

John M. Yarabeck

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Work

Sam Houston State University
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CAREER OBJECTIVE

To serve in a senior-level administrative position at Sam Houston State University utilizing my transformational leadership development, counseling, crisis intervention, administrative and programming skills.

EDUCATION

Colorado State University, Fort Collins, Colorado. Master of Education in College Student Personnel Administration. May 1984.

Talbot Theological Seminary, La Mirada, California. Counseling and Ministerial course work. 1981-1982.

Colorado State University, Fort Collins, Colorado. Bachelor of Science in Human Development and Family Studies. May 1980.

PROFESSIONAL EXPERIENCE

Sam Houston State University (TX) July 2003 - present

Dean of Students (named November 2006)

Interim Dean of Students

- Supervision of Dean of Students Office to include: Judicial Affairs, Greek Life, Parent Relations, Title IX and VAWA/SaVE Act Compliance.
- Program oversight to include: Greek Life, Co-Curricular Transcript, Who's Who, Orange Keys (ambassadors), Parent Relations Office, SHSU Parents Association, Parent/Family Weekend, Orange Keys (Campus Ambassadors), Alpha Lambda Delta (freshman honors), and FLASH (the new student faculty mentor program).
- Spearhead the University's Crisis Team and Students of Concern (SOC) Committee.
- Establishment of paradigm shifting program of utilizing an independent full time Judicial Investigator with law enforcement background in campus Judicial Affairs. (Program presented at ASJA conference in February 2007)
- Initiation and ongoing implementation of B.O.L.D. (Berkat Ongoing Leadership Development) conference style program to include workshops on: The Emerging Leader, Diversity and Spirituality/Faith as it relates to Leadership.

- Development of O.M.G. (Online Mentoring and Guidance) Program
- Instruct yearlong Freshman Leadership Program (FLP) each week.
- Creation and implementation of “Ask the Raven;” an on-line ombudsman for SHSU students and parents.
- Advisor and Staff Liaison to the Student Government Association
- Advisor to Chi Alpha Christian Fellowship
- Advisor to Alpha Lambda Omega & Alpha Nu Omega Christian Sororities’ Inc.
- Advisor to Gamma Phi Delta Christian Fraternity, Inc.
- Advisor to Soul Lifters Gospel Choir

July 2003 - November 2005

Associate Dean of Students

- Served as Chief Judicial Affairs Officer.
- Created and implemented of the first ever SHSU Co-Curricular Transcript.
- Redesigned the EXCEL program. (Encouraging X-cellece through Co-curricular Education and Leadership).
- Served as the primary campus contact for University Crisis Team.
- Had direct supervision of New and Transfer Student Orientation.
- Served as Advisor to Chi Alpha non-denominational Christian fellowship (Over 500 students attend weekly meetings)
- Served as Advisor to Alpha Lambda Delta, the freshman honors society.
- Was campus coordinator for students selected annually to Who’s Who Among American College Students.
- Served as Advisor to SHSU Rotaract
- Revised and edited The Student Handbook

The Balanced Student Campus Community (Knoxville, TN) January 2002 - June 2003

Consultant

- Comprehensive workshops developed to provide Student Affairs Staff a blueprint to assume more effectively their multiple job roles within the church related campus environment.
- Foundations of this highly interactive program include: Creating a sense of community; How to cultivate relationships; Leadership; Fostering personal integrity; and investing your life in students and coworkers.
- An enhanced Wellness programming model is also introduced.

Waynesburg College (PA) June 2000 - December 2001

Vice President & Dean of Student Services

- Pioneered the new Balanced Student Vision and Community Development concepts within the Student Services division.
- Trained, developed and supervised directors of the following areas: Bonner Scholar and Service Learning; Athletics; Counseling Center; Educational Enrichment Program; Residential Life; Student Activities; Security; Career Planning and Placement; Spiritual Life; and Health Services.
- Spearheaded the campus response to the terrorist attacks of September 11th.
- Implemented formal mediation and dispute resolution process into campus judicial system.

- Developed new Student Code of Conduct and revised the campus judicial system.
- Restructured and revised the Student Handbook.
- Advisor to the Student Senate.
- Integrated community development concepts into the new student orientation.
- Ultimately responsible for the football, soccer, softball, volleyball, baseball, basketball, tennis, wrestling and cross country teams as a NCAA Division III school.
- Responsible for enforcing varsity athletic eligibility issues as determined by internal college policy and NCAA regulations.
- Advisor to Leadership Scholars to include program design, implementation and selection of 60 students to receive leadership scholarships.
- Ultimately responsible for Bonner Scholars Program to include supervising Service Learning Scholarships for 120 students and program design components.
- Designed *Student Services Satisfaction Survey* to be administered annually.
- Coordinated *Graduating Senior Satisfaction Survey* to be administered annually.
- Campus coordinator for 50 students selected annually to *Who's Who Among American College Students*.
- Developed and initiated first Student Leadership Conference at Waynesburg College.
- Served as member of the President's Cabinet and contact person for Student Services Committee of the Board of Trustees.

Houston Baptist University (TX) July 1997 - May 2000

Associate Vice President for Student Affairs

- Provided programmatic leadership, personnel administration, financial management and planning for the Student Life area within the Student Affairs Division.
- Responsible for areas of the Residential Life and Housing, Judicial Affairs, Student Activities, New Student and transfer Student Orientation, and Homecoming.
- Taught Freshman Year Experience course.
- Due to unexpected resignation, I also served as the Director of Student Activities for my first 18 months. During this time, I mentored a nontraditional student to take over as the Director upon graduation.
- Student Senate advisor, Inter-fraternity Council Advisor, Chief Judicial Officer, Ombudsman, and mediator.
- Designed and presented proposal to University Budget Committee that resulted in funding for programming in the areas of Student Activities (\$25,000), Student Organizations (\$20,000), and Residential Life (\$5,000).
- Developed and initiated the first Transfer Orientation Program for the campus.
- Designed *Student Affairs Survey* and *Residence Hall and Apartment Student Satisfaction Survey*.
- Ultimately responsible for the following major programs: New Student Welcome Days, Spring Fling, Homecoming, Variety Show, and Transfer Orientation.
- Implemented the campus's first Student Judicial Boards and formal mediation and dispute resolution process.
- Represented the Student Affairs Division during the SACS Accreditation and Assessment Process.

- Advisor to Student Senate, Student Organizations, Student Activities Board, and Inter-fraternity Council.
- Assisted in the planning and design of a new student apartment complex and a 250 bed residence hall renovation project.
- Created a *Survival Guide* publication for transfer and non-traditional students.

Thiel College (PA) July 1991 - July 1997

Vice President for Student Life & Dean of Students

- Attained by utilizing strategic management and a cooperative leadership style, a transformed and revitalized student life program.
- Developed and initiated the grant funded college counseling center.
- Served as Thiel College's first Chair of the Campus Wide Retention Task Force.
- Initiated first women's varsity soccer team and served as Head Coach.
- Supervised and collaborated with the following personnel in the student life division: Director of Student Activities/Greek Affairs; Director of Athletics; Director of Residential Life/Campus Judicial Officer, Coordinator of Student Housing; Coordinator of Student Health Services; Minority Student Advisor; and College Counselor.
- Completely revised the campus Judicial Process to include: a new *Student Code of Conduct*, a Judicial Board, a formal mediation and dispute resolution process, a Sexual Harassment/Assault Policy and an Alcohol and Drug Policy.
- Implemented the campus's first Special Interest Housing that included wings dedicated to honor students, international students, and a spiritual life emphasis.
- Developed first Graduate Resident Director Selection and Training Process.
- Created a new Minority Student Advisor position.
- Initiated Greek Taskforce composed of students, alumni, faculty and staff to develop Greek vision statement designed to transform local chapters.
- Implemented Women Inspiring the Next Generation (WING) Workshop for area high school students.
- Served as Student Life representative in the Middle States accreditation and assessment process.
- Began Promoting Responsibility In Damage Elimination (PRIDE) program in residence halls.
- Media Board Chair responsible for student newspaper, radio station, and yearbook.
- Ultimately responsible for women's soccer, football, basketball, track, cross country, wrestling, tennis, softball, baseball and volleyball as a NCAA Division III School.
- Senior member of President's Cabinet and contact person for the Student Life Committee to the Board of Trustees.

Christian Brothers University (TN) August 1989 - July 1991

Dean of Students

- Responsible for the areas of Residential Living, Judicial Affairs, Housing Assignments, Summer Conferences, International and Commuter Students on a campus of 2500 students.
- Served as International Student Advisor responsible for INS paperwork to include I-20's.

- Redesigned a 300 bed residence hall facility, coordinated the renovation and selected furnishings.
- Redesigned all aspects of the residential life and housing program including the selection, training and evaluation of staff; housing sign up, and room assignment process.
- Assisted with major housing renovation and building projects.
- Administered student judicial affairs, student handbook revision, crisis management, program presentation and Resident Assistant in-service coordination.
- International and commuter student advisor.
- Served as Chief Judicial Officer.
- Implemented the *Dead Lecture Society*.

Columbia College (MO) July 1988 - July 1989

Director of Residential Life

- Established and implemented a resident education program based on student development philosophy to include selection, training, in-service education, and evaluation of two professional Area Coordinators, one Head Resident, and ten Resident Assistants.
- Designed life transition wing and international student special interest living concepts.
- Assisted with coordination of facilities management.

Saint Mary's University (TX) June 1987 - June 1988

Assistant Dean of Students

- Responsible for the recruitment, selection, and training of six Masters level Assistant Directors of Residence Life, and twenty-seven Resident Assistants for 1200 resident students on a campus of 2500 students.
- Oversaw the implementation of an evaluation system for the residence life area, new Resident Assistant staff manuals, new campus emergency response procedures, and a new student government training program.

Saint Bonaventure University (NY) July 1986 - June 1987

Assistant Dean of Students for Residence Life

- Responsible for development and enforcement of standards related to residential living; supervision of four professional Residence Directors and forty-five Resident Assistants, residence staff selections, training, and evaluation functions.
- Primary campus contact for crisis and emergency situations.
- Residence Director for the new University Living Learning Complex.

PROFESSIONAL DEVELOPMENT

Major Professional Accomplishments

- Originated Balanced Student Community Vision
- Groundbreaking Independent Investigator Judicial Affairs format
- Co-curricular Transcript
- BOLD Leadership Development Program
- Dead Lecture Society Speakers Format
- Academic Referral System
- Chairperson Campus Retention Management Task Force
- Spiritual Leadership Program
- Emerging Leader Course
- Raven's Call Annual Campus Memorial Observance
- Special Interest Residential Living Options
- Resident Director and Resident Assistant Staff Manuals
- Fraternity Resident Assistant Addition
- Crisis Intervention Strategic Plans
- PRIDE – Promoting Responsibility in Damage Elimination
- New Student and Transfer Student Orientation Program Creation
- Freshmen Leaders Program
- WING – Women Inspiring the Next Generation Regional Workshop

PROFESSIONAL MEMBERSHIPS & INSTITUTES

- Crisis Communications Management Institute December 2004
- Psychological Issues Crisis and Opportunity on Campus, DePaul University, June 2006
- Behavioral Intervention Team Best Practices Certification Course, Texas Woman's University, May 2013
- NASPA (National Association of Student Personnel Administrators), 1983 to present
- ACUHO-I (Association of College and University Housing Officers – International), 1985 to present
- TACUSPA (Texas Association of Student Personnel Administrators), 2005 to present
- Golden Key Honor Society, 2010
- International Who's Who of Professionals, 1995
- ACSD (Association for Christians in Student Development), 1995 to present

PROGRAM PRESENTER

- Understanding Racism
- The Clery Act & Title IX
- Values Clarification
- Residential Life Staff Training
- How to Implement Wellness Programs
- Risk Management
- Formal Mediation Training
- Spiritual Leadership
- FERPA
- Combat Live-In Staff Burnout
- Servant Leadership
- Navigating Helicopter Parents

- Gender Communication

- Active Shooter Training

CIVIC & COMMUNITY SERVICE ACTIVITIES

- Serve as lay minister to local churches and student groups.
- Co-Chair Gulf Coast Trade Center Mentoring Program
- Active church member involved in working with lay ministry, high school youth groups, parish education, seminar presentations, liturgical deacon, usher, and greeter.
- Past Club President, Rotary International, three terms
- Board of Directors Huntsville Rotary International
- Board of Directors, Chamber of Commerce
- Board of Directors, Good Life Wellness Center
- Founder/Chairperson, Thiel College Classic Car Show
- Vice-President, Huntsville Cruisers (classic car club)

John M. Yarabeck

REFERENCES

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