**Professional Paper RUBRIC – Format/Quality of Writing**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional Paper Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Section** | **Requirements** | **Evaluation** |
| **Documentation of Sources, Quality of Sources** | * Peer-reviewed, academic sources (at least 15), plus other sources. | 0 1 2 3 |
| * All sources are clearly relevant to research focus. | 0 1 2 3 |
| **Writing Quality, Spelling & Grammar** | * Content and language is sociological. | 0 1 2 3 |
| * The purposes of study and research questions are adequately addressed in the paper. | 0 1 2 3 |
| * Concepts are presented well (comprehensive level of description and analysis). | 0 1 2 3 |
| * Paper is well organized with good flow (sections follow clearly from one another). | 0 1 2 3 |
| * Writing is clear and arguments are convincing. | 0 1 2 3 |
| * Use of proper citations in the text to avoid plagiarism. | 0 1 2 3 |
| * Tone of language and word choice consistent with scientific and academic English. | 0 1 2 3 |
| * Document is free of errors in grammar, punctuation, spelling, and usage. | 0 1 2 3 |
| **Manuscript Format**  (Title page, headings, subheadings, references) | * Title page includes: title, name, SOCI 6098, semester/year, Abstract (100-150 words) (all centered) | 0 1 2 3 |
| * Headings (all caps) are used appropriately to indicate main sections of the paper. | 0 1 2 3 |
| * Subheadings (only first letter capitalized) are used appropriately (if used) to indicate subsections within the main sections of the paper. | 0 1 2 3 |
| * Tables or figures should follow the proper format. | 0 1 2 3 |
| * ASA citation style is accurately used for both in-text citations and bibliography. | 0 1 2 3 |

**Evaluation Criteria:**

0: Beginning – components are missing or incomplete.

1: Developing – components are present but do not meet minimum requirements (poor writing quality and/or have formatting problems).

2: Proficient- components meet minimum standards but can be improved.

3: Exemplary- components are professionally presented.

**Qualitative Comments:**