

Sam Houston State University
Meeting Minutes
October 11, 2006

- A. Call to Order
Bill Fleming called the meeting to order at 1:35 p.m.
- B. Minutes from September 13 meeting were reviewed and approved.
- C. Guest: Dr. Mitchell Muehsam
Dr. Muehsam discussed the upcoming SACS Evaluation. The evaluation involves the entire university community. He invited all who could attend the scheduled Town Hall Meetings, to learn about the process and the Quality Enhancement Plan (QEP).
- D. Old Business
 - a. Staff Social Arrangements – Sophia gave update on the final arrangements for the Fall Staff Council Social. The sandwiches had been ordered from ARA and the drinks from vending. All council members were asked to bring two dozen cookies on disposable plates.

It was suggested that the time be extended until 1:30 p.m. to catch staff who had late lunch hours. Sophia was going to check to see if the Ballroom would be available for the additional thirty minutes.

It was also suggested that there be a box for staff to drop suggestions, questions or ideas for the Staff Council to look into.
 - b. Bill was going to invite Dennis Culak to the November council meeting to discuss the issues on parking problems. Bill requested that questions be sent to him and he would forward to Dennis so he could be prepared with answers.
- E. Committee Reports
 - a. Staff Development – Kristi Kreier reported that various school sites on market adjustments. They will be looking in more detail at future meetings.
 - b. Public Relations – Sophia Polk reported that after the Fall Social they would focus on other issues.
 - c. Communications Committee – Julia May reported that they had several issues after their first meeting. Most important was to update the web site and invited everyone to check it out. Working on having the Newsletter both as a hard copy and online. They had looked at various other university staff newsletters and have new ideas.
 - d. Administrative Issues Committee – Dorothy Roberson was out due to a

family illness. She sent word that the committee will be meeting and will update council.

- e. Campus Enhancement Committee – Danny Coker was not in attendance but a drawing of the new mall area were shared. This will be the area where Frels and Wilson dorms now stand.

F. New Business

- a. It was again brought up about the dumpsters by the Estill Building. The concern is: 'the odor is so bad that it does not give a good impression for the University'. Suggestions were: maybe move dumpsters to the back of the Farrington Building, put a lock on them, build a wall around them, etc. This is not the first time the problem has been brought to the Staff Council's attention. The matter was going to be looked into.
- b. The matter of not enough smoking areas on campus was also discussed. Smoking just outside some buildings is offensive to nonsmokers. After discussion, it was determined that the campus could not be smoke free but possibly making smoking only areas on campus. With the completion of the new mall area, there could possibly be an area designed for smoking.
- c. The council may want to look at selecting a date for the Fall 2007 Social now and book the Ballroom. Reservations can be made a year in advance.
- d. Did the Staff Council want to participate in tailgating? It was suggested that the council wait until basketball and/or baseball. There is not that much done for these sports.

G. Input from Staff Council Members

Sue Knight announced that Parent's Weekend was October 29th. A big bash is being planned and everyone was invited to participate.

H. Next Meeting: November 8

Meeting adjourned at 2:55 p.m.