

University in Huntsville, Sul Ross State University in Alpine including the Rio Grande College with campuses in Del Rio, Eagle Pass and Uvalde, and Texas State University-San Marcos.

4. MEETINGS.

All meetings of the Board of Regents shall be open to the public and publicly announced as required by *Subsection (h) of Section 3A of the Open Meetings Act.*⁴ A majority of the members of the Board shall constitute a quorum, and no formal action shall be taken by the Board in the absence of a quorum. Proxies shall not be recognized. Parliamentary procedures in Board meetings shall conform to Robert's Rules of Order when not in conflict with System rules.

- 4.1 Regular Meetings. Regular meetings of the Board of Regents shall be held quarterly at such time and place as a majority of the Board shall determine.
- 4.2 Special Called Meetings. Special called meetings of the Board may be called by the Chairman, by a majority of the members of the Board, or by a unanimous vote of members of the Local Committee. Business not stated in the agenda for a special called meeting may be transacted only by consent of a majority of the members of the Board. Telephone conference meetings, as permitted by statute, may be used for called meetings.
- 4.3 Executive Session. In accordance with *Government Code, Chapter 551*, the Board of Regents may go into executive session to discuss legal and personnel matters. In accordance with *Section 2(e) of the Open Meetings Act*, the Board reserves the right for legal briefing from the Board's attorney during executive session. Executive sessions of the Board of Regents may be held with the consent of the majority of those members present. No action will be taken by the Board while it is in executive session.
- 4.4 Public Appearances Before the Board. Any person wishing to address the Board shall file a request in writing with the System Administration, stating the subject matter to be discussed with the Board not less than five (5) working days before the date of the requested appearance, so as to permit sufficient time to effect an *Open Meetings Act* posting. Customarily, such appearances are limited to five (5) minutes although the Chairman may extend or limit the time. This *Subsection* notwithstanding, the Board will not grant appearances to faculty, staff or student grievants who have not exhausted their Component remedies or appeals.

⁴*Government Code, Chapter 551.*