

EAST TEXAS HISTORY -- SITE SUBMISSION FEEDBACK FORM

Submitter's Name _____

Site Title _____

Reviewer's Name _____

_____ (A) READY | The site is ready for public posting on EastTexasHistory.org.

- (1) The entry offers a polished account of the site and explains its significance.
- (2) The entry is both well-organized and well-written.
- (3) The entry focuses on the appropriate people, places, and events.
- (4) The entry is centered on the appropriate GPS location on the map.
- (5) The photographs are appropriate in number, size, description, and citation.
- (6) Any related resources meet the Chicago Manual of Style's format.
- (7) Any audio or video files are appropriate.

_____ (B) MINOR REVISION | The site needs minor revisions to be accepted for posting.

- (1) The entry needs additional editing to appropriately represent the site and explain its significance.
- (2) The entry needs minor organizational changes or editing to correct grammar and/or spelling errors.
- (3) The entry needs additional editing to showcase the appropriate people, places, and events.
- (4) The entry's GPS location on the map should be revised to be more appropriate.
- (5) The photographs require minor attention; the number, size, description, and/or citation is inaccurate.
- (6) The related resources do not yet meet the Chicago Manual of Style's format.
- (7) The audio or video files associated with the entry are inappropriate.

_____ (C) MAJOR REVISION | The site needs considerably more work to be accepted for posting.

- (1) The entry needs major editorial changes to appropriately represent the site and explain its significance.
- (2) The entry needs major organizational changes or editing.
- (3) The entry needs significant editing to showcase the appropriate people, places, and events.
- (4) The entry's GPS location is wrong and should be changed.
- (5) The photographs are inappropriate in number, size, description, and or citation. Add or edit.
- (6) The related resources need significant revision to meet the Chicago Manual of Style's format.
- (7) The audio or video files associated with the entry are inappropriate.

_____ (D) REJECTION | This site is either inappropriate for the project or too poorly written for posting.

- (1) The entry fails to appropriately represent the site or explain its significance.
- (2) The entry is disorganized and poorly written.
- (3) The entry fails to address the appropriate people, places, and events.
- (4) The entry contains no GPS location on the map.
- (5) The photographs do not meet the standards of ETH or relate to the site.
- (6) The related resources do not attempt to meet the Chicago Manual of Style's format.
- (7) The audio or video files associated with the entry are totally inappropriate.

Comments