

COUNSELING FIELD PRACTICUM

EVALUATION FORM

COUNSELING STUDENT: [redacted]

The Off-Campus Supervisor is requested to complete this form and confer with the counseling student midterm and at the end of the term. The form should be sent to the University Supervisor via mail or the counseling student.

Circle the number which best describes student performance in each category. If a category is not applicable, indicate so by placing "n/a" immediately next to the category number.

	<u>Requires Assistance</u>		<u>Appropriate Acceptable Performance</u>		<u>Exceptional Performance</u>	
GENERAL SUPERVISION ISSUES						
1. Demonstrates time, energy, and personal commitment in becoming an exemplary counselor	1	2	3	4	5	6
2. Accepts and uses constructive criticism to enhance self-development and counseling skills	1	2	3	4	5	6
3. Engages in open, comfortable, and clear communication with peers and supervisor	1	2	3	4	5	6
4. Recognizes own competencies and skills and shares these with peers and supervisor	1	2	3	4	5	6
5. Recognizes own deficiencies and actively works to overcome them with peers and supervisor	1	2	3	4	5	6
6. Completes case reports and records clearly, punctually, and conscientiously	1	2	3	4	5	6
COUNSELING PROCESS						
7. Researches the referral prior to the first interview.	1	2	3	4	5	6
8. Keeps appointments on time	1	2	3	4	5	6
9. Begins the interview smoothly	1	2	3	4	5	6
10. Explains the nature and objectives of counseling when appropriate	1	2	3	4	5	6
11. Is relaxed and comfortable in the interview process	1	2	3	4	5	6
12. Communicates interest in and acceptance of the client	1	2	3	4	5	6

13. Facilitates client expression of concerns and feelings	1	2	3	4	5	6
14. Focuses on the content of the client's problem	1	2	3	4	5	6
15. Recognizes and resists manipulation by the client	1	2	3	4	5	6
16. Recognizes and addresses positive affect of the client	1	2	3	4	5	6
17. Recognizes and addresses negative affect of the client	1	2	3	4	5	6
18. Is spontaneous in the interview	1	2	3	4	5	6
19. Uses silence effectively	1	2	3	4	5	6
20. Is aware of own feelings in the counseling session	1	2	3	4	5	6
21. Communicates own feelings to the client when appropriate	1	2	3	4	5	6
22. Recognizes and skillfully interprets the client's covert messages	1	2	3	4	5	6
23. Facilitates realistic goal/setting with the client	1	2	3	4	5	6
24. Encourages appropriate action-step planning with the client	1	2	3	4	5	6
25. Employs judgment in the timing and use of different techniques	1	2	3	4	5	6
26. Completes scheduled evaluation of goals, action-steps, and related reports during counseling	1	2	3	4	5	6
27. Utilizes appropriate assessment/diagnostic techniques when appropriate (may include OSM IV)	1	2	3	4	5	6
28. Administers and interprets tests appropriately	1	2	3	4	5	6
29. Closes the interview smoothly	1	2	3	4	5	6
CONCEPTUALIZATION PROCESS						
30. Focuses on specific behaviors and their consequences	1	2	3	4	5	6
31. Recognizes and pursues incongruencies/inconsistent information	1	2	3	4	5	6
32. Uses relevant case data in planning both immediate and long-range goals	1	2	3	4	5	6
33. Uses relevant case data in considering various strategies						

When possible not in school setting

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CONCEPTUALIZATION PROCESS

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When possible not in school setting

and implications 1 2 3 4 5 6

34. Bases decisions on a theoretically sound and consistent rationale regarding human behavior 1 2 3 4 5 6

35. Is perceptive in evaluating the effects of own counseling behaviors 1 2 3 4 5 6

36. Demonstrates ethical behavior in counseling activity and case management 1 2 3 4 5 6

Additional Comments:



Off-Campus Supervisor



Date

My signature indicates that I have read the above report and have discussed the content with my supervisor. It does not necessarily indicate that I agree with the report in part or in whole.



Counseling Student



Date