

College of Education
Course Description

DEPARTMENT: Educational Leadership and Counseling
COURSE NUMBER/TITLE: ASE 510 Workshop in School Administration,
INSTRUCTOR: Beverly J. Irby, Ed.D.
Office (936) 294-1134

Course Description:

This course deals with current topics in school administration and educational leadership. One semester hour is earned through attending workshops based on needs identified through collaborative endeavors with schools, service centers, professional organizations and government agencies. Students write reflections about those workshops, read a book and write a term paper about a topic selected with the instructor, and interview two professionals with experience related to the topic.

Course Objectives and Activities:

- 1) The student will participate in 'just-in-time learning' that has the potential to enhance professional networking.
- 2) The student will demonstrate the ability to research or read a book, and reflect on a current topic in counseling, school administration or educational leadership. A term paper or book review will be written on the topic.
- 3) The student will attend a minimum of 14 clock hours of instructor-approved workshops, and write reaction papers for each different workshop.
- 4) Students must contact the course instructor by the second Friday after the start of the semester to obtain approval for the workshops to be attended, and research paper topic.

Class Activities

1. Summarize each of the presentations that you attend. Use the following format for these summaries. Formal headings:
 - a. Summary
 - b. Critical Evaluation
 - c. Implications for your school/school district or work setting.
2. Complete ~ of the following Options:

Option A

- I. Summarize each of the presentations that you attend. Use the following format for these summaries. Formal headings:
 - A. Summary
 - B. Critical Evaluation
 - C. Implications for your school/school district or work setting.

- II. Identify one related topic of interest and research the topic through
 - A. a library search and
 - B. interviewing two administrators in your district or two practitioners in the field about the topic.
- III. Compose at least a five-page paper following the APA style to incorporate at least five citations and the interviews.
- IV. Append the interview questions with handwritten responses to the questions at the end of the paper.

Option B.

- I. Summarize each of the presentations that you attend. Use the following format for these summaries. Formal headings:
 - A. Summary
 - B. Critical Evaluation
 - C. Implications for your school/school district or work setting.
- II. Book review - Complete a book review related to the theme of the workshops attended. See book review requirements.

Option C.

- I. Summarize each of the presentations that you attend. Use the following format for these summaries. Formal headings:
 - A. Summary
 - B. Critical Evaluation
 - C. Implications for your school/school district or work setting.

Complete an "application" assignment under the direction of the presenter of an all day workshop attended.

Book Review Requirements:

- a. State complete information about the book-author's full name, complete title, place of publication, publisher and date of publication.
- b. Author's background.
- c. Purpose of the book.
- d. Scope of the book-Political, social, educational reform, etc.-what are the major themes of the book?
- e. Is there a particular thesis, a new contribution the author is offering? Is there evidence to support the thesis?
- f. Are there basic flaws? What are they?
- g. Are there sections that are exceptionally well done? Commend those sections.
- h. Is the book relevant for educators or counselors?
- i. Does the book make any overall contribution to education or the counseling profession?
- j. What sources does the book use?
- k. Make your review specific as well as general. When you make a generalization, offer one or two specific examples to illustrate.
- l. Review must be descriptive and analytical. What are a few of the author's significant ideas? Why are they important? What disagreements or reservations

do you have? If you say the book is "good" -why? If boring, why? Express your opinions.

6. Submit all work to the instructor by the Friday before the semester ends.

Course Grade

Grades will be assigned as Credit (for students meeting the objectives) or No Credit (for students not meeting the objectives).

N.B. Students with a disability which effects their academic performance are expected to arrange for a conference with the instructor in order that appropriate strategies can be considered to ensure that participation and achievement opportunities are not impaired. The physically impaired may contact the Director of the SHSU University Counseling Center as chair of the Committee for Continuing Assistance for Disabled Students by telephone (extension 1720).