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. Furthermore, the University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials.

PROPER CLASSROOM DEMEANOR/RULES OF CONDUCT:

Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Please turn off or mute your cellular phone and/or pager before class begins. Students are prohibited from eating in class, using tobacco products, making offensive remarks, reading newspapers, sleeping, talking among each other at inappropriate times, wearing inappropriate clothing, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a, minimally, a directive to leave class or being reported to the Dean of Students for disciplinary action in accordance with university policy.

AMERICANS WITH DISABILITIES ACT:

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. If you have a disability that may affect adversely your work in this class, then I encourage you to register with the SHSU Counseling Center and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. NOTE: no accommodation can be made until you register with the Counseling Center.

STUDENT ABSENCES ON RELIGIOUS HOLIDAYS POLICY:

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to be absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). This request must be made in the first fifteen days of the semester or the first seven days of a summer session in which the absence(s) will occur. The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.