

§ 54.006. REFUND OR ADJUSTMENT OF TUITION AND MANDATORY FEES FOR DROPPED COURSES AND STUDENT WITHDRAWALS. (a) A general academic teaching institution or medical and dental unit, as soon as practicable, shall refund the amount of tuition and mandatory fees collected for courses from which students drop within the first 12 days of a fall or spring semester or a summer term of 10 weeks or longer, within the first four days of a term or session of more than five weeks but less than 10 weeks, or within the period specified by the institution for that purpose for a term or session of five weeks or less that is substantially proportional to the period specified by this subsection for a longer term or session. The institution or medical and dental unit may not delay a refund under this subsection on the grounds that the student may withdraw from the institution or unit later in the semester or term.

(a-1) An institution may assess a nonrefundable \$15 matriculation fee if the student withdraws from the institution before the first day of classes.

(b) Except as provided by Subsections (b-1) and (b-2), a general academic teaching institution or medical and dental unit shall refund from the amount paid by a student withdrawing from the institution or unit an amount equal to the product of the amount of tuition and mandatory fees charged for each course in which the student is enrolled on the date the student withdraws multiplied by the applicable percentage derived from the following tables:

- (1) if the student withdraws during a fall or spring semester or a summer term of 10 weeks or longer:
- | | |
|---------------------------------------|-----|
| (A) prior to the first class day | 100 |
| percent | |
| (B) during the first five class days | 80 |
| percent | |
| (C) during the second five class days | 70 |
| percent | |
| (D) during the third five class days | 50 |
| percent | |

(E) during the fourth five class days 25 percent

(F) after the fourth five class days
None;

(2) if the student withdraws during a term or session of more than five weeks but less than 10 weeks:

(A) prior to the first class day 100 percent

(B) during the first, second, or third class day 80 percent

(C) during the fourth, fifth, or sixth class day 50 percent

(D) seventh day of class and thereafter None;
and

(3) if the student withdraws from a term or session of five weeks or less:

(A) prior to the first class day 100 percent

(B) during the first class day 80 percent

(C) during the second class day 50 percent

(D) during the third class day

and thereafter
None.

(b-1) If a student has not paid the total amount of the tuition and mandatory fees charged to the student by the institution or unit for the courses in which the student is enrolled by the date the student withdraws from the institution or unit, instead of issuing the student a refund in the amount required under Subsection (b), the institution or unit may credit the amount to be refunded toward the payment of the outstanding tuition and mandatory fees owed by the student. The institution or unit shall issue a refund to the student if any portion of the amount to be refunded remains after the outstanding tuition and mandatory fees

have been paid.

(b-2) A general academic teaching institution or medical and dental unit may provide to a student withdrawing from the institution or unit a refund of a portion of the tuition and mandatory fees charged to the student by the institution or unit for the courses in which the student is enrolled on the date the student withdraws in an amount greater than the amount required by Subsection (b). The institution or unit may apply the portion of the refund authorized by this subsection toward the payment of any outstanding tuition and fees as provided by Subsection (b-1), and may refund the remainder of that portion in the form of, as the institution or unit considers appropriate:

- (1) a payment made directly to the student; or
- (2) credit toward payment of tuition and mandatory fees for a subsequent semester or other academic term at the institution or unit.

(c) Separate withdrawal refund schedules may be established for optional fees.

(d) A general academic teaching institution or medical and dental unit shall refund tuition and fees paid by a sponsor, donor, or scholarship to the source rather than directly to the student who has withdrawn if the funds were made available through the institution.

(e) A general academic teaching institution or medical and dental unit may terminate a student's student services and privileges, including health services, library privileges, facilities and technology usage, and athletic and cultural entertainment tickets, when the student withdraws from the institution.

(f) Beginning with the summer semester of 1990, if a student withdraws from an institution of higher education because the student is called to active military service, the institution, at the student's option, shall:

- (1) refund the tuition and fees paid by the student for

the semester in which the student withdraws;

(2) grant a student, who is eligible under the institution's guidelines, an incomplete grade in all courses by designating "withdrawn-military" on the student's transcript; or

(3) as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of coursework and who has demonstrated sufficient mastery of the course material.

(g) Repealed by Acts 2007, 80th Leg., R.S., Ch. 546, § 4, eff. June 16, 2007.

Added by Acts 1977, 65th Leg., p. 220, ch. 106, § 1, eff. Aug. 29, 1977. Amended by Acts 1987, 70th Leg., ch. 901, § 1, eff. Aug. 31, 1987; Acts 1991, 72nd Leg., ch. 15, § 1, eff. April 5, 1991; Acts 1993, 73rd Leg., ch. 253, § 1, eff. Aug. 30, 1993.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. [546](#), § 2, eff. June 16, 2007.

Acts 2007, 80th Leg., R.S., Ch. [546](#), § 3, eff. June 16, 2007.

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