



REQUIRED ADMISSION MATERIALS

Admission materials may vary by college and/or program. For the most up-to-date and program specific information, please visit <http://www.shsu.edu/graduate>.

- **Submit the *Graduate Studies Application for Admission to the Office of Graduate Studies*.** An application may be accessed online at <http://www.shsu.edu/graduate>. Applications should be submitted by the following dates: Fall - August 1; Spring - December 1; Summer I - May 15; Summer II - June 15; and at least 60 days prior to the start of the semester for international students. Some programs have earlier submission deadlines and require an additional program-specific application.
- **Submit Application Fee.** A nonrefundable, one-time application fee must accompany the application form and may be paid by check, money order, or credit card (Visa or MasterCard only). Checks drawn on U.S. bank or U.S. money orders must be payable to Sam Houston State University. Payments may be made online at <http://www.shsu.edu/graduate/application/>. DO NOT MAIL CASH OR BANK DRAFTS.
- **Submit official transcripts of all college-level work, including the transcript that shows the date the undergraduate degree was conferred.** Students applying to graduate school prior to completing their baccalaureate program should submit the most up-to-date transcript during the admission process. A final transcript MUST be submitted upon completing the baccalaureate program.
- **Submit official scores of the appropriate entrance exam required by the respective college and/or department.** The GRE is required for most graduate programs. Students seeking the MBA or the MS in Finance should submit the GMAT.
- **Submit other program specific admission materials.** Some programs require additional information such as letters of recommendation, essays, and experience.

ADMISSION EXAMINATIONS

The Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), Miller Analogies Test (MAT) and Test of English as a Foreign Language (TOEFL) are given at various centers throughout the United States and in other countries. To determine the most convenient locations, prospective applicants should write to Educational Testing Service, Rosedale Road, Princeton, New Jersey 08541. Information may also be obtained through the office of the appropriate academic dean or the Testing Center in Academic Building IV.

- **Graduate Record Examination (GRE).** This test is required for admission to most programs of graduate study at Sam Houston State University. Registration for the computer-based examination may be scheduled by calling 1-800-GRE-CALL or by visiting www.gre.org. Subject to action of Education Testing Service, the GRE may be offered on the University campus.
- **Graduate Management Admissions Test (GMAT).** This test is required for admission to graduate study in

the College of Business Administration at Sam Houston State University. Registration for the test may be arranged by calling 1-800-GMAT-NOW or by visiting www.gmac.com.

- **Miller Analogies Test (MAT).** This test is accepted as an admission test by some programs of study at Sam Houston State University. The MAT is administered by the Counseling Center and individuals may call for an appointment, (936) 294-1721. There is a fee for administration and scoring services.
- **Test of English as a Foreign Language (TOEFL).** The Test of English as a Foreign Language (TOEFL) is required of non-native speakers of English. The TOEFL is administered several times per year, and there is a fee for administration and scoring services. For further information, contact the English Language Institute, Sam Houston State University, Box 2030, Huntsville, Texas 77341; TOEFL, P.O. Box 6155, Princeton, NJ 0845-6155; or visit <http://www.toefl.org>.

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