

Disabled Student Policy:

It is the policy of Sam Houston State University that no otherwise qualified disabled individual shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Disabled students may request help with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Chair of the Committee for Continuing Assistance for Disabled Students and Director of the Counseling Center, Lee Drain Annex, or by calling (936) 294-1720.

Attendance Policy:

CLASS ATTENDANCE IS MANDATORY AND INFLUENCES YOUR GRADE. You are responsible for keeping up with your absences and tardies. You are NOT penalized for three (3) or fewer absences when exams and strategic audits have not been missed. Three (3) tardies are treated as one absence. Your final class average will be lowered for each absence in excess of three (3) absences. **EXAMPLES:** If you have 4 absences, then your final overall average will be reduced by minus -5 points; 5 absences will result in your final average being reduced by minus -10 points; 6 absences, then minus -15 points; 7 absences, then minus -20 points; etc.! **YOU ARE TO BE IN CLASS ON TIME, AND STAY FOR THE ENTIRE CLASS ONCE YOU ARRIVE! IF YOU LEAVE BEFORE CLASS IS OVER, THEN ONE (1) POINT WILL BE DEDUCTED FROM YOUR FINAL AVERAGE EACH TIME.**

Class Policy:

You must be registered for the course to attend class; thus, **NO VISITORS** are allowed. Food, drinks, tobacco products, tape recorders, and **ACTIVATED** laptops, cell phones/pagers are **NOT** allowed in the classroom! **Should you use your cell phone or should it ring in class, then your final grade will be lowered by one (1) point each time.** Caps/hats and cell phones are **NOT** allowed on test days! **A hardcopy of your Strategic Audit Report is due at the beginning of class on the day you are scheduled to present.** The last day for dropping course without a grade is Friday, March 7, 2008.

WEEK	ASSIGNMENT
1/17	Introduction/Overview
1/22 & 1/24	Chapters 1 and 2
1/29 & 1/31	Chapters 3 and 4 (Select Teams & Companies)
2/05 & 2/07	Chapter 5 and (Finalize Selections & Schedule)
2/12 & 2/14	TEST#1 (Chapters 1-5) and Library Day
2/19 & 2/21	Chapters 6 and 7
2/26 & 2/28	Chapters 8 and 9
3/04 & 3/06	Prep Day [How to present a Strategic Audit Report] and TEST #2 (Chapters 6-9)
3/11 & 3/13	SPRING BREAK
3/18 & 3/20	2 Team Strategic Audit Presentations daily
3/25 & 3/27	2 Team Strategic Audit Presentations daily
4/01 & 4/03	3 Individual Strategic Audit Presentations daily [Bump Day is 4/01]
4/08 & 4/10	3 Individual Strategic Audit Presentations daily [graduating seniors]
4/15 & 4/17	3 Individual Strategic Audit Presentations daily [graduating seniors]
4/22 & 4/24	3 Individual Strategic Audit Presentations daily
4/29 & 5/01	3 Individual Strategic Audit Presentations daily
5/06 & 5/08	Presentations, Evaluations, Makeup Presentations/Comprehensive Essay Makeup Exams

NOTICE: ANYONE CAUGHT CHEATING OR PLAGARIZING (software used) WILL IMMEDIATELY FAIL THE COURSE AND BE RECOMMENDED FOR ACADEMIC EXPULSION FROM THE UNIVERSITY !