

# SACS COMPLIANCE COMMITTEE

Lowman Student Center, Room 302  
Meeting of January 28, 2008, 3:00 p.m.

**Members Present:** Muehsam (Chair), Adams, Ashorn, Burleson, Caso, Constance, Cushman, Eglsaer, Gilcrease, Gilliam, Hebert, Holder, Ilfrey, Morris, Mullings, Nichter, Plugge, Pruitt, Ringo, Smith, and Tayebi

1. Minutes of December 13, 2007 meeting  
**Action:** Motion for approval by Ashorn, second by Smith; passed.
2. The following documents were distributed:
  - The standards approved at the December 2007 SACS Meeting
  - A matrix detailing the changes in number, text and committee assignments
3. The committee reviewed the changes to the standards and the related matrix. Committee assignments were made for new standards as detailed below.
  - 2.11.2 - Ashorn, Eglsaer, Gray, Mullings
  - 3.5.4 - Muehsam, Caso, Tayebi (if needed)
  - 3.6.4 - Muehsam, Smith, Ringo, Ashorn
  - 3.12.1 - Gilcrease, Muehsam
  - 3.13.1 - no assignments needed (standard not addressed in compliance report)
4. The committee discussed a timeline in which standards should be completed. It was decided that standards would be completed and submitted to the Editing Sub-committee and then the Leadership Committee in numerical order. The following timeline was established:

<u>Standards</u>	<u>To Editing Committee</u>	<u>To Leadership Committee</u>
2.1 – 2.7.3	2/25/08	3/3/08
2.7.4 – 3.2.1	3/3/08	3/10/08
3.2.2 – 3.2.10	3/10/08	3/17/08
3.2.11 – 3.4.4	3/17/08	3/24/08
3.4.5 – 3.5.1	3/24/08	3/31/08
3.5.2 – 3.7.2	3/31/08	4/7/08
3.7.3 – 3.9.3	4/7/08	4/14/08
3.10.1 – 3.12.1	4/14/08	4/21/08
3.13.1 – 4.7	4/21/08	4/28/08

Finished narratives and supporting documents should be placed in the appropriate folders on the T:drive in the SACS 2009 folder.

5. Dr. Muehsam showed the committee a SACS website that allows users to view a list of institutions by reaffirmation year. The list also indicates the level of accreditation held. Members were encouraged to visit this website and review the Compliance Reports for Level V institutions. It was also requested that Somer e-mail a list of institutions and their SACS web addresses that have recently completed the compliance report.

Somer Smith