Department of Communication Studies

Mechanics of Written Composition

* Mastery of spelling and punctuation
* Mastery of sentence structure (including avoidance of unnecessarily complex or lengthy sentences)
* Mastery of paragraph structure (unity, order, coherence)
* Mastery of organizational units (Introductory paragraphs, Developmental paragraphs/exposition, Conclusions)
* Mastery of expository style, including the sufficient use of examples and other forms of development
* Mastery of language use (clarity, appropriateness, figurativeness)
* Mastery of a standard internal reference style (preferably that of the American Psychological Association)
* Master of a standard References style (also preferably APA)