Financial Information | Graduate Catalog 2013-15 | Sam Houston State University

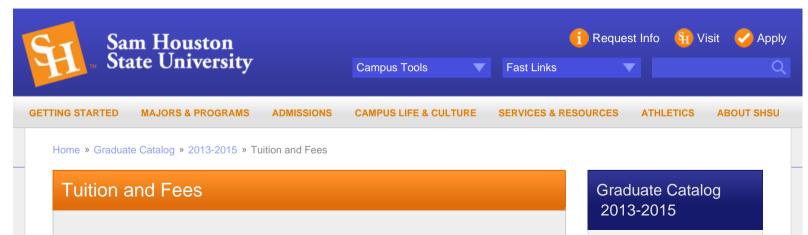
	m Houston ate University		Campus Tools		Fast Links			
TTING STARTED	MAJORS & PROGRAMS	ADMISSIONS	CAMPUS LIFE & CULTU	JRE S	SERVICES & RES	SOURCES AT	HLETICS AB	ουτ
Home » Gradua	te Catalog » 2013-2015 » Fi	nancial Information	n					
Financia	al Information						e Catalog	
						2013-2	015	
Tuition and Fe	es Information					Academic C	alendar	
Tuition and F	ees Schedule					Academic Policies & Procedures		
Explanation of	of Fees							
Residence C	lassification for Tuition Purpo	ses				Colleges & A Department		
Payment Inform	mation							
Financial Res	sponsibility					Degrees Offered		
Payments						Course Des	criptions	
Installment P	ayment Plan					Financial Inf	ormation	
	of Tuition and Fees					Support Ser	vices	
	or Nonpayment							
Returned Ch						Faculty		
Refund Informa	ees Refund Policy					Mission		
						Glossary		
Dropping Courses Resignations/Withdrawals								
Student Finance						Catalog Inde	ex	
Resignations						Report a Pro	blem	
	nefits Assistance							
American Op	portunity Tax Credit and Life	ime Learning Tax	Credit			Related L	inks	
						G Find II	s On Facebook	
						(C) Follow	Us On Twitter	



Accreditations | Directory | A-Z Index | Contacts | Policies | Emergency Policies & Procedures | Texas Homeland Security TRAIL | Report Fraud and Abuse | The Texas State Auditor's Office Hotline | State of Texas | Online Institutional Resumes Governor's Committee on People with Disabilities | Open Records | Where the Money Goes | Compact with Texans | HB 2504 compliance | Web Site Accessibility

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## TUITION AND FEES REFUND POLICY

A student enrolled at Sam Houston State University may receive a refund of tuition and fees as a result of dropping courses or resigning from the University as indicated in the following schedules. Refunds and credits from one department will be applied to any other outstanding balances in other departments. Any remaining refund will be sent to HigherOne and credited to the Bearkat OneCard or other selected refund preference. The University may refund tuition and fees paid by a sponsor, donor or scholarship to the source rather than directly to the student who has withdrawn if the funds were made available to the University.

Refund policies were established by Senate Bill No. 604 of the 65th Legislature and adopted by the Board of Regents, Texas State University System, in August of 1977 and by the applicable federal regulations dealing with first semester financial aid students.

## **DROPPING COURSES**

A student who submits a request to drop one or more courses in any given semester or summer session but remains enrolled in at least one course may be eligible for refunds. The refund schedule for dropping courses follows.

Fall and Spring Semesters	
First 12 class days	100%
After 12th class day	None

Summer Sessions	
First 4 class days	100%
After 4th class day	None

**NOTE:** Class days are university class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

## RESIGNATIONS/WITHDRAWALS

A student who officially withdraws from all courses at Sam Houston State University in a given semester or summer session may be eligible for a refund of tuition and the specified fees, based upon the courses in which the student is enrolled on the official date of withdrawal. Refunds are made in accordance with the following schedules.

## STATE STATUTORY REFUND SCHEDULE OF TUITION AND FEES

Fall and Spring Semesters Refund Schedule				
Before the 1st class day	100% (Less \$15 Matriculation Fee)			
1st class day through 5th class day	80%			
6th class day through 10th class day	70%			
11th class day through 15th class day	50%			
16th class day through 20th class day	25%			
Thereafter	No refund			

Summer Sessions Refund Schedule					
Before the 1st class day	100% (Less \$15 Matriculation Fee)				
1st class day through 3rd class day	80%				
4th class day through 6th class day	50%				
Thereafter	No refund				

**NOTE:** Class days are University class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

The previous schedule assumes that all fees have been paid in full. A different schedule applies to the installment payment plan participants, the primary difference in the schedule being the requirement for the University to compute the refund based on the assumption that the full amount of tuition and fees has been collected. Therefore, it is possible and probable, that a student in the installment plan could owe **more** in tuition and fees than already collected by the University. These extra amounts, if any, would be due and payable before the student would be allowed to resign from the University.

Students who receive Title IV aid and resign on or before completing 60% of the semester will be required to repay the percentage of unearned financial aid according to the federal "Return to Title IV Aid" formula derived from the 1998 Reauthorization of the Higher Education Act.

Repayments are to be returned to lenders and/or program accounts in the following statutorily specified order provided the student has received funds through the program:

- 1. Unsubsidized Federal Stafford Loan
- 2. Subsidized Federal Stafford Loan
- 3. Federal Perkins Loans
- 4. Federal PLUS Loans
- 5. Other federal, state, private or institutional sources of aid
- 6. The student

More details regarding the "Return to Title IV Aid" policy may be obtained through the Financial Aid website or from the Financial Aid Office.

Accreditations | Directory | A-Z Index | Contacts | Policies | Emergency Policies & Procedures | Texas Homeland Security TRAIL | Report Fraud and Abuse | The Texas State Auditor's Office Hotline | State of Texas | Online Institutional Resumes Governor's Committee on People with Disabilities | Open Records | Where the Money Goes | Compact with Texans | HB 2504 compliance | Web Site Accessibility



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