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Tuition and Fees

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## Refund Information

### TUITION AND FEES REFUND POLICY

A student enrolled at Sam Houston State University may receive a refund of tuition and fees as a result of dropping courses or resigning from the University as indicated in the following schedules.

Refunds and credits from one department will be applied to any other outstanding balances in other departments. Any remaining refund will be sent to HigherOne and credited to the Bearkat OneCard or other selected refund preference. The University may refund tuition and fees paid by a sponsor, donor or scholarship to the source rather than directly to the student who has withdrawn if the funds were made available to the University.

Refund policies were established by Senate Bill No. 604 of the 65th Legislature and adopted by the Board of Regents, Texas State University System, in August of 1977 and by the applicable federal regulations dealing with first semester financial aid students.

### DROPPING COURSES

A student who submits a request to drop one or more courses in any given semester or summer session but remains enrolled in at least one course may be eligible for refunds. The refund schedule for dropping courses follows.

Fall and Spring Semesters	
First 12 class days	100%
After 12th class day	None

Summer Sessions	
First 4 class days	100%
After 4th class day	None

**NOTE:** Class days are university class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

## RESIGNATIONS/WITHDRAWALS

A student who officially withdraws from all courses at Sam Houston State University in a given semester or summer session may be eligible for a refund of tuition and the specified fees, based upon the courses in which the student is enrolled on the official date of withdrawal. Refunds are made in accordance with the following schedules.

### STATE STATUTORY REFUND SCHEDULE OF TUITION AND FEES

#### Fall and Spring Semesters Refund Schedule

Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 5th class day	80%
6th class day through 10th class day	70%
11th class day through 15th class day	50%
16th class day through 20th class day	25%
Thereafter	No refund

#### Summer Sessions Refund Schedule

Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 3rd class day	80%
4th class day through 6th class day	50%
Thereafter	No refund

**NOTE:** Class days are University class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

The previous schedule assumes that all fees have been paid in full. A different schedule applies to the installment payment plan participants, the primary difference in the schedule being the requirement for the University to compute the refund based on the assumption that the full amount of tuition and fees has been collected. Therefore, it is possible and probable, that a student in the installment plan could owe **more** in tuition and fees than already collected by the University. These extra amounts, if any, would be due and payable before the student would be allowed to resign from the University.

Students who receive Title IV aid and resign on or before completing 60% of the semester will be required to repay the percentage of unearned financial aid according to the federal "Return to Title IV Aid" formula derived from the 1998 Reauthorization of the Higher Education Act.

Repayments are to be returned to lenders and/or program accounts in the following statutorily specified order provided the student has received funds through the program:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Other federal, state, private or institutional sources of aid
6. The student

More details regarding the "Return to Title IV Aid" policy may be obtained through the Financial Aid website or from the Financial Aid Office.



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