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Tuition & Fees

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student should not assume that he/she will be resigned. If the student discontinues going to class without officially resigning from school, he/she will be subject to the grade of F.) Students who have been resigned are eligible for reinstatement upon redemption of such check(s), plus the resulting processing fee(s) and the payment of a reinstatement charge of \$50. A student who fails to make payment prior to the first day of final exams will not receive credit for the work done that semester and will not be allowed to register for future semesters until the delinquent amount is paid. In addition, the items may be referred to the District Attorney of Walker County for prosecution and collection. Past due accounts are referred to a credit reporting company.

Students will be given the opportunity to be heard regarding any special circumstances. Such circumstances will be given full and fair consideration, and exceptions to the returned check policy may be granted by the Director of the Bursar's Office or by a delegated employee, based on the evidence presented.

Refund Information

Tuition and Fees Refund Policy

A student enrolled at Sam Houston State University may receive a refund of tuition and fees as a result of dropping courses or resigning from the University as indicated in the following schedules.

Refunds and credits from one department will be applied to any other outstanding balances in other departments. Any remaining refund will be sent to HigherOne and credited to the Bearkat OneCard or other selected refund preference. The University may refund tuition and fees paid by a sponsor, donor or scholarship to the source rather than directly to the student who has withdrawn if the funds were made available to the University.

Refund policies were established by Senate Bill No. 604 of the 65th Legislature and adopted by the Board of Regents, Texas State University System, in August of 1977 and by the applicable federal regulations dealing with first semester financial aid students.

Dropping Courses

A student who submits a request to drop one or more courses in any given semester or summer session but remains enrolled in at least one course may be eligible for refunds. The refund schedule for dropping courses follows.

Fall and Spring Semesters	
First 12 class days	100%
After 12th class day	None

Summer Sessions	
First 4 class days	100%
After 4th class day	None

NOTE: Class days are university class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

Resignations/Withdrawals

A student who officially withdraws from all courses at Sam Houston State University in a given semester or summer session may be eligible for a refund of tuition and the specified fees, based upon the courses in which the student is enrolled on the official date of withdrawal. Refunds are made in accordance with the following schedules.

State Statutory Refund Schedule of Tuition and Fees

Fall and Spring Semesters Refund Schedule	
Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 5th class day	80%

6th class day through 10th class day	70%
11th class day through 15th class day	50%
16th class day through 20th class day	25%
Thereafter	No refund

Summer Sessions Refund Schedule

Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 3rd class day	80%
4th class day through 6th class day	50%
Thereafter	No refund

NOTE: Class days are University class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

Tuition Rebates for Certain Undergraduate Students

A tuition rebate program was created by Senate Bill 1907, 75th Texas Legislature, and is authorized by Section 54.0065 of the Texas Education Code.

The purpose of this program is to provide tuition rebates that will provide a financial incentive for students to prepare for university studies while completing their high school work, avail themselves of academic counseling, make early career decisions, and complete their baccalaureate studies with as few extraneous courses as possible. Minimizing the number of courses taken by students results in financial savings to students, parents, and the state.

Students are required to apply for the rebate prior to receiving their baccalaureate degrees. Applications are available on the web or in the Registrar's Office, Estill Classroom Building, 3rd floor. For further details regarding eligibility, please visit www.shsu.edu/~reg_www/.



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