

STUDENT:

CRIJ 4398 – Spring 2014 – Dr. Muftić

IN-CLASS PRESENTATION EVALUATION FORM

Dimension	Excellent	Satisfactory	Minimally Acceptable	Needs Improvement
Speaking Skills <input type="checkbox"/> Gave detailed explanations <input type="checkbox"/> Was easily understandable <input type="checkbox"/> Avoidance of crutches (um, huh)				
Clarity & Organization <input type="checkbox"/> Well organized <input type="checkbox"/> Moved from general topics to specific details				
Contact with Audience <input type="checkbox"/> Posture, eye contact & rapport with audience <input type="checkbox"/> Moves with ease <input type="checkbox"/> Engaged				
Subject Knowledge <input type="checkbox"/> Demonstrates full knowledge of subject matter <input type="checkbox"/> Questions are answered with explanations and conclusions based on the data presented				
Use of Visual Aids <input type="checkbox"/> Contained visual aids that helped audience members understand material <input type="checkbox"/> Visuals had a neat & professional appearance <input type="checkbox"/> Visuals were not overwhelming				
Mechanics <input type="checkbox"/> Void of misspellings &/or grammatical errors <input type="checkbox"/> Consistent bullet &/or font use <input type="checkbox"/> Slides labeled clearly <input type="checkbox"/> Words were used conservatively				
Products Discussed <input type="checkbox"/> Introduction <input type="checkbox"/> Overview & History <input type="checkbox"/> Significance & Impact <input type="checkbox"/> Pros of Program/Policy <input type="checkbox"/> Cons of Program/Policy <input type="checkbox"/> Conclusion/Recommendations				

Deliverables:

- Did not exceed allotted time (20 minutes)
- Did not exceed allotted number of slides (10 total)
- Provided printout of slides to Dr. Muftić
- Q & A handled satisfactorily
- Provided e-copy of slides to Dr. Muftić by 8 am

Comments:

GRADE: _____/50 points _____ (15% OF TOTAL GRADE)