## Office of Academic Planning and Assessment

## Accessing the Online Assessment Tracking Database (OATDB)

## From the Sam Houston State University homepage access SamWeb, which can be found in the "Campus Tools" dropdown menu.

Jav State University	Campus Tools	Fast Links	Search	
	Blackboard			
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	My Sam			
	SamWeb			
Future Students	SHSU Online			
Graduate Students		0		
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SHSU Online Alumni & Friends	100		No. 1	
SHSU Online Alumni & Friends Research & Recognition	1		X	

Once in SamWeb, you will find the Online Assessment Tracking Database Under "Faculty Reports."

Alumni / Advancement	SamWeb Home		
IT@Sam	KatSafe Emergency Contact Information		
Financial Aid			
Faculty Reports	Sam Houston State University puts a high priority on the safety of our stu emergency situation, we have uploaded the contact information we have		
Attendance Initiative	Please check your information by logging onto KatSafe to make sure that		
Credentials Maintenance	If you have any questions, please e-mail katsafe@shsu.edu.		
Credentials Report			
Email Distribution List	Updating your off-site e-mail		
Faculty Senate Prefe	Your off-site e-mail address will enable you to take advantage of new sel		
Online Assessment Tr	Faulty and Staff:		
Financial System	<ul> <li>Log into My Sam Portal (mysam.shsu.edu) and look for the "Mana</li> </ul>		
Human Resources	Click the "Manage Off-site Contact Information" Link		

Once you are within the OATDB, select the current assessment cycle.



Using the alphabetical listing, identify the unit you wish to enter and click on it.



Once an entity has been selected, to change between assessment cycles you can utilize the "Change Period" link. To move between different entities you can utilize the "Navigation" link.

