

**AGRI 4120**

**Professional Assessment**

**MAJOR:** \_\_\_\_\_

**Evaluation Rubric for Professional Portfolio –**

**Includes Cover Letter, Resume, Reference Page, and Mock Job Application**

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>TOTAL</b>
<b>Neatness</b>	Poor	Not Professional	Nice	Professional	Exceptional	
<b>Information</b>	Not Very Informative	Little Useful Information	Some Useful Information	Informative	Very Informative	
<b>Organization</b>	Disorganized	Adequate	Organized	Well Organized	Exceptional	
<b>Wordiness</b>	Not Enough/Too Much Information	Somewhat Wordy	Met Expectations	Concise	Very Concise	
<b>Grammar</b>	Four or More Errors	Three Errors	Two Errors	One Error	No Errors	
<b>Alignment</b>	Poorly Aligned	Somewhat Aligned	Aligned	Very Well Aligned	Exceptional	
<b>TOTAL</b>						