

Math 170 Pre Calculus Algebra
Spring 2008 Syllabus
Dr. J. O'Brien

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<u>Office Hours:</u> MWF 10-11:30 TuTh 9:30-11 Other Times by Appointment
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Course Text: College Algebra by Mark Dugopolski

Course Calculator: TI-83 (or equivalent)

Course Syllabus: Chapters P, 1, 2, 7, 3, 4, & 5

<u>Class Schedule:</u> MTH 163.01 MWF 9:00-9:50 LDB 400 MTH 163.04 TUTH 12:30-1:50 LDB 401 MTH 170.01 MWF 1:00-1:50 LDB 401 MTH 170.05 TUTH 8:00-9:20 LDB 205

Class Attendance: Attendance is encouraged, expected, and required. A seating chart will be used to help observe attendance patterns.

Course Grades: Grades will be determined by a pattern of performance on in-class exams. (Typically 4-5 exams plus a comprehensive final exam which will count as 2 exam grades.) Exams will be announced with a minimum of one weeks notice.

Academic Dishonesty: All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials.

Student Absences on Religious Holidays Policy: Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. Section 51.911 (a) (2) defines a religious holy day as: "a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20...." A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to

observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

Students With Disabilities Policy: It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Students with disabilities that might affect their academic performance are expected to visit with the Office of Services for Students with Disabilities located in the Counseling Center . They should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired.

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. If you have a disability that may affect adversely your work in this class, then I encourage you to register with the SHSU Counseling Center and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. NOTE: No accommodation can be made until you register with the Counseling Center.

Visitors in the Classroom: Only registered students may attend class. Exceptions can be made on a case-by-case basis by the professor. In all cases, visitors must not present a disruption to the class by their attendance. Students wishing to audit a class must apply to do so through the Registrar's Office.

Academic Dishonesty, Classroom Rules, Religious Holidays, and Notice to Disabilities can also be found at:

<http://www.shsu.edu/syllabus>